



SENATE MEETING

Tuesday, September 13, 2011 4:00 pm LB322

MINUTES

PRESENT: Kris Bulcroft (Chair), Marion Haythorne, Tania Alekson, Kim Bothen, Parker Busswood, Robert Campbell, David Clarkson, Nicholas Collins, Herbert Cruz, Cristina Delgado, Kelsey Didlick, Graham Fane, Michael Fleming, Brandon Hofmarks, Susan Hogan, Karin Jager, Reini Klein, Sonja Lebens, Jordon Liden, Clay Little, Karen McCredie, Paul McMillan, Grace McNab, Jennifer Moore, Gordon Rudolph, Tim Schouls, Sandra Seekins, Jackie Snodgrass, Tammy Towill, Peter Ufford, Stephanie Wells, Milton Williams, Recording Secretary: Mary Jukich

REGRETS: Jean Bennett, Chris Bottrill, Darin Feist, Catherine Vertesi

GUESTS: Joe Iacobellis, Vineet Johnson

Kris Bulcroft called the meeting to order shortly at 4:00 p.m..

1. APPROVAL OF AGENDA

*Jennifer Moore moved and Tammy Towill seconded that:
the Agenda be approved.*

CARRIED

2. MINUTES

*Robert Campbell moved and Susan Hogan seconded that:
the Minutes of the August 16, 2011 meeting be approved.*

CARRIED

3. CHAIR AND VICE-CHAIR'S REPORTS

Chair's Report

Kris and other post-secondary leaders attended a meeting with the Minister of Advanced. It was an interesting meeting with discussions focusing on strategies for international students.

Kris reminded everyone present about dinner with Board members scheduled to take place immediately following the meeting.

Senators were asked to refer to the recently released President's Newsletter for further news and updates.

Vice-Chair's Report

Marion welcomed Cristina Delgado, new representative from the Faculty of Health and Education; Brandon Hofmarks and Kelsey Didlick, two new student representatives; and Jordon Liden, the new CSU representative at Senate.

Vineet Johnson, Human Kinetics Instructor and Joe Iacobellis, Director, Student Affairs, were also welcomed to the meeting.

Marion thanked the Student Orientation organizers and the International Centre for another job well done at the Student Orientation event on September 6th.

The Faculty Structure Review Committee will be meeting on September 26th to review feedback received to date.

The Grading Profile Committee will be meeting on September 27th and, in this regard, all Senate members were asked to use their GroupWise Calendar for ease of scheduling meetings.

As some concerns had been received with respect to notification of new or revised policies affecting faculty, Senators were reminded to ensure that information is taken back to areas so that faculty are well aware of new or revised policies.

Marion met with the new students and new Health and Education member for orientations. In future, a formal orientation will be scheduled for all new Senate members.

4. APPROVALS IN PRINCIPLE

Bachelor of Human Kinetics

Presented by: Milt Williams

Milt presented the Bachelor of Human Kinetics approval in principle document. This is a new four-year program developed in response to continuing demand from both current and past students and employers for a degree-level program. Graduates will be prepared to work in schools, community centres, health organizations and fitness and recreation facilities or to pursue further studies in health sciences.

David Clarkson moved and Parker Busswood seconded that:

11/36 The Bachelor of Human Kinetics be given approval in principle.

CARRIED

5. SENATE CURRICULUM COMMITTEE

Presented by: Robert Campbell

(a) Resolutions

Robert presented the resolutions brought forward from the August 19th Senate Curriculum Committee meeting.

Robert Campbell moved and Herbert Cruz seconded that:

11/37 SCC resolutions, 11/56 and 11/57, be received and adopted by Senate.

CARRIED

With regard to Continuing Education courses, a Senator noted that issues periodically arise during the summer with regard to attaining adequate consultation with other program areas.

6. SENATE BUDGET ADVISORY COMMITTEE

Presented by: Tammy Towill and Kris Bulcroft

Tammy reported that feedback from the prior year's budget process and the Senate survey indicated that Senate wished to see earlier involvement in the budget process, as well as more communication with the Committee. In this regard, the Budget Committee will meet at the end of September and report to Senate in October. Also, in an effort to improve and maintain good communication between the Committee and Senate, a Budget Committee item will be placed monthly on the Senate agenda.

Senate was informed that, as no data or numbers will be available for the September Committee meeting, members will be looking at general guidelines around priorities and developing suggestions on possible communication channels to increase Senate's involvement in the consultation process.

7. SENATE SELF-EVALUATION COMMITTEE

Presented by: Graham Fane

Graham reported that this year's survey was an effective means of collecting information. It was noted that two Senators, Michael Fleming and Tim Schouls, for technical reasons, were not polled.

Based on the results of the survey, Senators see the Senate as maturing and growing into its role in providing academic leadership to Capilano in its capacity as a new university. Senators reviewed a Senate Self-Evaluation Report – Highlights (September 13, 2011) and Tim Schouls provided a summary of the results of the survey, specifically in the areas where positive feedback was received and areas where improvement was needed.

On behalf of the Committee, Graham thanked Frank Di Puma for putting together the data and reporting structure.

Kris indicated that she and Marion will discuss strategies for addressing the issues noted in the survey.

8. POSTHUMOUS CREDENTIAL POLICY

Presented by: Karen McCredie

The Registrar reported that a request had been received to issue a posthumous credential. As there is no policy in place, Senate was requested to instruct the Senate By-law, Policy and Procedure Committee to develop a policy with guidelines for these circumstances.

David Clarkson moved and Jennifer Moore seconded that:

11/38 The Senate By-law, Policy and Procedure Committee develop a Posthumous Credential policy.

CARRIED

INFORMATION ITEMS

Information Item #1 – Senate Committee Relations

Presented by: Marion Haythorne

Senators were requested to review the communication from Social Sciences, as this item will be brought to the October Senate meeting for discussion.

Information Item #2 – 2012 Senate Meeting Schedule

Presented by: Marion Haythorne

The 2012 Senate meeting schedule was presented to Senate. On review of the meeting schedule, Senators agreed to change the August 2012 Senate meeting from Tuesday, August 14 to Wednesday, August 15.

Also, Senators discussed the possibility of scheduling another Senate and Board dinner for the upcoming year.

Information Item #3 – Sub-Committees Membership List

Presented by: Marion Haythorne

Marion reported that vacancies for the various Senate sub-committees had been filled except for the staff position on the Senate Academic Planning and Program Assessment Committee. In this regard, Reini Klein volunteered for the position.

There being no further business and on motion duly made and seconded, the meeting was adjourned at 5:30 p.m.

Next Meeting: Tuesday, October 4, 2011.
