

	Policy No.	Replaces	Policy
	<b>E. 705</b>	<b>ARM 1128</b>	<b>Executive</b>
	Policy Name		
<b>STUDENT FUNDRAISING</b>			
Approved by	Responsibility		Category
<b>Executive</b>	<b>Executive Director, Advancement</b>		<b>Student Services</b>
Date Issued	Date Revised	Revision	Related Policies, Reference
<b>Sept. 10, 2008</b>	<b>Feb. 19, 2014</b>	<b>1</b>	<b>ARM 1084, 1116, E. 302</b>

## PURPOSE

Capilano University students may fundraise on Capilano University property provided they meet the criteria and the conditions contained in this policy and in those policies cross-referenced to this policy.

## POLICY

To raise funds for Capilano University, for its programs, and/or for any of its sponsored activities, the fundraising activities must be coordinated through the Capilano University Foundation.

Student fundraisers must meet with the Executive Director, Advancement to ensure the initiative meets any requirements of the University.

To raise funds for any other purposes, the following criteria must be met before fundraising begins:

1. Student fundraisers must be currently registered as Capilano students.
2. Any charitable organization for which funds are being raised must be registered with Canada Revenue Agency.
3. A Capilano employee must agree to support the fundraising initiative and must accept responsibility for distribution to the designated charity of any funds which are raised.
4. Student fundraisers must ensure that the Student Union is apprised of the fundraising initiative.
5. Student fundraising initiatives must be approved by the Executive Director, Advancement.