



## SENATE MEETING

Tuesday, May 10, 2022 4:00 pm  
 Capilano University, Library Building, Room LB 322

### MINUTES

---

**Present:** Paul Dangerfield (Chair), Deanna Baxter, John Brouwer, Sue Dritmanis, Brian Ganter, Deb Jamison, Khwaish Kochhar, Pouyan Mahboubi, Brad Martin, Corey Muench, Lesley Nelson, Christina Neigel, Ramin Shadmehr, Dennis Silvestrone, Lauren Styles, Michael Thoma, Robert Thomson, Diana Twiss, Kyle Vuorinen, Stephen Williams, Sony Wong, Recorder: Mary Jukich

**Regrets:** Oscar Blue, Pardis Daneshyar, Lara Duke, Christy Goerzen, Kyle Guay, Miranda Huron, Maia Lomelino, Anthea Mallinson, Zabir Montazar, Essya Nabbali, Anmol Singla,

**Guests:** Eduardo Azmitia, Aurelea Mahood

---

#### ***Acknowledgement***

*We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.*

#### **1. Welcome**

The Chair called the meeting to order at 4:00 pm.

As a result of the vacant seat, John Brouwer assumed voting rights for the Faculty of Global and Community Studies.

In the absence of Essya Nabbali, Deanna Baxter assumed voting rights for the Faculty of Arts and Sciences.

#### **2. Approval of the Agenda**

Under New Business, Item #6.3 – Election Timelines was added to the agenda.

*Paul Dangerfield moved and Deb Jamison seconded:*  
 To adopt the amended agenda.

**CARRIED**

#### **3. Approval of the Minutes**

*Lauren Styles moved and Diana Twiss seconded:*  
 To adopt the April 5, 2022 minutes.

**CARRIED**

#### **4. Correspondence Received**



## SENATE MEETING

Tuesday, May 10, 2022 4:00 pm  
Capilano University, Library Building, Room LB 322

### MINUTES

---

No correspondence was received.

#### 5. Business Arising

##### 5.1 Senate Self-Evaluation Committee

*Presented by: Robert Thomson*

Senate was informed that there had been a good response rate to the survey, and the analysis will be completed by the end of May. The report with the results will be brought to the June Senate meeting.

##### 5.2 Vice Chair Nominating Committee

*Presented by: Brad Martin*

Work is underway in gathering information on questions that were received around nominations. Names of the nominations will be brought to the June Senate meeting.

##### 5.3 Quality Assurance Process Audit

Aurelea Mahood, Director, Academic Initiatives & Planning, provided a presentation on the DQAB Quality Assurance Process Audit (QAPA), including information on the QAPA elements and timelines, external report highlights and institution response highlights.

#### 6. New Business

##### 6.1 Course Discontinuances – Advice from Senate to the Board of Governors

*Presented by: Laureen Style*

As part of regular curriculum review at program or departmental levels, and in conjunction with a newly instituted review in the Registrar's Office of courses that provide course data on the last time a course was offered, the Faculty of Global and Community Studies and the Faculty of Arts and Sciences brought forward requests to discontinue courses. Accordingly, at the meeting of the Board of Governors on April 27, 2022 the request for discontinuance of the list of courses attached to the May 10, 2022 Senate agenda package was considered and the Board referred the recommendation of course discontinuances to Senate for advice.



## SENATE MEETING

Tuesday, May 10, 2022 4:00 pm  
 Capilano University, Library Building, Room LB 322

### MINUTES

---

*Laureen Styles moved and John Brouwer seconded:*

- 22/17** That Senate advise the Board of Governors that the above listed courses be discontinued. **CARRIED**

#### 6.2 Graduates

*Presented by: Kyle Vuorinen*

Senate was presented with a list of 802 students from the five Faculties, as verified by the Registrar's Office to have met the graduation requirements of their program.

*Kyle Vuorinen moved and Diana Twiss seconded:*

- 22/18** Senate accept the 802 students as having completed the program requirements for their respective credentials. **CARRIED**

#### 6.3 Election Update

*Presented by: Kyle Vuorinen*

Senate was provided with the election timeline to fill the vacant voting seat from the Faculty of Global and Community Studies. Call for nominations opened on May 5, voting will close on June 22 and results announced on June 24.

### 7. Committee Reports

#### 7.1 Academic Planning and Program Review Committee

*Presented by: Sue Dritmanis*

The Committee met on April 12 and reviewed the 1-Year Progress Report for the Healthcare Assistant Program (HCA) and for the Autism Behaviour Analysis (ABA) – Autism Programs.

#### 7.2 Bylaw, Policy and Procedure Committee

*Presented by: Corey Muench*

The Committee met on May 10 and provided some possible suggestions for updating the Senate Bylaws. Some of the items reviewed were staggering Senate elections, addressing the election of subcommittee chairs, where a workload is



## SENATE MEETING

Tuesday, May 10, 2022 4:00 pm  
 Capilano University, Library Building, Room LB 322

### MINUTES

---

involved electing the chair at a more convenient time for workload loading, as well as including committee bylaws into the Senate Bylaws.

As the Faculty of Business and Professional Studies is moving forward with updates to their Faculty Council Bylaws, it is anticipated that the document will be brought for review to the June Committee meeting.

#### 7.3 Curriculum Committee

*Presented by: Deb Jamison*

##### 7.3.1 Resolution Memorandum

The resolutions brought forward from the April 22, 2022 Senate Curriculum Committee meeting were presented to Senate for approval.

*Deb Jamison moved and Lesley Nelson seconded:*

**22/19** Senate approve SCC Resolutions 22/36 to 22/43.

**CARRIED**

#### 7.4 Teaching and Learning Committee

*Presented by: Diana Twiss*

The Committee met on April 19 and were provided with a presentations from Anabella Cant and Kym Stewart titled “Inspired by Imagination”, and Cary Simpson and Chris Turner who provided a presentation on the Research Ethics Board.

The Committee received reports from the Centre for Teaching Excellence wherein they reported that information on hyflex learning was posted to the [Website](#). As well, the Creative Activity, Research and Scholarship (CARS) office reported that the University was recently awarded its first Social Sciences and Humanities Research Council (SSHRC) Institutional Grant.

The Committee also received information on the status of the Indigenous Plan.

#### 7.5 Budget Advisory Committee

*Presented by: Michael Thoma*



## SENATE MEETING

Tuesday, May 10, 2022 4:00 pm  
Capilano University, Library Building, Room LB 322

### MINUTES

---

The Committee has not met since the last Senate meeting, and is scheduled to meet on May 19<sup>th</sup>.

#### 8. Other Reports

##### 8.1 Senate Chair

Paul Dangerfield provided the Senate Chair report, which included the following highlights:

- The provincial government is working on a labour market analysis and the skills and education that will be required by the workforce, and this work may inform the University as it moves forward with program review and program development.
- At the government level, work is also underway on the recovery plan/strategy for the province which includes two key strategies; inclusive growth and clean growth.
- The University recently received the mandate letter which sets out government's priorities, and some of the priorities align with the priorities of Capilano.
- Government is also working on a funding review of the postsecondary sector for opportunities and gaps. The review was based on three principals; fairness, supporting the alignment of education and training, and access to affordable, high quality postsecondary education.
- The Chair recently attended the Universities Canada conference in St. John's, Newfoundland. At the conference, conversations were centered on five main topics; the pandemic and recovery, the conflict in the world and how universities can influence governments, the action plan and the role of universities, the demand for talent, and supporting international students.
- On April 12, the University officially announced the new student housing project.



## SENATE MEETING

Tuesday, May 10, 2022 4:00 pm  
Capilano University, Library Building, Room LB 322

### MINUTES

---

#### 8.2 Senate Vice-Chair

Stephen Williams, Vice-Chair, provided a brief overview of some of the tasks of Vice Chair, including attending the Board meeting, preparing the Senate highlights, attending subcommittee meetings, addressing Senate business and in early June will be attending the various convocation ceremonies.

#### 8.3 VP Academic and Provost

Lauren Styles provided the Vice President Academic and Provost report, including the following highlights:

- Appreciation was provided for the work of the Centre for Teaching Excellence team who were engaged with the recent teaching and learning symposium and the teaching excellence awards.
- With respect to the Indigenous education framework, conversations continue at Faculty Councils and various academic units.
- Government's implementation of the *Accessibility Act* will be unfolding, and in terms of ongoing work, the University will continue to focus on inclusive learning environments.
- The next steps for quality assurance will be working through the next level of the request for exempt status at the under graduate level.
- In a recent review of the Squamish Strategic Plan there was a reference for a desire to "walk forward backwards", and that this was an important way of thinking for working together with Indigenous communities and each other.

#### 8.4 Board Report

Sonny Wong, Board representative, provided the Board report, including the following highlights:

- The Board held a regular Board meeting on 26 April 2022 at the kálah-ay Sunshine Coast Campus in Sechelt.



## SENATE MEETING

Tuesday, May 10, 2022 4:00 pm  
 Capilano University, Library Building, Room LB 322

### MINUTES

---

- The Board received reports from the Board Chair, Executive and HR Committee, Governance and Planning Committee. The Board also received report from the Vice Chair of Senate, as well as a report on the University's affairs.
- The Board amended the Board Governance Manual to extend more responsible oversight over academic (working with Senate) and strategic planning.
- The Board amended the Governance and Planning Committee's Terms of Reference to include review and recommendation to the Board of the strategic plan, academic plan, integrated plan, key performance indicators, monitoring performance against strategic plans, and recommendation to the Board of approval of the Institutional Accountability Plan and Report.
- The Board received information on Related Party Disclosures.
- The Board approved the Bachelor of Arts with a Major in Governance, Policy and Justice Stage 1 proposal, as presented for the consideration of the Minister of Advanced Education and Skills Training.

The next Board meeting is scheduled for June 28, 2022.

#### 8.5 Elder Report

As the Elder was not present, a report was not provided.

#### 9. Discussion Items

No discussion items were presented.

#### 10. Other Business

No other business was presented

#### 11. Information Items

Prior to the adjournment, Essya Nabbali, who was present via Zoom because of childcare conflicts, requested the Chair and Senate review the absence and meeting hours policies to address significant barriers of participation for some Senators.

Action: The Chair and Vice-Chair agreed it would be valuable to meet with Essya to learn more and discuss these challenges.



**SENATE MEETING**

Tuesday, May 10, 2022 4:00 pm  
Capilano University, Library Building, Room LB 322

**MINUTES**

---

The meeting was adjourned at 5:30 pm.

**Next Meeting: Tuesday, June 7, 2022**

---