

CAPILANO UNIVERSITY ACADEMIC SCHEDULE AND IMPORTANT DATES FALL 2012 TO SUMMER 2013

March 31, 2012	Early Application Deadline for Fall 2012 (<i>refers to Arts & Sciences and School of Business programs; check with program areas for their deadlines</i>) <ul style="list-style-type: none"> • Applications and the application fee should be submitted by this deadline.
May 31, 2012	Application and Document Deadline for Fall 2012 (<i>for Priority Registration for Arts & Sciences and School of Business, check with program areas for cohort program deadlines</i>) <ul style="list-style-type: none"> • Complete applications with all required documentation and the application fee must be submitted by this deadline in order to be considered for priority registration for the Fall 2012 term. Applications and documents received after the May 31st deadline will be processed as non-priority as time permits.
July 2, 2012	University Closed for Canada Day
July 9 – 20, 2012	Fall 2012 Web and In-Person Registration and Waitlisting (<i>Registration commences with Career/Cohort programs, followed by Arts & Sciences and School of Business programs</i>)
August 6, 2012	University Closed for BC Day
August 17, 2012 (4:00 p.m.)	Fee Deferral Request Deadline – Fall 2012 <ul style="list-style-type: none"> • Fee deferral requests must be received by the Financial Aid & Awards Office in order to avoid deregistration.
August 21, 2012 (4:00 p.m.)	Fee Payment Deadline – Fall 2012 <ul style="list-style-type: none"> • Full payment must be received by the Cashier's Office to avoid deregistration
August 21 – 22, 2012	Registration System Closed (<i>in-person and web registration</i>) for Summer 2012 End of Term processing. <ul style="list-style-type: none"> • Students will not be able to add, drop or waitlist for courses.
August 23, 2012	Registration System Re-opens (<i>in-person and web registration</i>) <ul style="list-style-type: none"> • Students are able to add, drop, and waitlist for courses.
September 3, 2012	University Closed for Labour Day
September 4, 2012	Fall 2012 Term Commences/New Student Orientation <ul style="list-style-type: none"> • <u>North Vancouver and Sunshine Coast Campuses</u>: Fall term commences with evening classes starting at 5:30pm or later. Some programs may be holding daytime classes. If classes are running, students will be informed by a program representative prior to the start of term. New students will participate in New Student Orientation festivities during the day. • <u>Squamish Campus</u>: Daytime and evening classes will run as scheduled. <p><i>Note: Courses/programs commence on various days. Consult your program area for further information.</i></p>
September 4 – 18, 2012 *	Fall 2012 Add/Drop Period
September 15, 2012	Early Application Deadline for Spring 2013 (<i>refers to Arts & Sciences and School of Business programs; check with program areas for their deadlines</i>) <ul style="list-style-type: none"> • Applications and the application fee should be submitted by this deadline.
September 18, 2012 *	Last day to add or drop a course, change sections, change from audit to credit or from credit to audit for Fall 2012 (Registration in courses after the deadline is subject to approval by the Registrar's Office and the late registration fee).
September 19 – October 12, 2012 *	Fall 2012 Withdrawal Period <i>Note: During this period, withdrawals will be noted on the permanent student record as a 'W'.</i>
October 8, 2012	University Closed for Thanksgiving Day
October 12, 2012 *	Last day to withdraw from a course for Fall 2012
October 15, 2012	Application and Document Deadline for Spring 2013 (<i>for Priority Registration for Arts & Sciences and School of Business; check with program areas for cohort program deadlines</i>) Complete applications with all required documentation and the application fee

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	must be submitted by this deadline in order to be considered for priority registration for the Spring 2013 term. Applications and documents received after the October 15 th deadline will be processed as non-priority as time permits.
November 12, 2012	University Closed in lieu of Remembrance Day
November 14 – 22, 2012	Spring 2013 Web and In-Person Registration and Waitlisting (Registration commences with Career/Cohort programs, followed by Arts & Sciences and School of Business programs)
November 30, 2012	Last Day of Classes for Fall 2012 <i>Note: Some courses/programs continue until the last day of the examination period. Consult your program area for further information.</i>
December 3 – 14, 2012	Fall 2012 Exam Period (may include Saturday, December 8, 2012)
December 14, 2012 (4:00 p.m.)	Fee Deferral Request Deadline – Spring 2013 <ul style="list-style-type: none"> • Fee deferral requests must be received by the Financial Aid & Awards Office in order to avoid deregistration.
December 18, 2012 (9:00 a.m.)	Fall 2012 Final Grade Submission Deadline for Faculty
December 18, 2012 (4:00 p.m.)	Fee Payment Deadline – Spring 2013 <ul style="list-style-type: none"> • Full payment must be received by the Cashier's Office to avoid deregistration
December 18 – 19, 2012	Fall 2012 Grades & End-of-Term Processing Registration System Closed (<i>in-person and web registration</i>) for Fall 2012 End of Term processing. <ul style="list-style-type: none"> • Students will not be able to add, drop or waitlist for courses
December 20, 2012	Registration System Re-opens (<i>in-person and web registration</i>) <ul style="list-style-type: none"> • Students are able to add, drop, and waitlist for courses <i>Note: In-person registration will be unavailable from December 22, 2012 to January 1, 2013 due to University closure.</i>
December 22, 2012 – January 1, 2013	University Closed to Public <i>University closed December 24, 25, 26, 31, January 1</i>
January 7, 2013	Spring 2013 Term Commences <i>Note: Some courses/programs commence on various days. Consult your program area for further information.</i>
January 7 – 18, 2013 *	Spring 2013 Add/Drop Period
January 18, 2013 *	Last day to add or drop a course, change sections, change from audit to credit or from credit to audit for Spring 2013.
January 19 – February 15, 2013 *	Spring 2013 Withdrawal Period <i>Note: During this period, withdrawals will be noted on the permanent student record as a 'W'</i>
January 31, 2013	Early Application Deadline for Summer 2013 (<i>refers to Arts & Sciences and School of Business programs; check with program areas for their deadlines</i>) <ul style="list-style-type: none"> • Applications and the application fee should be submitted by this deadline.
February 11, 2013	University Closed for Family Day
February 15, 2013 *	Last day to withdraw from a course for Spring 2013 Application and Document Deadline for Summer 2013 (<i>for Priority Registration for Arts & Sciences and School of Business, check with program areas for cohort program deadlines</i>) <ul style="list-style-type: none"> • Complete applications with all required documentation and the application fee must be submitted by this deadline in order to be considered for priority registration for the Summer 2013 term. Applications and documents received after the Feb. 15th deadline will be processed as non-priority as time permits.
February 18 – 22, 2013	Reading Break
March 11 – 15, 2013	Summer 2013 Web and In-Person Registration and Waitlisting

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	<i>(Registration commences with Career/Cohort programs, followed by Arts & Sciences and School of Business programs)</i>
March 15, 2013	Last day to submit Application for Graduation for Spring 2013 Convocation Applications received after this date will be charged the late fee of \$50.00. Late applications for graduation will be processed in the order received as time permits.
March 31, 2013	Early Application Deadline for Fall 2013 <i>(refers to Arts & Sciences and School of Business programs; check with program areas for their deadlines)</i> <ul style="list-style-type: none"> • Applications and the application fee should be submitted by this deadline
March 29 – April 1, 2013	University Closed for Easter Break <i>Note: The Capilano University Library will be open on Saturday, March 30, 2013 and Monday, April 1, 2013, from 1:00 pm to 5:00 pm.</i>
April 12, 2013	Last Day of Classes for Spring 2013 <i>Note: Some courses/programs continue until the last day of the examination period. Consult your program area for further information.</i>
April 15 – 26, 2013	Spring 2013 Examination Period <i>(includes Saturday, April 20, 2013)</i>
April 29, 2013 (4:00 p.m.)	Fee Deferral Request Deadline – Summer 2013 <ul style="list-style-type: none"> • Fee deferral requests must be received by the Financial Aid & Awards Office in order to avoid deregistration.
May 1, 2013 (9:00 a.m.)	Spring 2013 Final Grade Submission Deadline for Faculty
May 1, 2013 (4:00 p.m.)	Fee Payment Deadline – Summer 2013 <ul style="list-style-type: none"> • Full payment must be received by the Cashier's Office to avoid deregistration
May 1 – 2, 2013	Spring 2013 Grades and End-of-Term Processing Registration System Closed <i>(in-person and web registration)</i> for Spring 2013 End of Term processing and Summer 2013 deregistration due to non-payment of fees. <ul style="list-style-type: none"> • Students will not be able to add, drop or waitlist for courses.
May 3, 2013	Registration System Re-opens <i>(in-person and web registration)</i> <ul style="list-style-type: none"> • Students are able to add, drop, and waitlist for courses
May 6, 2013	Summer 2013 – Full Term Commences Summer 2013 – Session I Classes Commence
May 6 – 10, 2013 *	Summer 2013 – Session I Add/Drop Period
May 6 – 17, 2013 *	Summer 2013 – Full Term Add/Drop Period
May 10, 2013 *	Last day to add or drop a course, change sections, change from audit to credit or from credit to audit for Summer 2013 – Session I.
May 11 – 24, 2013 *	Summer 2013 – Session I Withdrawal Period <i>Note: During this period, withdrawals will be noted on the permanent student record as a 'W'.</i>
May 17, 2013 *	Last day to add or drop a course, change sections, change from audit to credit or from credit to audit for Summer 2013 – Full Term.
May 18 – June 14, 2013 *	Summer 2013 – Full Term Withdrawal Period <i>Note: During this period, withdrawals will be noted on the permanent student record as a 'W'.</i>
May 20, 2013	University Closed for Victoria Day
May 24, 2013 *	Last day to withdraw from a course for Summer 2013 – Session I

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May 31, 2013	Application and Document Deadline for Fall 2013 (<i>for Priority Registration for Arts & Sciences and School of Business; check with program areas for cohort program deadlines</i>) Complete applications with all required documentation and the application fee must be submitted by this deadline in order to be considered for priority registration for the Fall 2013 term. Applications and documents received after the May 31 st deadline will be processed as non-priority as time permits.
June 3, 2013	Spring 2013 Convocation
June 14, 2013*	Last day to withdraw from a course for Summer 2013 – Full Term
June 21, 2013	Last Day of Classes for Summer 2013 – Session I
June 25, 2013 (9:00 a.m.)	Summer 2013 - Session I Final Grade Submission Deadline for Faculty
June 25, 2013	Summer 2013 – Session I Grades and End-of-Term Processing Registration System Closed (<i>in-person and web registration</i>) for Summer 2013 Session I grades processing <ul style="list-style-type: none"> • Students will not be able to add, drop or waitlist for courses
June 26, 2013	Registration System Re-opens (<i>in-person and web registration</i>) <ul style="list-style-type: none"> • Students are able to add, drop, and waitlist for courses
July 1, 2013	University Closed for Canada Day
July 2, 2013	Summer 2013 – Session II Classes Commence
July 2 – 8, 2013 *	Summer 2013 – Session II Add/Drop Period
July 8, 2013 *	Last day to add or drop a course, change sections, change from audit to credit or from credit to audit for Summer 2013 – Session II.
July 8 – 19, 2013	Fall 2013 Web and In-Person Registration and Waitlisting (<i>Registration commences with Career/Cohort programs, followed by Arts & Sciences and School of Business programs</i>)
July 9 – 19, 2013 *	Summer 2013 – Session II Withdrawal Period Note: During this period, withdrawals will be noted on the permanent student record as a 'W'.
July 19, 2013 *	Last day to withdraw from a course for Summer 2013 – Session II
August 5, 2013	University Closed for BC Day
August 16, 2013	Last Day of Classes for Summer 2013 – Session II Last Day of Classes for Summer 2013 – Full Term
August 16, 2013 (4:00 p.m.)	Fee Deferral Request Deadline – Fall 2013 <ul style="list-style-type: none"> • Fee deferral requests must be received by the Financial Aid & Awards Office in order to avoid deregistration.
August 20, 2013 (4:00 p.m.)	Fee Payment Deadline – Fall 2013 <ul style="list-style-type: none"> • Full payment must be received by the Cashier's Office to avoid deregistration
August 20, 2013 (9:00 a.m.)	Summer 2013 - Session II and Full Term Final Grade Submission Deadline for Faculty
August 20 – 21, 2013	Summer 2013 – Session II Grades and End-of-Term Processing Registration System Closed (<i>in-person and web registration</i>) for Summer 2013 End of Term processing. <ul style="list-style-type: none"> • Students will not be able to add, drop or waitlist for courses
August 22, 2013	Registration System Re-opens (<i>in-person and web registration</i>) <ul style="list-style-type: none"> • Students are able to add, drop, and waitlist for courses
September 2, 2013	University Closed for Labour Day

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*** Please note: Add/drop and withdrawal dates vary for courses/programs that do not start in September and end in December (Fall term) or start in January and end in April (Spring term) or start in May and end in August (Summer term). Please check the University web site or contact the Registrar's Office.**