



SENATE MEETING

Tuesday, June 7, 2022 4:00 pm
 Capilano University, Library Building, Room LB 322

MINUTES

Present: Paul Dangerfield (Chair), Oscar Blue, John Brouwer, Pardis Daneshyar, Sue Dritmanis, Iana Dokuchaeva, Lara Duke, Brian Ganter, Kyle Guay, Deb Jamison, Pouyan Mahboubi, Anthea Mallinson, Brad Martin, Corey Muench, Essya Nabbali, Lesley Nelson, Ramin Shadmehr, Dennis Silvestrone, Anmol Singla, Laureen Styles, Michael Thoma, Robert Thomson, Diana Twiss, Kyle Vuorinen, Stephen Williams, Recorder: Mary Jukich

Regrets: Deanna Baxter, Christy Goerzen, Miranda Huron, Khwaish Kochhar, Maia Lomelino, Zabir Montazar, Christina Neigel, Sonny Wong

Guests: Dawn Whitworth, Andrea Henning, Susan Romeo-Gilbert

Acknowledgement

We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

1. Welcome

The Chair called the meeting to order at 4:00 pm.

In the absence of Christy Goerzen, Anthea Mallinson assumed voting rights for the Faculty of Fine and Applied Arts.

John Brouwer was recently acclaimed as a voting representative for the Faculty of Global and Community Studies.

Stephen Williams was acknowledged for serving as the Senate Vice Chair.

As Pouyan Mahboubi Dean, Faculty of Arts and Sciences will be moving to his new role, Pouyan was acknowledged for his work and contributions to Senate.

The outgoing student Senators, Oscar Blue, Zabir Montazar and Anmol Singla were acknowledged for their work and contributions to Senate.

2. Approval of the Agenda

Paul Dangerfield moved and Kyle Guay seconded:
 To adopt the agenda.

CARRIED



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3. Approval of the Minutes

Paul Dangerfield moved and Diana Twiss
To adopt the May 10, 2022 minutes.

CARRIED

4. Correspondence Received

No correspondence was received.

5. Business Arising

5.1 Senate Self-Evaluation Committee

Presented by: Robert Thomson

Senate was provided with a brief summary of this year's Senate Self-Evaluation Survey, including the following key items:

- The Senate self-evaluation survey was administered from February 27th to April 4th, 2022. In total 31 out of 35 members participated, resulting in a response rate of 89%, compared to a 57% response rate in 2021.
- This year, 48% of respondents were new Senators, which could explain the increase in "I don't know" answers to questions of policy and process.
- The majority of respondents indicated having a clear understanding of their role and responsibilities.
- Similar to 2021 results, most respondents believe the Senate clearly communicates its mandate to the university.
- Similar to 2021, most respondents believe that Senate members encourage open and free debate.

Recommendations from the survey results will be provided with the report at the August Senate meeting. In going forward, the Committee is proposing to meet in the fall along with a representative from Institutional Research to review the complete evaluation process.



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5.2 Vice Chair Nominating Committee

Presented by: Brad Martin

Senate was informed that a call for nominations for the position of Senate Vice Chair was previously sent out, as well as a reminder, and one nomination was received for Robert Thomson.

A further three calls were made at Senate and one additional nomination was received; however, the nomination was declined.

Accordingly, Robert Thomson was acclaimed for Senate Vice Chair for a one year term, August 2022 to June 2023.

5.3 Graduates

Presented by: Kyle Vuorinen

The Registrar submitted a list of 23 additional graduates from four Faculties, as verified by the Registrar's Office to have met the graduation requirements of their program.

Kyle Vuorinen moved and Dennis Silvestrone seconded:

22/20 Senate accept the 23 additional graduates as having completed the program requirements for their respective credentials.

CARRIED

6. New Business

6.1 CARS Framework

Presented by: Dawn Whitworth

Senate was provided with a presentation on the CARS Framework. The plan articulates the University's evolving commitment to creative activity, research and scholarship (CARS) activities across and beyond all of campuses and learning sites. The plan serves to create a shared understanding of CARS directions and provides reference and guidance to other University plans. The CARS Framework/Strategic Research Plan 2022–24 will be used to guide the future development of CARS activities, directing the University in future actions, activities, investments and strategic level resource allocation decisions.



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Discussion focused on the good work that has gone into the plan, the continued desire for additional time allocation as part of faculty roles (for those wishing to undertake CARS) and the positive role that external funding has contributed in terms of section allocation time. Information was provided that work is underway in terms of looking at how to continue to lift up opportunities in relation to faculty work as well as sourcing external funding.

Senior Leadership Council has endorsed the framework and this is understood to also mean support for the actions in the framework through the university integrated planning process and budget development.

Laureen Styles moved and Lara Duke seconded:

22/21 Senate approve the adoption of the CARS Framework/Strategic Research Plan.

CARRIED

6.2 Election Timeline

Presented by: Kyle Vuorinen

Senate was provided with the election timeline to fill the vacant non-voting seat from the Faculty of Global and Community Studies. Call for nominations opened on June 2, voting will close on July 10 and results announced on July 22.

7. Committee Reports

7.1 Academic Planning and Program Review Committee

Presented by: Sue Dritmanis

The Committee met on May 17 and reviewed the 1-Year Progress Report for the Costuming Program.

7.2 Bylaw, Policy and Procedure Committee

Presented by: Corey Muench

The Committee has not met since May 10. It anticipated that in the fall, the Committee will be reviewing the Faculty of Business and Professional Studies Faculty Council Bylaws as well as revisions to the Senate Bylaws.

7.3 Curriculum Committee



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Presented by: Deb Jamison

7.3.1 Resolution Memorandum

The resolutions brought forward from the May 20, 2022 Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and seconded by Diana Twiss:

22/22 Senate approve SCC Resolutions 22/44 to 22/49.

CARRIED

7.4 Teaching and Learning Committee

Presented by: Diana Twiss

The Committee met on May 17 and no reports were provided. The Committee did reflect on this year's work and in moving forward, the role and service that can be offered to Senate.

7.5 Budget Advisory Committee

Presented by: Michael Thoma

The Committee met on May 19 and was presented with the Operational Highlights for Integrated Planning in the Fiscal 2021-22 period. The highlights for the planning cycle included the Indigenization Plan engagement, the Squamish land purchase and the new Childcare centre, the Target/YES deployment of an early alert system to support students in distress, the growth in the Indigenous Digital Accelerator (IDA) and FILMBA, and the expansion of Equity, Diversity and Inclusion (EDI) measures, as well as Work Integrated Learning (WIL) and Collaboratory activities, microcredentials, CityStudio, and the Howe Sound Biosphere Region.

The Committee was also provided with a presentation on the Financial Highlights for Integrated Planning in the Fiscal 2021-22 period. The presentation indicated an operating surplus of \$1.6 million which was a result of revenue that was \$6.8 million favourable compared from the predicted deficit budget of \$5.2 million.

The next meeting is scheduled for Thursday, October 20th.



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8. Other Reports

8.1 Senate Chair

Paul Dangerfield provided the Senate Chair report, which included the following highlights:

- The Chair will be attending the various convocation ceremonies, with over 1,000 graduating students from 2020, 2021 and 2022. In addition, Carlota Lee will receive an honorary degree on June 9 and Leonard George, PhD, will be named Faculty Emeritus by Capilano University on June 8.
- As the University prepares for the summer and fall, one of the priorities will be re-engaging employees and students for an in person model. There have been some conversations with students on the importance of re-engaging for the coming year in terms of quality of education and this will be the priority over the next couple of weeks. It is anticipated there will be a good intake of students in the fall due to the pent up demand, nationally, internationally and locally, for students to return the University.

8.2 Senate Vice-Chair

Stephen Williams, Vice-Chair reported that it has been a pleasure to serve as the Senate Vice Chair for the past three years and also acknowledged Mary Jukich for her work in supporting Senate.

8.3 VP Academic and Provost

Laureen Styles provided the Vice President Academic and Provost report, including the following highlights:

- Work integrated learning - highlights were included in the last President's Report to the Board (April) about progress that has been made across Faculties, with the additional university collaborative hub and with faculty lead Mohna Baichoo and Dean Dr. Lara Duke. The faculty and community partners will be contributing in new ways through a working committee and an advisory committee.



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- The proposed Minor in Sociology was at last week's Degree Quality Assurance Board (DQAB) meeting and the university is awaiting the response.
- Good progress was being made with the timeline to submit the application for university exempt status to DQAB with the leadership of Dr. Aurelea Mahood, Director Academic Initiatives and Planning.
- It is anticipated that that the proposed Interactive Design Diploma will be moving forward to the June Board of Governors meeting.
- Several senior academic leaders, faculty and staff will be attending the retirement celebration of Martina Piere who has been teaching Li'lwat language for many years and has made invaluable contributions to language and cultural revitalization.

8.4 Board Report

The Chair provided the following report on behalf of Sonny Wong, Board representative:

- The Board of Governors were invited to the Capilano University Foundation annual general meeting on June 2, 2022. At the meeting, the Foundation's financial statements ending March 31, 2022 were approved, and a report was provided on the Fundraising and Capital Campaign. The meeting was followed by a year-end social and dinner.
- The next Board of Governors meeting is scheduled for June 28.

8.5 Elder Report

As the Elder was absent, a report was not provided.

9. Discussion Items

No discussion items were presented.

10. Other Business

No other business was presented

11. Information Items



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No information items were presented.

The meeting was adjourned at 5:30 pm.

Next Meeting: Tuesday, August 16, 2022
