



YOUR INFORMATION

Requestor Name (Required)

Requestor Title (Required)

Department (Required)

Administrator Approval (Required) Yes No

Administrator Name (Required)

Administrator Title (Required)

Requestor Email (Required)

Requestor Telephone/Local (Required)

DATA REQUEST INFORMATION

Requested data delivery date (Required)

Are you familiar with, and have you reviewed
the privacy policy and guidelines? (Required) Yes No

Has this item been requested before?
(Required) Yes No

Description of Data Request (Please provide
as much detail as possible) (Required)

Purpose of Data Request
Please describe with as much detail as
possible (i.e. assessment, committee
discussion, survey development, etc.) Include
who will use the data & how they will use it.
(Required)

*Thank you for filling out the form, an Analyst from the IR office will be in contact with you once
the form has been submitted.*

Please note standard wait time for processing ad hoc requests is 2 weeks.