



SENATE MEETING

Tuesday, December 6, 2022 4:00 pm
 Capilano University, Library Building, Room LB 322

MINUTES

Present: Paul Dangerfield (Chair), Deanna Baxter, Rose Anza Burgess, Graham Cook, Iana Dokuchaeva, Lara Duke, Brian Ganter, Christy Goerzen, Kyle Guay, Deb Jamison, Anthea Mallinson, Amina El Mantari, Brad Martin, Corey Muench, Lesley Nelson, Christina Neigel, Ramin Shadmehr, Dennis Silvestrone, Laureen Styles, Michael Thoma, Robert Thomson, Diana Twiss, Kyle Vuorinen, Stephen Williams, Recorder: Mary Jukich

Regrets: John Brouwer, Sue Dritmanis, Victor Gelano Khwaish Kochhar, Maia Lomelino, Manpreet Kaur, Essya Nabbali, Jason Tam

Guests: Manpreet

Acknowledgement

We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

1. Welcome

The Chair called the meeting to order at 4:04 pm.

The following new members of Senate were introduced and welcomed:

- Amina El Mantari, voting alumni representative.
- Manpreet Kaur, voting student representative.

In the absence of Essya Nabbali, Deanna Baxter assumed voting rights for the Faculty of Arts and Sciences.

The chair acknowledged that December 6 was the National Day of Remembrance and Action on Violence Against Women and Senators were invited to take a moment of silence to consider the work that was still required to make the campuses a safe place.

Senators were reminded that a student representative was still required for the Budget Advisory Committee and Tributes Committee.

2. Approval of the Agenda

Paul Dangerfield moved and Deb Jamison seconded:

To adopt the agenda.

CARRIED



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3. Approval of the Minutes

A typographical error was noted in the minutes.

Paul Dangerfield moved and Kyle Guay seconded:
 To adopt the amended November 1, 2022 minutes.

CARRIED

4. Correspondence Received

No correspondence was received.

5. Business Arising

None.

6. New Business

6.1 Results of Student Election

Presented by: Kyle Vuorinen

Senators were provided with the results of the recent student by-election wherein Manpreet Kaur was elected as a voting student representative.

6.2 Extension of Duolingo English Test Acceptance

Presented by: Kyle Vuorinen

As background the University has been accepting the Duolingo Test of English on a temporary basis since the spring of 2020. Currently, in some key overseas markets, IELTS centres are closing due to issues with test validity. Given this emergent problem, the Centre for International Experience has requested that the University extend its temporary acceptance of the online Duolingo test.

A small sample of students who were admitted in Fall 2020 indicates that students admitted with Duolingo perform as well, or better, than students who have been admitted with traditional tests such as IELTS and TOEFL. Adjustments to the minimum acceptance score to 125 have been made to ensure the university aligns with IELTS and other institutions requirements.

As per section 4.4 of the Admissions Policy, Senate was requested to accept as information an extension of the acceptance of the Duolingo Test of English on a temporary, emergency basis, through to the end of the Fall 2023 semester with the following scores:



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<u>IELTS/TOEFL</u>	<u>Duolingo</u>	<u>Sample program areas</u>
IELTS 6.5/iBT 83	125 or higher with no sub-score less than 115	Standard admissions (all degrees, diplomas—except those noted below, and certificates)
IELTS 6.0/iBT 75	115 or higher with no sub-score less than 105	Post-Baccalaureate Diploma in Global Tourism and Hospitality
IELTS 5.5/iBT 67	100 or higher with no sub-score less than 90	Tourism Management Diploma for International Students

In moving forward, discussions will continue in 2023 to determine the viability of adopting Duolingo on a permanent basis.

7. Committee Reports

7.1 Academic Planning and Program Review Committee

Presented by: Robert Thomas

The committee met on November 8 and reviewed the program review from the School of Communication and from English for Academic Purposes (EAP), and approved the program cycle as complete for both programs.

At the committee meeting, Aurelea Mahood, Director, Academic Initiatives & Planning presented the final version of the Annual Report on Review and Development, and noted that the suggestions made by the committee were incorporated with respect to linking the content of the report to themes and related action items in Illuminating 2030.

7.2 Bylaw, Policy and Procedure Committee

Presented by: Corey Muench

The committee met on December 6 and continued their review of the proposed process for staggering Senate elections, as well as revisions to the Senate bylaws.



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In addition, the committee began their review of the Academic Affiliations Agreement Policy.

7.3 Curriculum Committee

Presented by: Deb Jamison

7.3.1 Resolution Memorandum

The resolutions brought forward from the November 18, 2022 Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and Diana Twiss seconded:

22/33 Senate approve SCC Resolutions 22/67 to 22/71.

CARRIED

7.4 Teaching and Learning Committee

Presented by: Diana Twiss

The committee met on November 15 and Micki McCartney, Acting Director of Indigenous Education and Affairs presented the Indigenous framework/plan, and will also attend the December committee meeting to provide an update.

Also at the committee meeting, Pouyan Mahboubi reported that the digital learning framework advisory group was in place, and discussions are underway with respect to the role of the advisory group.

The CARS Unified grant competition was in its sixth round and the Unified grants were awarded to 8 faculty.

University librarian Sabrina Wong, will be attending the January committee meeting to present on Research Data Management.

7.5 Budget Advisory Committee

Presented by: Michael Thoma

The committee met on October 20, and the next meeting is scheduled for December 15, at which time the committee will review the Fiscal 2022/23 Quarter 3 forecast and a first draft of the 2023/24 budget.



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8. Other Reports

8.1 Senate Chair

Paul Dangerfield provided the Senate Chair report, which included the following highlights.

- Senate members were reminded of the joint Board and Senate social following the Senate meeting.
- The chair acknowledged the recent passing of Dr. Wendy Grant, and Dr. Grant's passion for teaching.
- With respect to Quarter 3 the university was tracking well towards the end of the year with slightly higher revenue than in previous years. Work is underway in reviewing the budget requests for the coming year as well as determining ways to increase revenue, and to better serve and support students and employees.
- Senate members were invited to attend the holiday breakfast on Thursday, December 8.

8.2 Senate Vice-Chair

Robert Thomson reported that he attended the Board meeting on November 29 and provided an update on Senate activities.

8.3 VP Academic and Provost

Lauren Styles provided the Vice President Academic and Provost report, including the following highlights:

- As shared previously there are several provincial level framework and plans still in draft and anticipated in the Spring to be finalized and shared out: Internationalization; Digital Learning Strategy (including guidelines and digital literacy); Indigenous Post-secondary Education Policy Framework. With a new Premier and anticipated announcements of the cabinet forthcoming some of



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this work may well slow a bit but still hopeful that these will be finalized in Spring 2023.

- Indigenous Framework – dialogue continues this week, with input and insights to be worked with over the next several weeks and a ‘version 2’ anticipated in the near future. There is much valuing and appreciating the ideas and participation in the dialogue from the university community, and representatives from the Lílwat, x^wməθk^wəy̓əm (Musqueam), shíshálh (Sechelt), S_kwxwú7mesh (Squamish) and Səlílwətaʔ/Selilwitulh (Tsleil-Waututh) Nations.
- The university application for exempt status (undergraduate) is on the January DQAB meeting agenda and updates will be shared as available.
- A recent work integrated learning highlight was HUBBUB – showcasing projects for CityStudio North Vancouver. The range of projects was broad in topics and foci; many of them directly connected to Okanagan Charter commitments and actions.
- Recent notification has been received from DQAB that there are changes approved by the Minister (on DQABs recommendation) that certain proposals for new degrees will have exemption from Stage One (Indigenous Languages degrees and specific programs with student FTE funding aligned with government priorities).

8.4 Board Report

Rose Anza Burgess, Board Liaison, provided the Board report, and some of the highlights were as follows:

- The Board of Governors met on November 29 and received several reports, including a report from the Board Chair, the President and the Senate.
- The Board of Governors approved the following items:
 - Trans Canada Capital (TCC) as the Investment Manager of Alternative Investments for the Capilano University investment portfolio.



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- The discontinuation of GEOG 102 and GEOG 107.
- Renewal of B.209 Banking and Borrowing Policy (Capilano University) with revisions as presented.
- The Board of Governors referred the recommendation of course discontinuances for the Faculty of Business & Professional Studies - School of Business and School of Legal Studies, to the Senate for advice.

8.5 Elder Report

A report was not provided as Elder Latash was not in attendance.

9. Discussion Items

No discussion items were presented.

10. Other Business

No other business was presented.

11. Information Items

No information items were presented.

The meeting was adjourned at 5:05 pm.

Next Meeting: Tuesday, January 10, 2023
