



SENATE MEETING

Tuesday, November 3, 2009 4:00 pm LB322

MINUTES

PRESENT: Greg Lee (Chair), Marion Haythorne, Chris Bottrill, John Boylan, Bahiyyih Campbell, Robert Campbell, Nicholas Collins, Kevin Cripps, Patrick Donahoe, Noah Fine, Michael Fleming, Karin Jager, Reini Klein, Paul McMillan, George Modenesi, Jennifer Moore, Trevor Page, Itidal Sadek, Nicolle Smith, Jackie Snodgrass, Ghazal Tohidi, Tammy Towill, Milton Williams, Recording Secretary: Mary Jukich

REGRETS: Jean Bennett, Kim Bothen, Herbert Cruz, Casey Dorin, Graham Fane, Darin Feist, Karen Hodson, Jen Moses, Gordon Rudolph, Tim Schouls, Sandra Seekins, Peter Ufford, Catherine Vertesi

GUESTS: Pat Dejong

Greg Lee called the meeting to order and welcomed Pat Dejong, Chair of the University Board, and Noah Fine, the new CSU representative.

1. APPROVAL OF AGENDA

Susan Hogan moved and Jennifer Moore seconded that:
the Agenda be approved.

CARRIED

2. MINUTES

A correction was noted to the October 6, 2009 minutes. Richard McCrae is listed as absent and Noah Fine is listed as a guest. For that meeting, Noah Fine was replacing Richard McCrae as the CSU representative.

Patrick Donahoe moved and Nicolle Smith seconded that:
the amended Minutes of the October 6, 2009 meeting be approved.

CARRIED

3. CHAIR AND VICE-CHAIR'S REPORTS

Marion Haythorne reported on her activities since the last Senate meeting. As Vice-Chair of Senate and as representatives from Capilano, Marion Haythorne and Greg Lee attended the funeral of Peter Jones. She noted that Capilano University was lucky to have had such a great supporter.

Marion attended a Summerhill Retirement Home reception celebrating Pacific Arbor's support of Capilano's Performing Arts Speaker Series. As well, Marion took part in the lunchtime world cafe session on creating a respectful environment, which was facilitated by Naya Kee. At the Board meeting in Squamish, Marion noted that the presenter at the meeting was a Capilano instructor based in Mt Currie. Marion was impressed by the presentation and, in particular, the endorsement by the students of the value of the Business Fundamentals Program in the community.

Finally, Marion has been in discussions with her counterpart at Kwantlen Polytechnic University regarding many similar issues and will attend the CoEdCo meeting on November 7 to discuss future involvement.

Greg Lee reported that Board Policy B. 101 (formerly Policy 1) had been adopted at the October 26th Board meeting. He thanked Senate members for all their input and feedback and noted that the Policy incorporated the latest revisions from Senate.

Greg also noted that the Minister had signed off on the Bachelor of Legal Studies (Paralegal) Degree.

4. APPROVALS IN PRINCIPLE

None.

5. SENATE CURRICULUM COMMITTEE

Presented by: Jackie Snodgrass

(a) Resolutions

Jackie Snodgrass moved and Jennifer Moore seconded that:

09/81 SCC resolutions 09/75 through 09/82 be received and adopted by Senate.

CARRIED

(b) New Member

Peter Holden from the Faculty of Business was reappointed to the Senate Curriculum Committee.

Jackie Snodgrass moved and Tammy Towill seconded that:

09/82 Senate approve Peter Holden as the reappointed Faculty of Business Senate Curriculum Committee representative.

CARRIED

6. FINAL GRADE PROCEDURE FOR ISSUING A "FAILURE" OR "NO-CREDIT DUE TO CHEATING OR PLAGIARISM"

Presented by: Robert Campbell

Robert presented draft wording to be incorporated into the University's cheating and plagiarism policy. The draft was prepared as a result of an incident in which a student dropped a course before the grade could be recorded. It was felt that this wording is necessary in order to close a loophole in the current cheating and plagiarism policy. The proposed wording will be sent to the Planning and Policy Committee for their review.

7. INSTRUCTOR EMERITUS

Presented by: Greg Lee

A meeting of the Senate Tributes Committee will be called to discuss a nomination which has been received. The committee will bring forward their recommendations at a later date.

8. COMMITTEES

(a) Diversity and Equity Committee – Committee Member

Presented by: Marion Haythorne

The Diversity and Equity Committee promotes diversity and equity by organizing university-wide events. Susan Hogan and Kevin Cripps volunteered for the vacant positions and a meeting will be held shortly.

(b) Budget Committee

Presented by: Marion Haythorne

Marion reported that a meeting of the Budget Committee will be called to discuss responses received from the departments.

9. REGISTRAR

(a) Graduation

Presented by: Itidal Sadek

The Registrar presented a list of potential credentials and noted that this list had not yet been verified. The list of potential credentials will be kept by the Committees Clerk.

Itidal Sadek moved and Tammy Towill seconded that:

09/83 Upon verification by the Registrar's office that all credential requirements have been met, the Chancellor and Senate of Capilano University approve the conferring of the credentials.

CARRIED

(b) 2010 -2011 Academic Schedule

Presented by: Itidal Sadek

The Registrar presented the Fall 2010 to Summer 2011 Academic Schedule and asked Senate for approval of either a January 4, 2011 or a January 10, 2011 spring term commencement date. Senate members discussed the advantages and disadvantages of both dates and recommended that the spring 2011 classes begin on January 10th.

Tammy Towill moved and Reini Klein seconded that:

09/84 Senate approve the Fall 2010 to Summer 2011 Academic Schedule indicating a January 10, 2011 Spring term commencement date.

CARRIED

(c) Student Election Timing

Presented by: Itidal Sadek

The Registrar outlined the proposed timeline for student elections. Nominations for positions will be posted on January 8th and will close on January 15th. Polls open on March 1st and close on March 7th. The results of the election will be posted on either March 8th or 9th, which will allow the students to attend their first Senate meeting in April.

10. OTHER BUSINESS

None.

INFORMATION ITEMS

None.

There being no further business and on motion duly made and seconded, the meeting was adjourned at 4:45 p.m.

Next Meeting: Tuesday, December 1, 2009.
