


|  <b>CAPILANO UNIVERSITY</b> |   | POLICY  |                      |
|--|---|---|----------------------|
| Policy No.   | Officer Responsible                               |   |                      |
| <b>OP.415</b>  | <b>Vice President, Finance and Administration</b> |   |                      |
| Policy Name  |   |   |                      |
| <b>Smoking and Vaping</b>  |   |   |                      |
| Approved by  | Replaces  | Category  | Next Review          |
| <b>SLC</b>   |   | <b>Safety</b>   | <b>December 2028</b> |
| <b>Date Issued</b>   | Date Revised                                      | Related Policies  |                      |
| <b>August 15, 2019</b>   | <b>December 13, 2023</b>                          | <b>B.506 Standards of Conduct</b><br><b>B.701 Student Code of Conduct</b><br><b>OP.420 Safety and Emergency Services Policy</b> |                      |

## 1. PURPOSE

Capilano University (the “University”) is committed to providing a safe and healthy environment for all individuals who use the University campus or participate in University events. The University complies with the *Tobacco and Vapour Products Control Act*, *B.C. Workers Compensation Act*, *Occupational Health and Safety Regulation*, and its duty of care for minors and students. To fulfill its responsibility to promote the health and safety of students and employees, this policy aims to limit involuntary exposure to harmful substances produced by Smoking (as defined in section 2).

## 2. DEFINITIONS

“**Cannabis**” has the same meaning as defined in the Cannabis Act.

“**Designated Smoking Area**” or “*DSA*” means the locations designated under this policy within which smoking is permitted.

“**Member of the University community**” means employees, students, board members and volunteers.

“**University premises or property**” means any University owned or rented/leased lands, facilities, or conveyance, including on-line forum.

“**Smoking**” is defined as inhaling, exhaling, burning, vaping, or carrying of a lighted cigarette, cigar, pipe, hookah, e-cigarette (electronic cigarette), or other lighted smoking equipment that burns or vapes vapour products, tobacco, tobacco leaves or products produced from tobacco in any form or for any use.

**“Student”** means an individual enrolled in any course (credit or non-credit) at the University.

**“University Event”** is a University-Sanctioned gathering on or off campus. “Sanctioned” means that the event has been organized by an authorized University employee in the course of their duties.

**“Vapour product”** means an e-cigarette, an e-substance, or a cartridge for or a component of an e- cigarette.

**“Visitor or guest”** means non-university community members (including alumni and donors) visiting any university premises or property, or participating in a university-event.

### **3. SCOPE**

- 3.1 This policy applies to all Visitors or guests and Members of the University Community.
- 3.2 This policy applies on all University premises or property, and to all University Events.
- 3.3 The use of tobacco, plants and herbal products for traditional Indigenous ceremonial use is permitted.
- 3.4 Smoking and the sale and use of tobacco and vapour products is governed by the *Tobacco and Vapour Products Control Act* and related regulations, B.C. *Workers Compensation Act, Occupational Health and Safety Regulation*, the District of North Vancouver Smoking Regulation Bylaw 7792, 2010.
- 3.5 Smoking and vaping of Cannabis for recreational purposes is prohibited anywhere on University premises or property, including DSAs, in residence, and in University owned or leased vehicles or in any vehicle while on University property
- 3.6 The possession and use of cannabis is governed by the B.C. *Cannabis Control and Licensing Act, Cannabis Act*, B.C. *Workers’ Compensation Act, Occupational Health and Safety Regulation, Access to Cannabis for Medical Purposes Regulations*, municipal bylaws, and University policies B.701 Student Code of Conduct and B.506 Standards of Conduct.

### **4. POLICY STATEMENT**

- 4.1 The University may create designated smoking areas (“DSA”s) on its property. Outside of a DSA, smoking is prohibited.
- 4.2 All used smoke products and related materials must be disposed of in receptacles intended for their disposal. Anyone violating this policy and smoking outside of a DSA will be asked to dispose of their smoke products in the appropriate receptacle.
- 4.3 In accordance with applicable provincial statutes and district bylaws, Facilities Operations will place and maintain appropriate signage as required.

- 4.4 Students staying in residence must abide by smoking restrictions outlined in the Residence Standards.
- 4.5 Smoking is prohibited in any University owned or leased vehicle, or in any vehicle while on University property.
- 4.6 The promotion, advertising, or sale of any smoking or vapour products or related paraphernalia on University property is prohibited. In accordance with the Federal *Tobacco Act*, corporate tobacco sponsorship of the University's events or groups is prohibited.

## **5. COMPLIANCE AND ENFORCEMENT**

- 5.1 All Members of the University Community are expected to be familiar with and adhere to this policy. Employees and Students should report non-compliance to Campus Security.
- 5.2 The University will adopt a supportive approach to responding to violations of this policy by Members of the University Community. However, an individual who repeatedly violates this policy may be subject to sanctions or other disciplinary measures under University policies. Violations involving students will be referred to the policies and procedures outlined in B.701 Student Code of Conduct. Violations involving Employees, contractors or volunteers will be referred to their supervisors for appropriate follow up.
- 5.3 Campus Security will monitor compliance with this policy, respond to reports or non-compliance, and advise smokers of the smoking policy and restrictions.
- 5.4 University event organizers are responsible for communicating this policy to attendees and ensuring compliance with the policy.

## **6. SMOKING CESSATION ASSISTANCE**

- 6.1 Students can seek smoking cessation support, information, and resources through the Capilano Students' Union.
- 6.2 Employees can seek smoking cessation support, information, and resources through Human Resources.

## **7. DESIGNATED OFFICER**

The Vice President, Finance and Administration is the Policy Owner responsible for the oversight of this policy. The administration of this Policy and the development, subsequent revisions to and operationalization of any associated procedures is the responsibility of the Director, Safety and Emergency Services.

## 8. REFERENCES

*Tobacco and Vapour Products Control Act*, RSBC 1996, c 451

*Workers' Compensation Act*, RSBC 1996, c 492

*Occupational Health and Safety Regulation*, BC Reg, 143/2017

District of North Vancouver Smoking Regulation Bylaw 7792, 2010

District of Squamish Smoking Regulation Bylaw 2042, 2018

District of Sechelt Smoking Control Bylaw 570, 2018

Okanagan Charter: An International Charter for Health Promoting Universities and Colleges (2015)

Residence Standards

Campus Designated Smoking Areas Map