



SENATE MEETING

Tuesday, November 6, 2012 4:00 pm LB322

MINUTES

PRESENT: Kris Bulcroft (Chair), Tammy Towill, Carol Aitken, Stephen Atkins, Mark Battersby, Jean Bennett, Don Bentley, Chris Bottrill, Robert Campbell, David Clarkson, Leighan Crowe, Caroline Depatie, Graham Fane, Darin Feist, Teresa Grant, Brandon Hofmarks, Violet Jessen, Vineet Johnson, David Kirk, Reini Klein, Sonja Lebens, Clay Little, Nanci Lucas, Grace Makarewicz, Paul McMillan, Grace McNab, Jennifer Moore, Jared Nash (Late), Erin Robinson, Sandra Seekins, Sharka Stuyt, Jenna Theny, Daniel Yasinski, Recording Secretary: Mary Jukich

REGRETS: Bill Gibson, Karen McCredie, Peter Ufford, Catherine Vertesi,

GUESTS: Cheryl Helm

Kris Bulcroft called the meeting to order at 4:00 p.m.

1. APPROVAL OF AGENDA

Item #7, Academic Schedule was added to the agenda.

*Brandon Hofmarks moved and Robert Campbell seconded that:
the amended Agenda be approved.*

CARRIED

2. MINUTES

*Brandon Hofmarks moved and Vineet Johnson seconded that:
the Minutes of the October 2, 2012 meeting be approved.*

CARRIED

3. CHAIR AND VICE-CHAIR'S REPORTS

Chair's Report

Kris thanked everyone for their commitment in making the recent NWCCU site visit a successful event. Once received, the final report will be reviewed and sent back to the Chair of the Commission and Kris will attend a meeting for a decision on whether or not the University receives accreditation.

Senate was advised that preliminary discussions are underway on the possibility of creating a new Senate sub-committee to review instructional technology and faculty will be involved in this process.

Vice-Chair's Report

Senate was advised that the Senate by-election was complete, and new faculty members of Senate, Caroline Depatie, Daniel Yasinski and Mark Battersby were introduced, as well as Teresa Grant, new CSU representative.

Tammy reported that good feedback was received from the recent Campus Development Lunch and Learn.

John Yap, Minister of Advanced Education, Innovation, and Technology and as Minister Responsible for Multiculturalism, and Neil Hastie, Encorp Pacific CEO and President were on campus as part of a curriculum integrated campus waste audit which was tied to Waste Reduction Week in Canada. This project was spearheaded by Cheryl Schreader from the Department of Geography, Greig Gjerdalen from the School of Outdoor Recreation and Susan Doig from Facilities. It brought together students from Arts & Science, School of Business, and Outdoor Recreation. Donald Grant, an Outdoor Recreation student addressed the group on behalf of the student team and demonstrated what makes Capilano students special.

4. APPROVALS IN PRINCIPLE

None

5. SENATE CURRICULUM COMMITTEE

Presented by: Robert Campbell

(a) Resolutions

Robert presented the resolutions brought forward from the October 19th Senate Curriculum Committee meeting.

Robert Campbell moved and Jennifer Moore seconded that:

12/39 SCC resolutions, 12/69 and 12/70, be received and adopted by Senate.

CARRIED

Robert Campbell moved and Jean Bennett seconded that:

12/40 SCC resolutions, 12/71 and 12/72, be received and adopted by Senate.

CARRIED

Robert Campbell moved and Don Bentley seconded that:

12/41 SCC resolutions 12/73, 12/74 and 12/75, be received and adopted by Senate.

CARRIED

Robert Campbell moved and Vineet Johnson seconded that:

12/42 SCC resolution 12/76 be received and adopted by Senate.

CARRIED

Robert Campbell moved and Vineet Johnson seconded that:

12/43 SCC resolution 12/77, the development of Baccalaureate concentrations be examined, be endorsed by Senate.

CARRIED

6. GRADING PROFILE

(a) Qualitative Descriptors

Presented by: David Clarkson

The Grading Profile Committee presented their recommendation for qualitative descriptors for grades as follows:

A+	Outstanding
A-, A	Excellent
B-, B, B+	Good
C-, C, C+	Satisfactory
D	Marginal Pass

David Clarkson moved and Graham Fane seconded that:

Senate approves the Grading Profile Committee's recommendation for qualitative descriptors for grades.

On review of the qualitative descriptors for grades, members expressed concern with the terminology as presented and that the descriptors may be too general. Concern was further expressed that more information was required with respect to comparing the previous model with grades and the new model. The Committee will prepare a comparative document for feedback and this will be brought back to Senate.

Brandon Hofmarks moved and Jennifer Moore seconded that:

12/44 The motion to approve the Grading Profile Committee's recommendation for qualitative descriptors for grades be tabled.

CARRIED

(b) Updating Process

Presented by: David Clarkson

Senate was reminded that the single grading profile will become effective in Fall 2013. Any programs wishing to move to the new profile sooner than Fall 2013 would be required to go through the normal approval process, including SCC.

7. ACADEMIC SCHEDULE

Presented by: Cheryl Helm

Senate was presented with the 2013/2014 Academic Schedule. On review of the Academic Schedule, concern was expressed that the new Family Day statutory holiday had not been incorporated into the Reading Break week as previously suggested. Members discussed the impact to both faculty and students of missed classes that fall on statutory holidays, meeting semester timelines and ensuring that students have sufficient time for exams. In an effort to address concerns expressed by Senate with regard to missed classes as a result of statutory holidays, discussions will be initiated with the VP/Deans and Bill Gibson and brought back to Senate.

Robert Campbell moved and Reini Klein seconded:

12/45 Senate accept the 2013/2014 Academic Schedule as published.

CARRIED
1 opposed
4 abstentions

INFORMATION ITEMS**Information Item #1 – Copyright Update**

Presented by: Grace Makarewicz

Senate was informed that as of November 7, 2012 a new Copyright Act would come into effect and, accordingly, an update was provided on the University's approach in ensuring that usage of copyrighted materials is compliant with the new legislation. Further information on copyright will be available on the University's website.

Information Item #2 – Senate Sub-Committees List

Presented by: Tammy Towill

Members reviewed the Senate sub-committees list and a volunteer was requested to fill a remaining faculty vacancy on the Senate Academic Planning and Program Assessment Committee.

Senate was informed that as a result of the new five Faculty structure, a draft proposal to revise the structure of the Senate Curriculum Committee is scheduled to be presented at the next Committee meeting.

On further review of the Senate sub-committees, a question arose on whether it would be beneficial to have a representative from every Faculty on Senate sub-committees, particularly the Senate Budget Advisory Committee. In this regard, the terms of reference for the committees will be reviewed and brought back to Senate for consideration on whether a member of each Faculty should be included.

There being no further business and on motion duly made and seconded, the meeting was adjourned at 5:30 p.m.

Next Meeting: Tuesday, December 4, 2012.
