



SENATE MEETING

Tuesday, March 5, 2024 4:00 pm
 Capilano University, Library Building, Room LB 322

MINUTES

Present: Paul Dangerfield (Chair), Deanna Baxter, John Brouwer, Jai Djwa, Sue Dritmanis, Thomas Flower, Brian Ganter, Raphael Gasc, Victor Gelano, Denise Gingrich, Kyle Guay, Patricia Heintzman, Deb Jamison, Laura Kinderman, Tracy Penny Light, Brad Martin, Alysha Monk, Corey Muench, Christina Neigel, Lesley Nelson Ramin Shadmehr, Laureen Styles, Michael Thoma, Diana Twiss, Emily Walmsley, Stephen Williams, Recorder: Mary Jukich

Regrets: Natasha Mrkic-Subotic Kyle Vuorinen

Guests: Elder Latash, Elder Delhia, Brit Paris

Land Acknowledgement

Capilano University is named after Chief Joe Capilano, an important leader of the Skwxwú7mesh (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the territories of the Lílwat, xʷməθkʷəy̓əm (Musqueam), shíshálh (Sechelt), Skwxwú7mesh (Squamish) and Səlílwataʔ/Selilwitulh (Tseil-Waututh) Nations.

1. Welcome

The Chair called the meeting to order at 4:00 pm.

Jai Djwa, new non-voting faculty representative from the Faculty of Fine and Applied Arts was welcomed and introduced.

Sue Dritmanis assumed voting rights for the Faculty of Business and Professional Studies.

2. Approval of the Agenda

Paul Dangerfield moved and Deb Jamison seconded:
 To adopt the agenda.

CARRIED

3. Approval of the Minutes

Paul Dangerfield moved and Brad Martin seconded:
 To adopt the amended February 6, 2024 minutes.

CARRIED

4. Correspondence Received

No correspondence was received.

5. Business Arising

5.1 Vice-Chair Nominating Committee

Presented by: Brad Martin



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A call for nominations for the position of Senate Vice Chair was previously sent out, as well as a reminder, and no nominations were received.

A further call will be sent out and this item brought back to the April meeting.

5.2 2025 Senate Meeting Schedule

Presented by: Paul Dangerfield

The revised 2025 Senate meeting schedule was presented to Senate members for information. The schedule incorporates the shift of the August date to August 26 and the September date to September 9.

6. New Business

None

7. Committee Reports

7.1 Academic Planning and Program Review Committee

Presented by: Sue Dritmanis

The committee met on February 13, and welcomed two new student representatives. The focus of the meeting was the one-year progress report provided by Motion Picture Arts and Documentary. The report included progress on recommendations as part of their 2019/2020 program review. These recommendations covered five credentials: the MOPA Bachelor, Diploma and Certificate, plus the Certificate in Documentary and the Citation in Film Fundamentals.



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7.2 Bylaw, Policy and Procedure Committee

Presented by: Corey Muench

The committee met on February 13 and 27.

At the February 13 meeting, the focus of discussion was on the Academic Integrity policy and procedures specifically regarding on which constituents the policy applies to, as well as the inclusion of instructor and coordinator in the reporting sequence.

At the February 27 meeting, the committee reviewed the proposal to rescind the existing Board policy B.101. The committee's recommendation was to rescind the policy given that it includes the former mission, values and goals of the University and the policy had also gone through various rounds of consultation. The replacement, B.111 directs the consultation process around the creation of the University's mission, values, vision, and goals, and it will be presented at the April Senate meeting.

7.2.1 S2017-05 Academic Integrity Policy – For Approval S2017-05 Academic Integrity Procedures – For Approval

Senate members reviewed the proposed revisions to S2017-05 Academic Integrity Policy and the S2017-05 Academic Integrity Procedures. On review and discussion, the following issues were raised:

- There was no reference to artificial intelligence (AI). Information was provided that as issues are still emerging around AI, a decision was made to be purposefully broad and allow faculty to decide what tools students are allowed to use and as such on page 5 there is reference to “unauthorized aids”.
- A suggestion was presented to revise the language from passive to active. Deb Jamison will provide her suggested edits to the Chair of SBPPC.
- Concern was raised with the language around Tier One misconduct as the language could be perceived that Tier One misconduct is not appealable and is only up to the instructor for the outcome. In addition, there are no recourse options for students in terms of meeting with the instructor and that there



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should be an alternative, besides the instructor, to determine the outcome. In this regard, it was suggested to revise the language in the Procedure, section 8.1, as follows, "Students may dispute remedial outcomes for Tier One Academic Misconduct to the convenor, coordinator, or chair."

- It was suggested to include in the motion that the policy will be effective as of September 1, 2024.

Corey Muench moved and Christina Neigel seconded:

24/04 That the Senate approve the revised Academic Integrity Policy (S2017-05) and the accompanying Academic Integrity Procedure (S2017-05-01) effective September 1, 2024.

CARRIED

S2017-05 Academic Integrity Policy – Current Policy
 S2015-05 Academic Integrity Procedures – Current Procedure
 These documents were provided for reference.

7.3 Curriculum Committee

Presented by: Deb Jamison

7.3.1 Resolution Memorandum

The resolutions brought forward from the February 16, 2024 Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and Laura Kinderman seconded:

24/05 Senate approve Resolutions 24/01 to 24/08.

CARRIED

7.4 Teaching and Learning Committee

Presented by: Diana Twiss

The committee met on February 20 and welcomed a new student representative. At the committee meeting, the Director, Teaching and Learning reported that the Digital Learning Framework was live and posted to the website. The committee also reviewed its mandate and provided some suggestions for revisions.



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7.5 Budget Advisory Committee

Presented by: Michael Thoma

The next committee meeting is scheduled for June 11, 2024.

8. Other Reports

8.1 Senate Chair

Paul Dangerfield provided the Chair's report, including the following highlights:

- The Chair informed Senate that after eight years as president and vice-chancellor at Capilano University, 2024-2025 will be his last academic year with the University. The Board of Governors and the wider University community have been informed, and a search will begin over the coming months to allow time for a suitable transition.
- Dr. Laureen Styles, Vice-President Academic & Provost, will be leaving her position in August, and will take on a limited-time secondment as a special advisor working with the President's Office.
- On a recent trip to southeast Asia, the President connected with 40 Capilano alumni and signed partnership agreements for student/faculty exchanges with several schools.
- There will be an Open House at the Squamish Campus on March 14.
- The provincial government recently provided the University with its allocation of international student visas, and this allocation is in line with what the University expected and planned for the year 2024/2025 academic year.

8.2 Vice-Chair

The Vice-Chair reported that she attended all the Senate subcommittee meetings including the first Senate curriculum committee meeting as Vice-Chair of Senate. In addition, the Vice-Chair attended the first Board of Governors meeting and presented a report on four months of activity at Senate. The Board of Governors



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continues to have confidence in the ability of Senate to manage the academic affairs of the university, allowing them to keep their focus on the operational side.

8.3 VP Academic and Provost

Lauren Styles provided the Vice President Academic and Provost report, including the following highlights:

- Senate members were encouraged to participate in the teaching and learning symposium scheduled for April 24 – 26 and it will be online and in-person.
- Chénchenstway was launched last week and the opening included a drumming session.
- As per the motion at the December 5, 2023 Senate meeting approving the External Advisory Committee Policy and Procedure, the Board approved rescission of policy B.103 at the February 27, 2023 meeting.

8.4 Board Report

Presented by: Patricia Heintzman

The Board met on February 27 and the following items were approved:

- The selection of Workday as the Enterprise Resource Planning (ERP) software and Deloitte Consulting as the implementation partner for Capilano University's Digital Transformation Project.
- Revisions to policy B.512-Human Rights, Diversity, Inclusion and Equity and revisions to policy B514-Acting President Policy.
- The 2024/25 operating and capital budgets.
- A 2% increase in tuition and mandatory fees for domestic and international tuition for the academic year 2024/25. The 2% increase will not be applied to the 2D, 3D and VFX programs.
- The rescission of Policy B.103-Program Advisory Committees.



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The board also received a report on Chénchenstway.

8.5 Elder Report

Elder Latash spoke of his great, great grandfather, Chief Capilano, whom the university is named after. Elder Latash also spoke about his time as a student at the university and encouraged students to continue to work hard.

9. Discussion Items

No discussion items were presented.

10. Other Business

No other business was presented.

11. Information Items

No information items were presented.

12. In Camera Session – Tributes Committee

The meeting moved in camera at 5:30 pm.

*Paul Dangerfield moved and Stephen Williams seconded:
 To move in camera.*

CARRIED

*Paul Dangerfield moved and Stephen Williams seconded:
 To move out of in camera.*

CARRIED

The meeting was adjourned at 6:00 pm.

Next Meeting: Tuesday, April 2, 2024
