

PRESIDENT'S REPORT TO THE BOARD

January 22, 2019

PRESIDENT'S OFFICE

Throughout November and December, President Paul Dangerfield interviewed several CapU employees and faculty across campus, asking them questions related to the University's long-term strategic plan, Envisioning 2030. These conversations are meant to generate excitement and get people to start envisioning the possibilities for what the University might be like in the year 2030. The interviews were video-recorded and will be launched at the January 24, 2019 President's Perspective.



On November 22, the second President's First Nations and Indigenous Affairs Steering Committee Meeting was held.

On November 23, Paul Dangerfield held a Let's Talk Leadership session that focused on a leader's role in setting the vision, purpose and values of an organization. The session was attended by approximately 60 employees. Paul emphasized that organizations with clearly communicated, widely understood and collectively shared missions and visions have been shown to perform better than those without them.

The President attended an Economic Partnership North Vancouver (EPNV) Board Meeting on November 27. The following day, he joined a BC Association of Institutes and Universities (BCAIU) President's meeting as well as a West Vancouver Chamber Christmas dinner and auction. On November 30, he visited the Ts'zil Learning Centre in Mount Currie.



On December 5, an all-day Senior Leadership Council (SLC) session was held. SLC members gave lightning pitches on integrated planning, followed by a wellness walk, and a review of the SLC team charter. The day concluded with a discussion on University values.

The President met with a number of municipal mayors including Mayor Karen Elliott (Squamish) on December 6, Mayor Linda Buchanan (City of North Vancouver) and Chief Administrative Officer Leanne McCarthy (City of North Vancouver) on December 18 and Mayor Mike Little (District of North Vancouver) on January 3.

Paul Dangerfield participated in a MacKay CEO Forum on December 10, a United Way of the Lower Mainland (UWLM) Campaign Associates lunch on December 11, as well as a UWLM Campaign Cabinet meeting and a West Vancouver Chamber of Commerce Board meeting on December 12.

Throughout December, Paul attended a number of traditional holiday celebrations, and he hosted a President's holiday breakfast for CapU employees on December 13.

The President is very excited to be bringing on board key new hires at the University.

ACADEMIC & PROVOST

- » Pouyan Mahboubi, who joins us from his previous position as Dean at Coast Mountain College, commenced his appointment as Dean, Faculty of Arts and Sciences on January 2, 2019. Aurelea Mahood made significant faculty and institutional contributions while she held the Acting Dean position from July to December 2018 and is recognized and thanked for her work in the acting role.
- » Laureen Styles' participation in the Colleges and Institutes Canada (CiCan) Applied Research Symposium (Ottawa), the Social Sciences and Humanities Research Council Leaders annual meeting (Ottawa), and presenting at the Mt. Royal University Scholarship of Teaching and Learning conference (Banff) afforded opportunities to network, contribute to national dialogue on research and scholarly activity, and explore additional opportunities for research, scholarly and creative activity development and supports.
- » A speaker series on innovation launched in November with Tom Carey, Executive-in-residence, [BC Association of Institutes and Universities](#) presenting on Workforce Innovation and Provincial and National Future Opportunities for Research and Innovation Knowledge Mobilization into Curriculum. The next speaker series event will be held on February 6, 2019 with [Bruce Poon Tip](#), social entrepreneur, innovator and founder of G Adventures, as the speaker.

FACULTY OF ARTS AND SCIENCES

- » In December, the Academic Planning Committee approved a concept paper for a major in Applied Social Justice and Community Engagement. This will now go forward to the Senate Academic Planning and Program Review Committee and Academic Leadership for their review.
- » Capilano Universe, under the leadership of Danielle Labossière (Psychology), is now entering its 9th season. The series begins with a lecture by Leonard George on January 15, 2019 entitled "Condor's Quest: Mysteries of the Andes." Of the eight lectures scheduled this season, five will be delivered by Arts and Sciences instructors.

KÁLAX-AY / SUNSHINE COAST CAMPUS

- » Dionne Paul started in a new role as Special Projects Advisor - Indigenous Initiatives and is working with faculty on indigenization of curriculum as well as an indigenization plan for the campus.
- » The campus mural was completed by artist Ben Tour and was featured on the front page of the local paper.

FACULTY OF BUSINESS AND PROFESSIONAL STUDIES

- » In the last report, we mentioned that we hosted an event in November called Creating Connections. The School of Business also hosted a preparatory event for Creating Connections called Suit Up. During this event, students interacted with faculty and other students in an environment designed to help facilitate learning of some of the finer points of networking before meeting industry contacts. The Suit Up event was held on November 8, 2018.
- » November 15, 2018 was an important date for the School of Business. This date saw the culmination of an integrated learning project between the School of Business and the Motion Picture Arts (MOPA) programs. For many years now both the School of Business and MOPA have been heavily involved in the North Vancouver Chamber of Commerce Business Excellence Awards – the School of Business as a sponsor of the Innovation Award, and MOPA as the

creators of the finalist's vignettes. This year, School of Business students worked directly with the MOPA students in the creation of the films for the Business Excellence Awards finalists, in an integrated learning model. This is the first time in Capilano University's history that students have worked in an interdisciplinary environment towards specific learnings and academic outcomes.

- » The School of Communication chose two recipients for its first Alison Bailey Award. This award has been established through funding from faculty, staff and the friends and family of Alison Bailey on her retirement as the School of Communication's Department Divisional Assistant. The award recognizes students' contributions to campus life, and will be shared this year by two Bachelor of Communication degree students, Dini Stamatopulos and Brett Young. A reception is planned for January.
- » In support of overall student success, Lori Walker (School of Communication) attended a two-day Mental Health First Aid course in November offered by the Canadian Mental Health Association, and will be sharing the learning and resources with faculty and staff at the start of each faculty meeting in 2019.
- » Michael Markwick (School of Communication) is working as a consultant on a joint UBC-Tsleil Waututh Nation research project examining the health impacts of local industry on this First Nations community.
- » Global News anchor and veteran broadcast journalist [Coleen Christie](#) will co-teach CMNS 285 Advanced Presentation Skills with School of Communication co-chair Bill Van Luven in the Spring term.

FACULTY OF EDUCATION, HEALTH & HUMAN DEVELOPMENT

- » The Rehabilitation Assistant Diploma Program (RADP) has recently been awarded the status of full accreditation by the Canadian Association of Occupational Therapy and Physiotherapy Education Accreditation Canada. This is the second time the program has achieved this six-year status. The rigorous process to achieve accreditation involved institutional, faculty and program evaluation, the submission of an extensive report, and a two-day peer review team visit.
- » The Education Assistant (EA) program, in collaboration with the Lil'wat Nation, has received funding from Indigenous and Northern Affairs Canada for an 18-month, part-time program to be delivered at the Ts'zil Learning Centre in Mount Currie, starting in January 2019. The cohort is a combination of Lil'wat Nation and non-First Nation students and will help address the severe and ongoing shortage of Education Assistants in the region and across the province.
- » The Bachelor of Music Therapy program is in the final stages of its program review process. A successful external review visit took place in early November. The external reviewers were very impressed with the quality of the program and the recommendations of the self-study.
- » Under the leadership of the Centre for Innovation and Inquiry in Childhood Studies, faculty, students, educators and children have been actively involved in two projects supported by the Social Sciences and Humanities Research Council of Canada (SSHRC) that have resulted in, with the support of the University, the creation of a new student classroom studio. In Fall 2018, nine courses in the Early Childhood Care and Education department (approximately 200 students and 8 faculty) experimented with novel teaching and learning practices in this space. The practice of innovative pedagogy in the studio has resulted in two written submissions for peer reviewed publications and three submissions for conferences.

FIRST NATIONS STUDENT SERVICES (FNSS)

- » In recent months, the FNSS Community Engagement Facilitator has led efforts to organize the carving of a 30-foot canoe to honour and celebrate the relationship between the University and our Indigenous partners as one of the 50th Anniversary Great Ideas projects. The canoe will be used as a teaching tool to raise cultural awareness on campus and advance our institutional commitment to Indigenous education. Carving is scheduled to start in late January 2019.

FACULTY OF GLOBAL & COMMUNITY STUDIES

- » The Hotel and Resort Post Baccalaureate program held a highly successful marketing campaign on campus in the late fall. Efforts included live webinars and tours around campus, one conducted in English and another in Portuguese. Videos from the events are now posted on social media pages, with over 500 views each.
- » In early December, the Global Stewardship program convened a planning session of 10 graduates and two faculty members to assist with program redesign and development. In addition to discussing ideas for new courses and required skills, the group explored opportunities for meaningful community-based and service learning, a key feature of planning future programming.
- » In collaboration with Student Success and the Department of Athletics and Recreation, the Human Kinetics department conducted the Student National College Health Assessment Survey in October and November. The survey was completed by 209 students focusing on student health and health behaviors (ranging from tobacco, alcohol and other drug use, sexual and physical activity and mental health). The results will be used to inform the developing Campus Well-being Strategy.
- » The School of Tourism Management has created a Work Integrated Learning team, led by faculty member Christy Dodds, to share resources, build capacity and create meaningful industry partnerships for student work practicums and co-ops. In a related development, the Tourism Management Co-operative Education diploma program has applied for national accreditation with the Co-operative Education and Work-integrated Learning Association of Canada (CEWIL).
- » The School of Outdoor Recreation Management has signed a new agreement with the Outdoor Council of Canada to integrate guide training into the OREC curriculum and has renewed its agreement with Avalanche Canada to deliver avalanche skills training.
- » Working closely with the Centre for International Experience (CIE), the Tourism for International Students (TMI) diploma program is translating its marketing materials into five languages (Korean, Mandarin, Portuguese, Spanish and Japanese).
- » Recruitment has been successfully completed for the new Cambodia/Vietnam Field School.

FACULTY OF FINE & APPLIED ARTS

- » Helen Haig-Brown, 2004 grad of Indigenous Independent Digital Filmmaking (IIDF) [formerly known as Aboriginal Film and Television Production Advanced] was recognized as one of Chatelaine's 2018 Women of the Year for fighting to preserve endangered indigenous languages. In 2018, she co-directed Sgaawaay K'uuna (Edge of the Knife), a feature entirely spoken in two Haida dialects, with IIDF grads/students having key crew roles in the film.

- » Off the grid film, “The Bus Stop,” written and directed by Kama Sood and produced by Aidan Kyle (both third-year Motion Picture Arts (MOPA) students) with Cinematographer Emma Djwa (4th Year MOPA) won the “BC Student Shortwork Award” at the Whistler Film Festival and won “Best North American Short Film” from VISAFF (Vancouver International South Asian Film Festival). It will also be shown in an upcoming North Shore Film Series prior to the feature film.
- » MOPA fourth-year students, Shimon Machida and Stephanie Townsend, had their short film “Ambitions” accepted into the National Screen Institute’s Online Short Film Festival. It is currently featured on their [website](#) for a limited time.
- » Documentary grad Desiree Wallace’s documentary “Res-urgency” screened at the Portland Film Festival on October 26.
- » Film and Business students received awards for the top three films at the BizX Awards (Business Excellence Awards) at the Pinnacle Hotel on November 15, 2018:
 - First Prize (Sustainability Category): “Two Rivers Meats”; MOPA students included Jade Samuels, Jeremy Sorenson, Antoine Tremblay, Grace Wilson plus business student Michael Hoy.
 - 2nd Prize (Service Excellence Category): “Little Pink Door”; MOPA students included Mya Kovach, Riane LaMay, Sina Soltani, Corinn Rossitter plus business student Allison McDonald.
 - 3rd Prize (Business of the Year Category): “The Hive”; MOPA students included Andres Alvarez, Melissa Bernin, David Eusebio, Lexie Lafontaine, Devoina Laliberte plus business student Nesrin Bantan.
- » Costuming graduates are working on TV shows including *The Flash*, *When Calls the Heart*, and *Once Upon a Time*, plus *Theatre Under the Stars*.
- » Benson Shun (CapU 2D Animation grad and Disney animator) came to the University and talked to 2D Animation students this past fall; he was also featured in articles in the [Vancouver Sun](#), [CBC News](#), and [North Shore News](#).
- » Alumni are active in the Arts Club Theatre’s *Beauty and the Beast*, running Dec. 1 to Jan. 6 at the Stanley Industrial Alliance Stage. The production includes seven cast members who are Musical Theatre (MUTH) grads, 2 fight directors who are Acting for Stage and Screen (ASAS) grads, and 4 technical crew who are Technical Theatre (TECT) grads.
- » The Theatre department open house was held on November 21 and included the performance of “Sense and Sensibility,” which ran November 16–18 and November 21–24. Over 40 students were involved from ASAS, MUTH, TECT, Costume Design (COST) and Arts and Entertainment Management (AEM).
- » Arbutus Studio Series of Shows featured students from ASAS, MUTH, TECT and AEM programs:
 - Bette Blue Eyes, November 27–30
 - Comedy of Errors, December 4–7
 - It’s a Wonderful Life, a live radio play, December 11–14
- » *Baroque Brilliance* choral concerts went well and were very well attended on December 1 and 2 and included pieces by Vivaldi, Handel, Monteverdi and Gabrieli. Music students will be performing this music in Italy this summer.



- » Jazz graduate Gord Grdina performed with his NYC quartet at the BlueShore Financial Centre for the Performing Arts on December 8.
- » IDEA students have won a number of awards recently: (a) first-year student Heather Haughn won the Applied Arts Student Award for her shopping bag design, (b) Brynn Staples, Emily Huynh, and Courtney Lamb won the Jim Rimmer award for interactive design, (c) and a number of students won in Brand Identity and Print Design at the 2018 GDC/BC Salazar Student Awards.

LIBRARY

- » Aligned with new degree development, as well as application for Universities Canada membership, collections are being expanded. This significant investment in the Library will more fully support undergraduate level student work and align our resource offerings with those of the University's peer universities. The funds will primarily be allocated to purchase foundational online journal and e-book collections.

ACADEMIC INITIATIVES AND PLANNING OFFICE

- » The Assessment Liaison team has been building their expertise by working through several professional development topics throughout the Fall term, including curriculum mapping, assessment tools and assessment planning.
- » All of the three Stage 1 proposals approved by the Board have completed the 30-day peer review process at the Ministry. There are seven teams developing Stage 1 proposals for a total of ten planned new credentials.

CENTRE FOR TEACHING EXCELLENCE (CTE)

- » The Teaching Excellence Award nominations closed in December with students making 262 nominations of 131 separate faculty. Over 20% of all teaching faculty were recognized by students for their exceptional teaching. Award recipients will be announced in mid-January.
- » The Centre moved to a new space in the Fir building in December to better serve faculty.
- » A new full-time educational developer hire is expected to start in February. Faculty Associates are working on three initiatives: The K-16 connections (bridging the transition and connections with local high schools), Indigenous initiatives and the scholarship of teaching and learning.
- » During December, a cohort of faculty completed a two-week active learning online mini-course designed to develop more engaged online learning environments.
- » The CTE is organizing and co-sponsoring an Educational Developers Conference to be held February 22, 2019 at Emily Carr University. This event coincides with the Society for Teaching and Learning in Higher Education's annual Educational Developer's Caucus conference.
- » Workshops have been organized for faculty during the University reading break, February 19-22, 2019. Topics include imagination education, undergraduate student research as part of coursework, scholarship of teaching and learning, teaching with technology and ePortfolios.

FINANCE & ADMINISTRATION

In the last quarter of the fiscal year, considerable focus was spent on finalizing the financial outlook for 2018/19 and budget development for the next cycle. The activity generally increases across campus in all academic and service departments. Development of the integrated plans that link operational activities and financial plans for the next three-year window (2019/20 – 2021/22) continues.

FACILITIES SERVICES AND CAMPUS PLANNING

- » Emergency supplies at our North Vancouver and Sechelt campuses and CapU Residence location have been installed and/or updated to provide basic needs in the event of an incident. Our primary and secondary Emergency Operations Centers have been improved and a basic orientation has been provided to senior leaders. 56 building evacuation drills have been successfully completed and radio interoperability for event management has been improved.
- » A digital panic button program has been implemented to give front desk employees in key areas the ability to summon security to their location at the click of a button without drawing attention to the action of calling security. A mass notification system to allow instant or timely communication to employees, students and faculty simultaneously, for major events or emergencies is currently being explored. Several options are being reviewed and researched for the easiest integration, most cost effective and complete solution.
- » Facilities Services conserved natural gas in a more dramatic way during the Enbridge pipeline supply crisis in November and December:
 - If energy management did not exist, and we were consuming like we did in 2007 (our baseline year), commodity costs for November 1–24 would have been \$50,738. Our actual commodity costs for this period are estimated at \$5,311 through reduced consumption and changes in pricing.
 - During the month of November, CapU saved 1300 gigajoules of natural gas when compared to the average of the previous four years or, 33% when compared to 2017. This is equivalent to conserving the energy needed for 26 single detached homes.
 - Peak crisis commodity costs occurred on November 16 when natural gas reached a cost of \$87.67/GJ. On that day, CapU conservation efforts avoided additional costs of \$2,256 vs. usual consumption level. On November 11, our conservation efforts allowed us to profit, earning \$229 and heating for no commodity cost.
- » Now that the worst of the supply crisis has ended, CapU has reversed its space temperature reduction, returning target temperature to 21C. We continue additional conservation efforts in support of the somewhat reduced energy supply.

INFORMATION TECHNOLOGY SERVICES

- » The new Chief Information Officer, Kristin Wilkes, will join the University on January 21, 2019. Kristin brings considerable experience and leadership from the public sector, having spent 13 years with three municipal governments in B.C.

POLICY, PRIVACY AND GOVERNANCE

- » At the November meeting, the President's Advisory Committee on Smoking on Campus formed two sub-committees: Designated Smoking Areas and Change Management. The Designated Smoking Areas sub-committee is developing

recommendations regarding where the designated smoking areas will be located on campus. The Change Management sub-committee is developing a communications plan and a public consultation plan as part of the change management strategy for the campus. The Change Management Sub-committee also recognized the opportunity to promote smoking cessation in advance of the policy and coordinated with Human Resources to ensure smoking cessation information is available to the campus community. At this month's meeting of the President's Advisory Committee on Smoking on Campus, members will review updates from the sub-committees, approve a public consultation schedule and develop an implementation timeline.

STUDENT HOUSING SERVICES

- » Now entering its fourth term of operation, CapU Residence has been home now to over 450 different CapU students since opening in September 2017. Looking forward, we hope to continue to attract a diverse group of students to our community.

SPRING 2019 OCCUPANCY

- » Spring 2019 occupancy is slightly lower than projected, with 257 students living in or scheduled to move-in to residence. This is primarily due to a higher number of students than anticipated registering to stay for only the Fall 2018 term (i.e. exchange students, graduating students, visiting students, etc.). In total, 39 new students are expected to join us in the Spring.

DINING HALL FEEDBACK & IMPROVEMENTS

- » A new "Happy or Not" feedback system has been implemented in the residence dining hall. The self-service kiosk allows students to rate their food and experience and provides this feedback in real-time to dining hall staff and Student Housing Services. The system was live for the final three weeks of the Fall 2018 term and, during this time, dining hall staff were able to respond immediately to the feedback, ultimately resulting in an 83% satisfaction rating by the end of the first week. Verbal feedback from students has also been extremely positive following the implementation of this new program. Moving forward, results will also be discussed at food committee meetings and student representatives will have the opportunity to provide suggestions on how to continue increasing these scores.

SUMMER 2019 OPERATIONS

- » CapU Residence will remain open to students during the summer term for the first time beginning in May 2019. Unlike during the academic year when students must be enrolled full-time to live in residence, students will not need to be enrolled in classes in order to join our community, but will need to have studied at CapU during the previous term. Applications for the Summer 2019 term will open in February 2019.
- » In addition to housing students during the summer months, CapU Residence will also host a number of rental groups including camps, conferences, and athletic teams. The additional revenue generated from these rental opportunities is intended to offset operational costs associated with lower student occupancy in the summer, ultimately allowing CapU Residence to provide a home for students 12 months a year.

STRATEGIC PLANNING, ASSESSMENT AND INSTITUTIONAL EFFECTIVENESS

INTEGRATED PLANNING

- » The Integrated Planning Team is continually working with all areas to gather information for the 2019 Operational Plan.

- » Envisioning 2030 is the collaborative planning process that will allow us to engage our stakeholders to identify our future. Our planning scope is 10 years and the process will be launched at the January 24 President's Perspective. It includes multimodal ways to get our community involved.

CONTINUING STUDIES & EXECUTIVE EDUCATION

- » Continuing Studies is getting ready for another busy semester. In addition to non-credit courses and custom contract opportunities, we have teamed up with Economic Partnership North Vancouver to offer a series of workshops starting next month. These workshops have a technology focus and are geared to individuals who own or operate small businesses in North Vancouver.
- » Executive Education delivered a customized workshop to one of BC Hydro's internal teams earlier this month. The workshop was designed to help participants deliver powerful and engaging presentations.
- » Continuing Studies and Executive Education is pleased to welcome a new Director next month. The division welcomes the opportunity to implement a new vision under her guidance and raise the visibility of both the division and the University.

REGISTRAR

FINANCIAL AID & AWARDS

- » The 6th annual Holiday Hamper program was a big success with 15 departments and program areas participating (a record number). Together, they supported 16 Capilano University students and their families who have significant financial need. Thank you to all of the departments and program areas who helped enhance the holiday season for our students!



ACADEMIC ADVISING

- » National Academic Advising Association (NACADA): The Global Community for Academic Advising awarded conference scholarships to two of our Capilano University Academic Advisors for 2018/2019: Poonam Santiago was recognized at the October 2018 NACADA Annual Conference in Phoenix, AZ and Shannon He will be recognized at the March 2019 NACADA Region 8 Conference in Calgary, AB.

STUDENT RECRUITMENT & TRANSITION

- » The Student Recruitment and Transition Team had a busy and successful recruitment season during the Fall 2018 semester.
- » The Student Recruitment Team visited 158 high schools and interacted with over 12,800 students in grades 10 to 12.
- » Sarah Payne, Student Recruitment Advisor, travelled to Alberta for the Out of Province (OOP) Recruitment Event and interacted with over 3,000 high school students from Edmonton and Calgary. Many students showed interest in the Sciences, Engineering and Fine Arts programs.

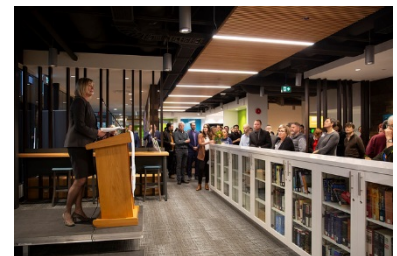
- » In November for the first time, CapU Student Recruitment participated at the Canadian National Universities Information Fair in Brandon and Winnipeg, Manitoba: a week-long event with over 1,500 high school students showing interest in CapU.
- » Willie Lewis, First Nations Student Recruitment Advisor, visited 31 high schools in the Thompson-Shuswap, Okanagan, Lower Mainland and mid-North-West Island regions and connected with over 2,000 Indigenous students at Strengthening Connections events.

CENTRE FOR INTERNATIONAL EXPERIENCE

- » On January 7, Capilano University welcomed 442 new students to the University at our international student orientation. This represented approximately 95% of the international student intake for the Spring 2019 semester. We had already reached a strong proportion of the new students through our pre-departure training sessions held throughout India in November. These activities are continuing to enhance the preparedness of our students for a successful start to their studies at CapU.
- » International applications for the Summer semester are strong in all areas except English for Academic Purposes (EAP) where we continue to see the significant impact of the newly implemented Student Direct Stream (SDS) study visa program requiring higher English language proficiency. Applications for the Associate of Science programs have, for example, already been closed several weeks ahead of the general deadline. Applications in arts, business, and tourism programs are all ahead of last year's successful benchmark.
- » International has conducted two general sessions with the University community to identify international student needs and ways to enhance student success. Staff and faculty have shared many insights on how to improve success. These are being integrated into the internationalization plan and further consultation for the plan will be taking place over the next month including dialogue at the department level. An update on international student learning conditions was delivered by the Director to Senior Leadership Council (SLC) at the December 2018 meeting.
- » The Director, International and the VP Academic & Provost are embarking on a visit to Vietnam, Hong Kong and Macau this month to attend the BC Council for International Education (BCCIE) & Vietnam Association of Community Colleges (VACC) international conference in Hue, Vietnam, plus visits to five universities and colleges in the area to pursue and complete partnership agreements. We will provide updates in next President's Report to the Board.

DIVISION OF STUDENT SUCCESS

- » The official opening of the Learning Commons took place on November 20, 2018 and was well attended by the campus community, Board of Governors members and guests.
- » The Associate Vice President, working with each of the Student Success units, submitted all three phases of the final Integrated Plan for the Student Success division.
- » The First Year Seminar (FYS) pilot launched as of January 7, 2019 with four first year courses offered to students. The intent of the FYS program is a high impact practice for first year students and is designed to develop competencies such as collaborative learning, information literacy, writing and critical inquiry for post-secondary success, connect students with one another to increase a sense of belonging and engage them with unique topics taught by faculty who



are passionate about the topics. The plan is to offer FYS courses again in Fall 2019 and Spring 2020 as part of the pilot.

ACCESSIBILITY SERVICES

- » Accessibility Services conducted several outreach visits for transition planning to Maplewood and Windsor High Schools and supporting students at the Sunshine Coast campus and the Ts'zil Learning Centre in Mount Currie (with David Kirk). Accessibility Services also participated in Explore Capilano Night meeting parents and potential students.
- » Students with disabilities were nominated for a total of \$4,870 in CapU bursaries.
- » Draft Accommodation Policy revisions were vetted and discussed with various leaders, and the policy is moving forward to the next stage of the process.
- » In terms of processes, Accessibility Services is working closely with Brian Ball (Bookstore) to ensure students who require textbooks in an accessible format receive them as soon as possible. Our Examination Request form and our Accommodation Request form have required significant amounts of work since the new website was launched necessitating work with the outside vendor. During final exams, our office hours increased from 8:30 a.m. to 9 p.m. and include Saturday invigilation. Accessibility Services invigilated 311 accommodated exams in December 2018.
- » We hired a second Accessibility Assistant, Liam Embury, who started January 7, 2019, which means that we have returned to full staffing levels after several months of being short staffed.
- » In a collaboration with IT and Library staff, we now have a new accessible student computer station in the Library.

ATHLETICS & RECREATION

- » The overall GPA of our athletes is 2.887, up from 2.675 last year, marking the fourth term in a row that the Fall GPA has increased. Our men's soccer team finished in 4th place at the Canadian Collegiate Athletic Association (CCAA) national men's soccer championships held at Holland College in Prince Edward Island November 6-10, 2018.
- » Keith Jackson won the CCAA National Player of the Year and CCAA All-Canadian award for 2018. This is the 3rd time for men's soccer in the 45-year history of CapU Blues Athletics. Jeremy Monn-Djasngar received the Championship All-Star.
- » We had a very productive Fall term for CapU Blues in the media with 16 news articles; 46 provincial newspaper mentions; 2 Capilano Courier articles; 19 PACWEST Conference articles (CapU specific); 50 PACWEST article mentions (athlete of the week, weekend recaps, etc.); 3 CCAA national conference articles (CapU specific); and 30 CCAA national conference article mentions (athlete of the week, rankings, championship info).

CAREER DEVELOPMENT CENTRE

Serving Students

- » The Career Development Centre (CDC) offered a number of opportunities for students during November and December.
- » Conducted 102 student appointments; participated in Beyond the Blues Event and Explore CapU Night.

- » Hosted activities for National Career Development Month; Industry Day: 47 students and 14 industry reps; Creating Connections: 172 students, 36 industry reps, and 34 alumni; Career Café: 3 students; did headshots for LinkedIn: 17 students; offered a Canadian Workplace Basics Workshop for 7 students; a networking for Creating Connections Workshop: 3 students; a TD bank drop-in session; 3 class presentations; and participated as judges in 3 NABU334 classes.
- » CDC launched It All Adds Up campaign to help students reflect on their experiences adding to their skills and professional development

Faculty & Community Connections

- » Nancy Ng, Manager, attended a career development summit in Ontario for career services leaders and gave a talk at the Education and Career Fair at the Kwantlen Polytechnic University (KPU) Surrey campus to about 75 high school students in the Surrey school district and Canadian Association of Career Educators & Employers (CACEE) PD day.
- » Meetings were held with Blackbird (about potential opportunities for Fine & Applied Arts students) and the Dean of Fine and Applied Arts and Dean of Arts & Sciences (to discuss how CDC can support students and faculty).
- » We also attended the Deans Advisory Committee (DAC) as well as a meeting with the Dean of Education, Health and Human Development. Other connections were made with CPA Recruit and ACE PD day. Discussion began with the Sunshine Coast campus about how the CDC could support students there.

COUNSELLING

- » Counsellors were kept very busy in the fall semester. Student requests for individual counselling appointments continued to be very high and for much of the fall semester, counsellor appointment times were fully booked weeks in advance.
- » Counsellors were involved in a number of outreach events through which we interacted directly with students to discuss concerns and let them know what types of resources and supports are available for them. Some of these events were: the CSU Advocacy Fair, CSU Wellness Resource Fair & Explore Capilano night.
- » Counsellors offered a fall workshop series on well-being topics. These were open to the general student body. In addition to these workshops, we also offered in-class workshops on topics such as stress management and mindfulness meditation to several program areas.
- » The counselling department continues to liaise with the Centre for International Experience (CIE) to provide support for international students.
- » In November, counsellors participated in a Beyond the Blues event held in the Birch Building. Participating students completed a well-being assessment and then had an opportunity to discuss their results with a counsellor.

LEARNING SERVICES

- » For the first time for a spring semester, both sections of the University Success Skills 100 class (USS 100) are at capacity. Word is getting out that this is a class where the skills taught can help students achieve success in other courses at CapU.

STUDENT AFFAIRS

Conduct Officer

- » We have begun tracking academic misconduct cases with enhanced detail so that we will have better insight into where problems are occurring moving forward and can develop initiatives for preventative programs.

Student Success Facilitator for Transitions

- » A January orientation was organized in collaboration with other campus units to help our new students feel a greater sense of belonging on campus. Web and email content was developed to send to incoming students for the January 2019 intake. The new student online pre-orientation was revised and published prior to the holiday break. This online orientation is now available to new students on Moodle and covers academic, well-being, engagement and transition topics as well as support services for students to help students inform themselves prior to their arrival on campus.
- » All academic and student success units will soon receive an invitation to various meetings that will begin discussions about an Early Alert program as well as invitations to planning sessions for the Fall 2019 orientation.

Student Success Facilitator for Student Engagement

- » CapULeads has closed applications and a group of students has been selected for the program in the Spring semester. Four students will represent CapU at the UBC Student Leadership Conference on January 12, 2019.
- » Peers Helping Peers is launching a centralized recruitment process this Spring so that students will be able to submit one application that can be used for consideration in all units with peer helper programs across campus. This will assist in marketing efforts and should bring more awareness to the program.

Well-being

- » The Well-being Strategist held the first Let's Get Consensual workshop for employees. Jody Armstrong now has a full-time appointment and is collaborating with the Wellness Committee to host University events.
- » Materials dealing with consent were created and added to the online pre-orientation in January.

OFFICE OF INSTITUTIONAL RESEARCH

Surveys

- » Term-based summary reporting for post-workshop, post-events and post-appointment surveys are now available to departments who have partnered with Institutional Research (IR) to collect operational data and metrics using the CapU survey tool as a way of easing operational data tracking demands and improving data efficiency for all service teams. A new student success focused survey project was piloted in Fall 2018 (Student Information Survey), which has been designed to gather data that will help us understand the diverse background of CapU students so that we can provide support specific to their needs. The survey received a response rate of 13% with 965 responses. Results and reporting will be shared with the University community in late Spring 2019.

Well-being

- » To implement the recommendation from the Student Success & Retention Task Force and to support our implementation of the Okanagan Charter, the IR office has successfully collected data through the National College Health Assessment Survey in partnership with the Health and Wellness Faculty Lead, Heather Williams, Student Success, the Health and Wellness Working Group, Human Kinetics Department and Center for Sports & Wellness. Preliminary results suggest that CapU students' health habits, behaviors and perceptions about wellness are largely aligned with other post-secondary students in Canada and United States. More information will be shared with the University community in Summer 2019.

Data

- » The annual interim Central Data Warehouse submission to the Ministry is now complete and CapU shows an initial 71% utilization rate of its overall mandated FTE activity. The final Central Data Warehouse submission will be made in April 2019.
- » In Fall 2018, CapU successfully expanded its international student population by 44% from 1,303 in Fall 2017 to 1,879 in Fall 2018. Approximately 70% of CapU's international students are from India, China, Brazil, South Korea and Vietnam. Enrolment headcount reporting by nationality is now available upon request.
- » The enrolment snapshot reporting (weeks 4, 8, 14) in Fall 2018 are available on IR SharePoint. To improve the accessibility and timeliness of our snapshot reporting, the IR team is working to automate this report via CapU Analytics for dissemination to all departmental chairs and managers in Spring 2019.



ADVANCEMENT

Advancement includes the departments of Communications & Marketing, Development & Alumni Relations and Special Events & Ceremonies. Advancement's goals are to: enhance the University's reputation, develop positive relationships and secure resources to support University priorities.

COMMUNICATIONS & MARKETING

- » The University's annual out of home and digital brand marketing campaign debuted in the marketplace on January 14, 2019. The campaign will run through the end of February, with some extensions into March where bonus space has been negotiated. Billboards, bus backs, transit shelters, print and social media on the North Shore, Sunshine Coast and targeted locations across Metro Vancouver will feature bold photography and a proud theme that harmonizes with our 50th anniversary celebrations and the stories we have collected along the way.
- » Representatives of communications & marketing have been honoured with an invitation to present at the annual conference of the Council for the Advancement & Support of Education (CASE) District VIII in February. Our presenters will share "Storified! How Capilano University Is Celebrating Its First 50 Years" with CASE members from across Western Canada and the Pacific Northwest.



DEVELOPMENT AND ALUMNI RELATIONS

- » Building upon the success of alumni events through the fall term, alumni relations launched the Alumni Connect platform to engage alumni with the University. The team will begin to implement and populate programming and communications that leverage our existing social media communications strategies through this platform. This work continues to enhance our ability to establish metrics in support of increased alumni participation, influence and investment with CapU.
- » Work continues on donor focused events that leverage our anniversary celebrations, such as the Chancellor's Circle mentioned in the 50th update. The development team continues its work in support of scholarships, bursaries and awards and is on track. The Q3 Fundraising Activity Report will be available shortly.
- » Additionally, the development team is currently engaging with a number of university leaders to better understand projects already underway that require funding to assess and prioritize our fund development activities in support of creating a stronger and more sustainable revenue base from sponsorship and philanthropic activities across the institution.

50TH ANNIVERSARY UPDATE

- » The anniversary program continued in 2019 with the student led event, CapRocks! on January 11, followed by the 50th anniversary edition of the Chancellor's Circle Dinner on January 17 at the Polygon Gallery in North Vancouver. On January 24, the artist chosen to carve the University's first canoe, as part of the 50th anniversary legacy project, will be announced during the President's Perspective town hall event.

