



SENATE MEETING

Tuesday, August 20th, 2019 4:00 pm
 Capilano University – Room LB 322

MINUTES

Present: Paul Dangerfield (Chair), Christopher Ballard, Oscar Blue, Brent Calvert, Joel Cardinal, Lara Duke, Marnie Findlater, David Fung, Kyle Guay, Michelle Gervais, Ted Gervan, Bridget Stringer-Holden, Deb Jamison, Anthea Mallinson, Brad Martin, Pouyan Mahboubi, Corey Muench, Debbie Schachter, Jaswinder Singh, Judy Snaydon, Laureen Styles, Michael Thoma, Diana Twiss, Mark Vaughan, Stephanie Wells, Stephen Williams, Toran Savjord, Recording Secretary: Mary Jukich

Regrets: Sean Ashley, Cyndi Banks, Duncan Brown, Lauren Moffatt, Majid Raja, Alea Rzeplinski, Nandini Sharda

Acknowledgement

We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

The Chair called the meeting to order at 4:00 pm.

1. Welcome

Lara Duke, new Dean of Faculty of Global & Community Studies, as well as the new Student Senators, Christopher Ballard, Oscar Blue and Bridget Stringer-Holden were introduced and welcomed to Senate.

Senators were invited to provide a brief introduction and indicate their self-identified pronouns.

As a result of Caroline Depatie's resignation from Senate, Kyle Guay assumed voting rights for the Faculty of Global and Community Studies.

As a result of Robin Furby's resignation from Senate, Majid Raja (absent) assumed voting rights for the Faculty of Business and Professional Studies.

In the absence of Sean Ashley, Mark Vaughan assumed voting rights for the Faculty of Arts and Sciences.



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2. Approval of the Agenda

Item #6.1 Graduates was deferred to the September Senate meeting.

Laureen Styles moved and Michael Thoma seconded:
To adopt the amended agenda.

CARRIED

3. Approval of the Minutes

Deb Jamison moved and Stephanie Wells seconded:
To adopt the June 5th, 2019 minutes.

CARRIED

4. Correspondence Received

No correspondence was received.

5. Business Arising

5.1 Senate Faculty By-Election

Presented by: Toran Savjord

Senate reviewed the Fall 2019 Senate by-election timeline for the vacant seat from the Faculty of Business and Professional Studies and the vacant seat from the Faculty of Global and Community Studies. On presentation, Senate was informed that a discrepancy has been noted between the proposed timeline and the *University Act* with respect to the posting period after the call for elections, and that work will be undertaken to resolve the discrepancy.

6. New Business

6.1 Graduates

This item was deferred to the September Senate meeting.

6.2 Convocations – 2019 - 2020

Presented by: Toran Savjord

Senate was requested to approve that the University move to two convocations per year, commencing in the 2019 – 2020 academic year.



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As well and as a result of a previous discussion and recommendation from the Registrar's Office, Senate was requested to approve changing the June 1, 2020 convocation date to June 9, 2020 to allow sufficient time to process the graduates.

Paul Dangerfield moved and Toran Savjord seconded:

19/35 Senate approve the dates and time for the 2020 Convocation Ceremonies as February 21, 2020 and June 9, 2020 and add these to the academic schedule.

CARRIED

6.3 Volunteers for Senate Orientation

Presented by: Paul Dangerfield

Senators were requested to volunteer to assist in this year's Senate orientation.

7. Committee Reports

7.1 Academic Planning and Program Review Committee

Presented by: Michael Thoma

The Committee was scheduled to meet on June 11th; however, the meeting was cancelled due to changes in Academic Initiatives and Planning. Instead, an information email was sent out to Committee members in preparation for discussions at the August meeting which is scheduled for Tuesday, August 27th.

7.2 Bylaw, Policy and Procedure Committee

Presented by: Stephen Williams

7.2.1 S1999-06 Faculty Emeritus Policy

Senate was requested to approve revisions to S1999-06 Faculty Emeritus Policy. The Policy is being revised as a result of a recommendation from the Senate Tributes Committee to increase the retirement period from two to three years before a nominee can be considered for a Faculty Emeritus designation. The Emeritus designation recognizes services to one's discipline and the University before and after retirement and as such, the three-year period would be the minimum to establish an ongoing record of service after retirement.



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Kyle Guay moved and Ted Gervan seconded:

19/36 Senate approve the revisions to S1999-06 Faculty Emeritus Policy.

CARRIED

7.3 Curriculum Committee

Presented by: Deb Jamison

7.3.1 Resolution Memorandum

The resolutions brought forward from the June 14, 2019 Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and Kyle Guay seconded:

19/37 SCC resolutions 19/46 to 19/57 be adopted by Senate.

CARRIED

7.4 Instructional Technologies Advisory Committee

Presented by: Debbie Schachter

Senate was informed that the Committee has been meeting to consider possible changes to its mandate, and results of discussions indicate a wish to strike a working group to review and/or create new terms of reference. In moving forward with the working group's mandate, it was suggested that consideration be given to the role of Senate and the role of the Centre for Teaching and Excellence.

7.5 Budget Advisory Committee

Presented by: Marnie Findlater

The Committee met on June 6th and discussion at the meeting focussed on dispelling some misconceptions around budget process, refreshing some definitions and reviewing expenditures. The next Committee meeting is scheduled for Tuesday, August 27th.



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8. Other Reports

8.1 Chair of Senate

Paul Dangerfield, Chair of Senate, provided the following report:

- Paul will be attending Mt. Currie campus to celebrate with the Lil'wat Nation the opening of the New Learning Centre.
- The bi-annual President's Perspective will be held on Thursday, August 22nd at the Bosa Centre. Topics will include the University's priorities for 2019/2020, the key priority for 2020 in addressing domestic student enrollment, as well as highlights of the Integrated Plan and Envisioning 2030.
- With respect to the new campus in Lower Lonsdale, tenant improvements are not yet completed; however, it is anticipated a soft launch of the campus will take place in October and the official grand opening in November.
- Several orientations are scheduled for the coming week which will result in many new students, faculty and employees finding their way around campus, and members were encouraged to provide any assistance as required.

8.2 Vice-Chair Senate

Stephen Williams, Vice-Chair of Senate, reported that a call will be made to fill student representative and other vacancies on the Senate subcommittees.

As well, Senators were invited to contact the Vice-Chair if they were interested in serving on the working group tasked with investigating the establishment of a teaching and learning subcommittee.

8.3 VP Academic and Provost

Laureen Styles, VP Academic and Provost provided the following report:

- The Senate table was thanked for the inaugural enactment of including self-identified pronouns with introductions.



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- Academic agreements and affiliations have been active across all Faculties and further information will be brought to Senate.
- As part of the Universities Canada application, the University will be moving forward with a site visit this fall or early January (site visit dates have not yet been confirmed), and various areas across the University will be engaged to prepare for the site visit.
- In terms of new programs, 19 new credentials are in various stages of planning and development.
- Some vacant positions have recently been filled, including Lara Duke, new Dean of the Faculty of Global & Community Studies and Aurelea Mahood, Director Academic Initiatives and Planning.
- Active searches continue with respect to filling vacant positions including the Regional Director, Sunshine Coast and Director for Indigenous Education and Affairs.

8.4 Board Report

Due to the absence of Duncan Brown, Board representative, the Board report was not presented.

9. Discussion Items

No discussion items were presented.

10. Other Business

No other business was presented.

11. Information Items

Capilano University and Vancouver Film School have recently partnered to establish accelerated educational pathways. Beginning in September 2019, four new pathways will allow students to complete both a diploma at VFS and a bachelor degree at CapU in three years of full-time study.



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There being no further business the meeting was adjourned at 5:15 pm.

Next Meeting: Tuesday, September 10, 2019
