

PRESIDENT'S REPORT TO THE BOARD

November 26, 2019

PRESIDENT'S OFFICE

This past month Capilano University was very busy in our communities. Students, faculty and employees were involved in the North Shore Chamber of Commerce Business Excellence Awards, four City Studio Projects, an evening of Creating Connections, Explore CapU for potential students, the launch of 2019 United Way campaign, and the showing of Macbeth performance at the Blue Shore Theatre. This is a short list of the many activities CapU participated in support of our region and to create exceptional experiences for our students.



ACADEMIC & PROVOST

- » After a national search, Miranda Huron will join the university on January 6, 2020 as the first Director, Indigenous Education and Affairs. This portfolio, under the Vice President Academic & Provost, will have responsibility for strategic leadership and the First Nations Student Services unit. With over 20 years of experience in post-secondary education at three institutions, and most recently as Director of Language and Culture, Assembly of First Nations, Miranda brings a wealth of experience and competencies to contribute to the university's goals and collective actions of deepening our action with the Truth and Reconciliation Commission's Calls-to-Action, the United Nations Declaration on the Rights of Indigenous Peoples, and the Missing and Murdered Indigenous Women and Girls' Reports Calls to Justice. Miranda holds a Bachelor of Arts - Linguistic Anthropology, a Master of Education - Society, Culture, and Politics of Education (UBC) and is a current doctoral student (PhD, Education, UBC) pursuing a research focus on Indigenous education policy.
- » Provincial connections and university profile were promoted through hosting both the Deans of Business meeting and the Deans of Arts & Sciences meeting in October. Such meetings afford an opportunity for deans across the province to discuss items and issues of shared interest as well as foster some level of system coordination through such means as ongoing articulation and transfer agreements, and sharing of best practices.
- » With faculty and decanal leadership, active consultation and discussions continue on block transfer agreements with private and public colleges to enhance pathways for students with certificates and diplomas to enter into university degree programs including working with colleges outside of BC.

- » Universities Canada (UC) membership application processes and preparation continues including updating the self-assessment report with changes since the February 2019 submission, hosting an information sharing meeting with UC Dr. Phillip Landon (Vice President External Relations) and deans, university librarian, and some directors to discuss expectations for the upcoming Visiting Committee of external reviewers planned for January 16 and 17, 2020.
- » Dr. Laureen Styles, Vice President Academic & Provost along with faculty Ki Wight (equity representative, Capilano Faculty Association) attended [ConversAction](#), November 7 and 8 in Waterloo. With over 200 delegates from 22 Canadian universities, the session focused on conversation and action to move forward national activity on racial equity, racial justice, and anti-racism approaches.
- » A three member team (Dr. Aurelea Mahood, Toran Savjord, & Dr. Laureen Styles) attended the [NWCCU Annual Conference](#) from November 20 to 22, 2019 in Seattle. This annual conference affords space for hearing about future directions and topics of relevance to NWCCU and accredited institutions, as well as opportunity for input and perspective sharing with the council.

FACULTY OF ARTS AND SCIENCES

- » Faculty have been meeting in small groups to tackle questions and issues around retention, domestic student recruitment and innovative programming. The “Hit Pods” have generated some interesting and innovative ideas that Faculty Council is currently working through to determine the feasibility of each idea and future implementation.
- » Arts and Sciences recently participated in the Eco-City conference that brought together people from many different countries for a meeting of minds, all concerned with a sustainable future. In conjunction with one of our new partnerships, Ecoation, Capilano was present in the form of a booth demonstrating our commitment to sustainability.
- » In November, dean Dr. Pouyan Mahboubi travelled to India (four cities) with the director of Center for International Education, Dr. Chris Botrill. The purpose of the trip was to learn more about the in-country recruitment processes and pilot additional pre-departure information and learner assessment.
- » With ongoing planning for new science degrees, faculty from School of STEM, along with key faculty personnel, recently toured several modern science labs, with a view to inform approaches to lab learning and best possible models for future labs.

KÁLAX-AY THE SUNSHINE COAST CAMPUS

- » A memorandum of understanding has been signed by the Vice President Academic & Provost, on behalf of the university, with [Pender Harbour Ocean Discovery Station \(PODS\)](#) that will create new opportunities on the coast for faculty research and scholarship, experiential learning, and various community-based research.



- » The campus Student Success Team piloted an early alert resulting in many referrals to best support student learning.

- » A Truth and Reconciliation event was held for the campus community, shíshááh Nation members and the general community to celebrate the hanging of our campus TRC quilt and to generate ideas for continuing the work of TRC at our campus.
- » The Health Care Assistant program celebrated Health Care Assistant Day, which is a provincially recognized day to honour the important work and contributions of health care assistants to individuals, families, and care teams. CapU HCA alumni participated in the event as panel speakers for a Q & A session. The class also engaged President Paul Dangerfield in a health change project as a class assignment.
- » The Literacy Coalition is actively planning for a Human Library Event at the Sechelt Public Library. The public will be encouraged to “take out” a human book and have an interesting conversation. Book topics include: Accounting for Small Businesses, Getting to Know Spain, Alternative Building Systems (Timber frame, Passive House), etc.
- » This Fall, there has been an Increase in “learning situations” by 100% through literacy activity through Conversation Circles, two book clubs and an Introduction to the English Language. Activities occur both at the campus and in the community.
- » Focused discussions between campus faculty, Faculties (faculty and deans) and the Center for Teaching Excellence are underway to explore new options for learners on the Sunshine Coast. This could include courses and programs that are mixed-mode, place-based and experiential approaches with a goal for additional programming commencing in the Fall of 2020.

FACULTY OF BUSINESS AND PROFESSIONAL STUDIES

- » On October 25, the Capilano International Business Association, with the help of faculty Azita Shafai, arranged with the BC Ferries CEO to take business students on a tour of Horseshoe Bay that also included a roundtrip ferry ride to Langdale. The operational staff gave the students a tour and talked about their operations.
- » The School of Business student ambassadors’ team for Fall 2019 has started to visit high schools in the CapU region. This team visits business classes in high schools to speak to the students about their upcoming decisions around ‘what to do after graduation’, and provide some guidance about what to expect at CapU if Business is an area of interest. The students receive an interactive live experience that replicates the experience of a typical business class at CapU.
- » Six 3rd and 4th year business students had a busy term working with 2nd year students from CapU’s Motion Picture Arts program to produce [videos](#) for the finalists of the [North Vancouver Chamber of Commerce Business Excellence Awards](#) that were screened at the gala reception on November 7. This is the second year that Business students have been involved.
- » In the International Management graduate diploma program, the International & Comparative Human Resource Management course (INMA505), students are undertaking a group-created original business case. Students will be viewing the School of Business as their client and proposing a student-focused Diversity & Inclusion initiative to make a business case to present back to the School. This is both an experiential learning opportunity for business students and one of the activities to be completed as part of the ACBSP accreditation.
- » In Spring 2020, the School of Business will be offering a new elective as part of the larger university’s commitment to Truth and Reconciliation and Indigenizing the academy. Applied Understandings of Indigenous Entrepreneurship is a course first proposed by Indigenous academic Dr. Rick Colbourne, Assistant Professor at Carleton University. The

course is open to all fourth-year university students across the university. The final ventures presented in a Dragon's Den-type event will undoubtedly reflect the wide range of programming offered at the university.

- » IBUS (International Business) courses have implemented the Kairos blanket exercise and many faculty are working on further inclusion of Indigenous perspectives and resources into courses.
- » The School of Communication will be expanding student options by including CMNS 412: Special Topics in Communication Studies: Digital Writing for Summer 2020.
- » A new unique student engagement project is under development for a field school in Southern Africa that will offer 3rd year students six to nine credits based on newly proposed upper-level intercultural communication courses. This will be a unique and interactive immersion experience placing students within select communities and communication-driven organizations.
- » The Business and Communication Schools are collaborating on a draft proposal on a new Minor in Business Communication.
- » Five Communications students completed their undergraduate thesis under the supervision of Dr. Michael Markwick and presented at the third Student Research Symposium (April 2019) and several have since advanced their scholarly contributions including:
 - Kaschelle Thiessen curated "69 positions: The queer Canadian and Quebec archive of film and beyond" and opened the west coast stop of Queer Media Database Canada-Québec Project's touring exhibition series, marking the 50th anniversary of the 1969 Omnibus which legalized same-sex sexual activities; and
 - Carlo Javier's short story has been published in the Immersion Anthology and the book is now available on Amazon.

FACULTY OF EDUCATION, HEALTH & HUMAN DEVELOPMENT

- » On September 18, the English for Academic Purposes (EAP) Department hosted its annual Community Engagement Orientation & Welcome Party. Over 130 students met with representatives from community organizations to learn about their programs and sign up for volunteer opportunities. Eight organizations focused on social services, immigrant settlement, and environmental protection participated in the event.
- » The English for Academic Purposes (EAP) Department has established the Richard Berwick Community Spirit Award. Dr. Berwick was an EAP faculty member who embodied the spirit of volunteerism and mentored student volunteers at the Collingwood Neighbourhood House. Starting in 2020-21, the award will be given out on an annual basis to an EAP student who demonstrates both academic accomplishment and commitment to community development and engagement.
- » The Community Development and Outreach (CDO) Department faculty Betsy Alkenbrack was a key contributor to the recent publication "Listen to Our Voices: Stories from the Carnegie Learning Centre", 1983-2018. The collection showcases the talents and experiences of learners, staff, and volunteers at the Centre, and includes chapters entitled "Learning Together at Carnegie", "The Downtown Eastside Community," and "Indigenous Stories". Capilano University has supported learners at the Carnegie Centre for more than 20 years.

- » Early Childhood Care and Education (ECCE) Department faculty Jennifer Fane is the co-author of a new book entitled “The Sociology of Early Childhood: Young Children’s Lives and Worlds”, published by Routledge. The book brings new perspectives to the field of early childhood education by offering insights into how children’s diverse backgrounds shape their life chances.
- » On November 1, faculty members from the Community Development and Outreach (CDO) Department and Early Childhood Care and Education (ECCE) Department were invited guests at the North Shore Service Providers Forum organized by the North Shore Multicultural Society and held at the Gleneagles Golf Course in West Vancouver. Forum participants explored the impacts of immigration and shifting demographic patterns on the North Shore and discussed how service providers and educators could respond most effectively.
- » In partnership with the First Nations Student Services (FNSS) Department, the Capilano University Children’s Centre (CUCC) took a lead role in organizing events for Orange Shirt Day on September 30 at the North Vancouver campus. Orange Shirt Day is an annual commemoration intended for reflection and awareness of the impacts of the residential school system on Indigenous individuals and communities in Canada.
- » In late October, students in the Health Care Assistant (HCA) certificate program travelled together to the Downtown Eastside to help with the distribution of toques, gloves, toiletries, and food to local residents. The field trip was planned as an opportunity to practice therapeutic communications skills learned in the classroom and is an excellent example of the sort of community-based learning and engagement prioritized in the Faculty of Education, Health, and Human Development.



MT. CURRIE

- » The Ts'zil Learning Centre has welcomed Lil'wat Nation member Yvonne Wallace as the newest faculty in Mount Currie as an Ucwalmicwts Language and Culture Instructor. Yvonne is an alumni (BA Liberal Studies, and Lil'wat Nation Language and Culture certificate). She will work alongside Lil'wat Nation instructor Martina Pierre to deliver courses aimed at language revitalization for the community. Last spring, Mt. Currie had record numbers of students registered in the introductory Ucwalmicwts course.

FIRST NATIONS STUDENT SERVICES (FNSS)

- » From October 15-18, members of the FNSS team coordinated the 7th annual Truth & Reconciliation Week at the North Vancouver campus. Planned events were intended to affirm the university commitment to Reconciliation and educate our community about Indigenous histories and cultures. Highlights from the week included a keynote address by renowned Indigenous artist George Littlechild, an Indigenous Writers Feast, and a workshop focused on decolonizing research practices.



FACULTY OF GLOBAL & COMMUNITY STUDIES

- » Christy Dodds, faculty and Co-operative Education Coordinator presented at the Advancing Cooperative & Work Integrated Education (WACE) global conference in Ohio. The presentation was based on her co-authored and published journal "[Ethical risks in work-integrated learning: A study of Canadian practitioners](#)" with Craig Cameron & Cynthia Maclean.
- » Stephanie Wells, faculty and Chair, School of Tourism, was voted as Chair, Human Capital Development Committee with the Pacific Asia Travel Association (PATA) for a two year term. This supports capacity building in the industry and continues to build strength linking our students to a global organization.
- » The PATA Student Chapter earned a global award 'Student Chapter Award of Excellence' for their initiatives in bringing global issues to a local audience. Season 2, Episode 1 of [What in the World Travel interviews Sarah Rhodes](#), Founder of Plastic Free Southeast Asia.
- » The School of Tourism Management, along with the student associations, held a successful World Tourism Day on September 26 focused on the theme of Tourism and Jobs: A better future for all. The event was held in the BlueShore Theatre with a panel of industry experts and close to 300 students in attendance. All programs in both schools were represented and we also welcomed students from three partner institutions (Douglas College, Eton College, and Vancouver Premier College) who earlier in the day learned about transferring into the degree upon completion of their diploma.
- » In partnership with the Centre for International Excellence, we signed a Memorandum of Agreement with Hanoi Open University to develop an offshore International Tourism Management Diploma. The diploma will provide opportunities for students to complete the 3rd and 4th year of their degree at CapU.
- » Changes to the Outdoor Recreation Management program have been implemented this Fall with nine new courses that focus on the skills required to lead in this dynamic field.
- » The proposed Bachelor of Human Kinetics is one step closer to being realized with a site visit being planned for December or January as part of the Degree Quality Assessment Board process.
- » Heather MacLeod Williams and Emma Russell, faculty, met with Jennifer Fane, faculty in Early Childhood Care & Education and Ali Funk, Active Health Programmer, Department of Athletics & Recreation to discuss physical literacy research opportunities in collaboration with the West Vancouver and North Vancouver Physical Literacy councils. The council includes recreation, school and health agencies to promote physical literacy across the lifespan for the North Shore population.

- » The School of Human Kinetics (Donna Perry, faculty) & the School of Kinesiology UBC are collaborating to offer an Inter-professional experience: Case Study Event (Exercise is Medicine) this month at UBC to learn how professionals in their various fields work together to manage cases and prescribe exercise. There will be a number of different professionals including physiotherapists, medical doctors, and occupational therapists involved in working through different case studies, learning hands on practical solutions for prevention and treatment of different conditions.

FACULTY OF FINE & APPLIED ARTS

- » The Bachelor of Performing Arts, a unique degree completion program, jointly offered by Capilano University and Douglas College, has returned to Capilano University with the next cohort of learners starting January 2020. Nowhere else in the country have two academic arts institutions partnered to offer an interdisciplinary performing arts degree that has a commitment to collaboration and self-generation – elements which are crucial to young artists' future success.



- » Capilano University's Documentary Program launched its CapU Screens initiative this fall, partnering with the DOXA Documentary Film Festival and Knowledge Network, to launch a community screening series on the North Shore, at the Bosa Centre for Film and Animation. All screenings open with a documentary short made by the Doc Program's graduates. The free monthly series kicked off with DOXA's Best of the Festival 2019 on September 19 showcasing cutting edge short factual content from some of Canada's rising stars, presented by festival director Selina Crammond, including many Indigenous documentaries.
- » CapU Screens has also been partnering with [Earthworks](#) to co-host several environmental-themed films, such as a Master Class and screening event with Tom Radford (The Tipping Point on September 26). For the spring line-up, the DOC program will be partnering with other Schools at CapU to co-host screenings that align with themes explored by other programs, such as access to education.
- » The 2019 Vancouver International Film Festival (VIFF), September 26 – October 11, 2019, had two films screened by graduates from the Indigenous Independent Digital Filmmaking Diploma:
 - Red Power by Estaban Manuel
 - Big Momma by Caitlyn Pantherbone
- » Off the Grid, a screening of films by CapU alumni, took place on October 3 at the Bosa Centre for Film and Animation and was attended by more than 150 people. An article was featured in the [Capilano Courier](#).



- » Bachelor of Motion Picture Arts alumni, Gigi Saul Guerrero, has inked a [first look film and television deal](#) with Blumhouse, under which she will write and direct scripted television programming and feature films for the studio.
- » The documentary “Closing the Gap: Hockey in North Korea”, directed by BMPA alumnus Nigel Edwards and produced by Liberal Studies alumna Sky Morfopolous, will screen at the [Whistler Film Festival](#). This film was supported by the Launchpad initiative at CapU.
- » The School of Motion Picture Arts has an exchange with the Motion Picture Arts Program at VIA in Aarhus, Denmark. On September 25 there was a joint VIA and SMPA screening of student short films in the Bosa Theatre attended by the dean of Motion Picture Arts at VIA, Louis Thonsgaard, and Danish student filmmakers were also in attendance.
- » The following films from School of Motion Picture students screened at this year’s NFFTY (National Film Festival for Talented Youth) Seattle 2019. Capilano University had more films screening at the festival than any other film school in Canada.
 - Harry, This is Nora - Dir. Isaiah Berra, Prod. Sunny Mohajer & Jesse Copeland, Writ. Isaiah Berra
 - Midnight Screaming - Dir. David Trotter, Prod. Kama Sood, Writ. Isaiah Berra
 - Hargun - Dir. Gurleen Kaur, Prod. Gurleen Kaur & Prabhjot Nijjar, Writ. Prabhjot Nijjar
 - Mera Biba Puth (My Dear Child) - Dir. Prabhjot Nijjar, Prod. Mekelah Vasquez-Brown, Writ. Gurleen Kaur & Prabhjot Nijjar
 - My Extinct Love For You - Dir. Stephanie Townsend, Prod. Luisa Muniz, Writ. Stephanie Townsend
 - Return to Sender - Dir. Malibu Taetz, Prod. Joshua Vanderlinden, Writ. Malibu Taetz & Joshua Vanderlinden
 - Deeply Rooted - Dir. Daniel Irving, Prod. Chris Girard, Writ. Daniel Irving, Chris Girard, Stephanie Townsend & Joseph Logelin
- » The documentary film “Tides”, directed by Justine Beaulieu Poudrier, her graduating film project for the Documentary program, has been selected for the North Van Arts International Film Series. It screened October 16 at Cineplex Park and Tilford, followed by a Q&A, just before the feature documentary “Maiden”.
- » The Off the Grid film, “Glory Days”, written and directed by Kama Sood, a fourth year MOPA student, has been accepted in the North Van Arts International Film Series. It screened before the feature film, including a Q&A with the filmmakers, at Park and Tilford Cinema on October 2. The film also gained recognition at the Top Indie Film Awards, an international award out of Tokyo, for Laura Lyall, who played Young Woman, won Best Actress. She is a student in the CapU Performing Arts program. The film also received nominations for Best Actor (Ben Ratner), Best Directing, Best Writing, Best Music, and Best Student Film.
- » Recent reports show that in IATSE film union, 207 of the 743 members of the Costume Department are alumni of the Costuming for Stage and Screen Diploma.

- » A 2-day Masterclass ran with Sandro Cuezco, an incredible master of Animation and Character Design. An animation veteran, Sandro Cleuzo has worked at all the best animation studios in the industry. His work can be seen in such films as Mary Poppins Returns, The Secret of Nimh, Anastasia, Tarzan, Fantasia 2000, Enchanted, Angry Birds, and many, many more.
- » Don Perro, faculty, was a jury member (October 4 and 5) for the Sparks Animation Festival, which took place on October 24 in Vancouver. Perro also attended the Ottawa International Animation Festival, September 25-29, networking with Ontario animation studio representatives and participating in the festival's Career Exposé to expand Capilano University's reputation.
- » Teams from the animation programs took part in the international [24 HOURS Animation Contest for Students](#). Two teams finished in the top ten, and five teams finished in the top 25 out of 300 entries. Crow Bros made entirely of first-year students came in sixth place, and entry Facebook Peanut Butter Counter-Strike: Source came in at second place and earned a prize valued at over US\$15,000.
- » Bachelor of Design in Visual Communication, 2018 Grad, Jominca Engelbrecht's work made the cover of Applied Arts Magazine's 2019 Student Annual, with a visually stunning poster she designed for the Vancouver Folk Festival. In the same issue, nine other IDEA students had work recognized, six of them with more than one project.
- » Atomic Animation has graciously committed to a \$30,000 contribution to build an award program for our animation students which will be phased in over 3 years. [Click here](#) for the press release.



LIBRARY

- » Student Engagement: This autumn, new Outreach Librarian, faculty Krystyna Nowak has been connecting with students through teaching workshops and through individual meet ups. Krystyna taught a workshop for new students called It's not all fake news: How to use the library to find the real info, and is providing regular drop-ins at the Center for International Experience and two Research Rescue! sessions with the Writing Centre are planned for November (one at student housing, one on campus.)
- » Looking to students of the future, Krystyna Nowak conducted an orientation and lesson on the CapU Library to grade 6 students from Seymour Heights Elementary. Students recreated photos from the archives and drew the library of the future, imagining what it might be like by the time they are ready to attend CapU.
- » Indigenous Services: On September 30th, the Indigenous Learners Librarian, faculty Kim Minkus, hosted an Orange Shirt Day Awareness campaign. University community members encountered orange footsteps on the Library floor that led them to several stations in the Library, including a question on the Learning Hub display: "What does reconciliation mean to you?". During Truth and Reconciliation week, 45 faculty members, students, and staff attended the Decolonizing Research workshop hosted by Kim. The workshop was a conversation and exploration of what decolonization means at an individual level and for Indigenous communities, and how this is important in an exploration of academic research practices. Accompanying the workshop in the Library was a significant book display on reconciliation and Indigenous authors, including Calls to Action Cards. The Indigenous Learners Librarian now also hosts an Indigenous Social Media week every six weeks to highlight events and issues at the university and in the wider community.

- » External Community Engagement: In early October, the Library hosted copyright leads from across B.C. higher education institutions for the third Copyright Meetup. These semi-annual meetings are intended to share information about copyright developments and improve practices at our institutions. In addition, Library faculty, Sabrina Wong, is participating on the organizing committee for the first BizInfo Day (professional development for business librarians from a range of institutions) held on November 8 at SFU Harbour Centre.
- » Learning Spaces: The main floor of the Library is in the process of a furniture and service points update to improve access, layout, and the nature of students' study spaces. While the work is still continuing, the Library began the semester with new service points for the shared Library Services Desk and IT Help Desk, and a new Library Research Desk. Standing computer stations have been moved to the front of the Library for ease of access and quick printing. Once the renovations are completed, student computers in the main part of the Library will be moved to new tables which more easily allow students to work in pairs or small groups. New soft furnishings include bean bags which have been placed in the rotunda area, and a large couch will be placed in the centre of the Library to create more social and relaxing student spaces. Following the completion of the work, the Library will engage with students for feedback on the new furniture and organization of the main floor of the Library for ongoing improvement.

CENTRE FOR TEACHING EXCELLENCE (CTE)

- » A number of new programs have launched this year to support teaching and learning: Sparkshops (short on-demand workshops typically given at departmental meetings) have been very successful with seven departments and more than 70 faculty taking part since September. The intention of Sparkshops is to introduce teaching and learning topics to stimulate exploration and discussion.
- » Support for online teaching is ongoing with drop-in sessions, a two-week online teaching course, and an online faculty class observation program where faculty visit each other's online course and share their observations and reflections.
- » 16 faculty ambassadors from each of the Schools serve a communication and liaison role between the Centre for Teaching Excellence and faculty, sharing information around upcoming learning opportunities and providing input from faculty back to the Centre.
- » The university ePortfolio program is going strong with 24 workshops completed this Fall and over 390 students participating in developing their own ePortfolio. ePortfolios are a purposeful digital collection of content documenting both the process and product of a person's experiences, learning, and reflections. Also new this Fall was a Teaching Portfolio workshop series for faculty to showcase their teaching practices, reflections, and teaching effectiveness.
- » A new faculty blog on teaching and learning has launched: [ConnectED](#) (Connected Educators). ConnectED will have regular contributions from faculty sharing ideas about teaching, learning experiences, student successes, and educational technology.
- » Blake Rowsell, faculty in Tourism and Outdoor Recreation, was elected as Chair of the Teaching and Learning Advisory Council. The Teaching and Learning Advisory Council meets monthly and provides advice and recommendations to the Centre for Teaching Excellence on the issues related to teaching and learning enhancement, and advocates for a campus culture that recognizes, promotes, and celebrates effective teaching and learning.



CREATIVE ACTIVITY, RESEARCH AND SCHOLARSHIP

- » The results of the university's inaugural internal research grant, Unified were recently announced. Congratulations to the following faculty awardees, their student Research Assistants and their public, not-for-profit and private sectors partners:
 - Tracy Dignum: Capilano University Rehabilitation Assistant students providing augmentative communication support and educational resources to North Shore Stroke Survivors;
 - Dr. Sylvia Kind: Investigating studio learning in childhood teacher education;
 - Kevin Kirkland: A pilot randomized study on music therapy for persons with Alzheimer Disease;
 - Dr. Michael Markwick: Democratic Communication: Reconciliation, Human Rights & Inclusion;
 - Hilary Moses: New Ways of Seeing: Quantitative research into a users' gaze and dwell time using virtual reality eye tracking technology
- » The CARS Office would also like to give a special thank you to Mitacs. As a federal research funding agency, Mitacs has a mandate that involves developing the next generation of student researchers to fuel Canada's knowledge-based economy. Mitacs will support CapU's Student Research Symposium by kindly funding a student research award. We look forward to partnering with Mitacs on the Symposium and in the future on many more faculty-based research projects.

FINANCE & ADMINISTRATION

On October 29, 2019, the Vice President Finance and Administration presented a Financial Update to the Capilano Community. The presentation included highlights on the Second Quarter financial and enrolment forecasts for 2019/20 and an overview of the 2021/22 – 2023/24 integrated plan and budget development. Highlights included the five budget themes, budget requests and planning assumptions.

FACILITIES SERVICES AND CAMPUS PLANNING

- » The new CapU Lonsdale site received occupancy in late October. Several events are being planned through November and December with classes starting in January 2020.
- » In Sustainability, our Energy Manager presented at the BC Hydro Energy Manager Forum on the electrification of buildings. The CapU Works student organizer team held our second Waste Week, a series of events and activities focused on building awareness of waste issues on campus, including the circular economy. The Ministry of Energy Mines and Petroleum Resources, via BC Hydro and the BC Better Buildings program, provided \$15,750 in low carbon electrification support to explore removing natural gas from our domestic hot water system.
- » A number of capital infrastructure projects are underway including the renewal of the Fire Alarm Control Systems in the Cedar, Fir and Willow buildings, the addition of an Emergency Power Distribution system for the Birch building, and the renewal of the Heating System at the Children's Centre.



- » Managers and Chairs across the University were introduced to their roles and responsibilities during emergency situations in two Emergency Operations Centre workshops, in preparation for the annual emergency preparedness exercise in February. A simple event-based risk assessment tool was launched during this series of workshops; this tool helps any event organizer on campus identify the risks inherent in their activity, and plan and implement mitigations to increase event safety.
- » CapU's Security Manager was invited by the RCMP Behavioral Assessment Unit to join a Threat Assessment Group comprised of representatives from Kwantlen, UBC, BCIT, SFU as well as the RCMP, Vancouver Police Department, BC Corrections and Provincial Intelligence integrated Threat Assessment Unit.

HUMAN RESOURCES

- » Bargaining update: The University continues to have productive negotiations with its staff employee union, MoveUP. The parties have been meeting on a regular basis and had additional dates scheduled through the month of November. Discussions with our faculty employee union, the Capilano Faculty Association, are scheduled to start mid-November.
- » Well-being: Well-being is essential to achieving our full potential in teaching, learning and working and to creating a happier, healthier campus community. Guided by the Okanagan Charter and Well-being Strategic Framework, a Well-being President's Advisory Committee has been established to provide oversight and support for well-being initiatives brought forward by the Campus Well-being Working Group. By focusing on well-being through our teaching, learning and working environments, we can set up the campus community for success at the University and beyond.

INFORMATION TECHNOLOGY SERVICES



- » Digital transformation: Defined as the process of using data and technology to drive change, digital transformation is not only a technological shift, but an organizational change at the intersection of technology, business and people. CapU is embarking on a multi-year digital transformation to enhance the student and employee experience, in alignment with the university's key priorities. Led by the Chief Information Officer, and involving all areas of the institution, we are currently in the discussion and planning stages in collaboration with integrated planning and Envisioning 2030.
- » Cybersecurity education and awareness: October was cybersecurity awareness month, and a variety of methods were used to promote increased awareness. These included elevator posters, digital communications and an IT security open house.
- » Operational upgrades and improvements: A number of enterprise applications have been upgraded and/or patched, including Infosilem Enterprise (room booking). The student information system (Banner 9) upgrade continues to be in progress, and is expected to be complete by the end of this fiscal year, depending on the vendor's software release schedule. A number of IT staff have been working to install the necessary IT infrastructure at CapU Shipyards.
- » Online and digital experience: In collaboration with the Registrar's Office and Communications & Marketing teams, admissions requirements have been updated on the website to be easier to read ([example](#)), and to clearly display admissions requirements. In addition, we have added the ability to embed slideshows and/or videos in the program pages.

STUDENT HOUSING SERVICES

SPRING 2020 APPLICATIONS AND TURNOVER

- » Residence Applications for Spring 2020 opened on October 1, 2019. 34 applications have been received as of November 4, 2019 in addition to 13 students who remain on our residence wait list for the Fall term and will receive priority for the available spaces.
- » Currently, we expect 40-45 students will be moving out of residence at the conclusion of the Fall 2019, a significant reduction from Fall 2018 (84) that is primarily due to changes to our application process and priority for the Fall term.
- » Based on these numbers, we expect occupancy to remain at 100% for the Spring 2020 term and have opened our Spring wait list as of November 4, 2019.



FALL/SPRING 2020-21 APPLICATIONS

- » This year, in partnership with Recruitment, we launched our applications for the upcoming fall term almost a full calendar year in advance of the start of the term on October 1, 2019. This is 4 months earlier than our applications launch in prior years and will allow CapU recruiters to prompt students to apply for residence immediately during school visits and recruitment fairs.

PROGRAMMING AND EVENTS

- » In September and October 2019, over 60 separate programs and events for students have been held in residence, spearheaded primarily by our team of 12 student Residence Advisors (RAs). Highlights include Latin Dance Night, the “Before I Graduate” mural, Resume Building Workshop in partnership with the Centre for Career Development, and our most highly attended event – Karaoke Night.



- » Attendance and engagement from students has been at an all-time high this year, with some events having as many as 25% of our students participating at one time.

STRATEGIC PLANNING, ASSESSMENT AND INSTITUTIONAL EFFECTIVENESS

INTEGRATED PLANNING

- » Among other achievements, the Integrated Planning team held a two-day retreat with all members of the Senior Leadership Council, where each member had the opportunity to present their respective areas' achievements,

challenges, and areas of focus for the upcoming year, and further collaborate with one another to tackle the University's most pressing challenges. Of the \$13.8 million budget requests, \$7.5 million was aimed at increasing domestic enrolment, and \$4.7 million was aimed at creating exceptional experiences, indicating a clear alignment to the 2020/21 Themes for Integrated Planning from top down.

- » The Integrated Planning team made significant strides in the simplified planning cycle for 2020/21. Key achievements since the previous report include the following:
 - Completion of enrolment planning in collaboration with faculties and Institutional Research including information sessions with Deans to better utilize data resources available through CapU Analytics and the Ministry of Advanced Education;
 - Calculation of domestic and international tuition revenue based on enrolment planning results;
 - Improved reporting capabilities to better analyze revenues, expenses and budget requests by area and themes previously communicated by Executives;
 - Continuous dialogue with key stakeholders including students, unions and employees regarding the Integrated Planning process and status;
 - Implementation of a new two-day retreat that brought together all members of the Senior Leadership Council to present their respective areas' achievements, challenges and areas of focus, and further empowered them to collaborate with one another to tackle the University's most pressing challenges; and
 - Timely compilation of the draft Operational Plan and Budget based on the submissions by members of the Senior Leadership Council including processing 268 budget requests adding up to \$13.8 million.

ENVISIONING 2030

- » Focused efforts have been made to accomplish meaningful consultation sessions with our five First Nation communities including face-to-face Envisioning 2030 events held in Mt. Currie and Sechelt. An Envisioning 2030 presentation to the Squamish Nation will also be conducted shortly.
- » The Envisioning 2030 Task Force has been formed as planned, and recently provided a first round of input around key 2030 findings and highlights along with examples of Vision, Purpose and Values identified by the 2030 Planning Team. The same type of input was also collected during a face-to-face Envisioning 2030 meeting with the Board of Governors. The 2030 Planning Team has compiled and analyzed the results of both consultation exercises and is currently developing a draft of the 2030 Plan that will be submitted to the 2030 Task Force for comments. Once the draft has been refined based on the Task Force and Executive feedback, it will be presented to the CapU community for further input. The Envisioning 2030 Planning Team expects to have the revised version before the end of the year.

SEM (STRATEGIC ENROLMENT MANAGEMENT)

- » The inaugural Strategic Enrolment Management (SEM) meeting occurred on October 16. The team reviewed the draft terms of reference and has engaged AACRAO for a SEM consulting proposal. AACRAO is one of the leading industry experts in SEM and has worked with a number Canadian institutions including Thompson Rivers University and the University of Victoria. They will build on the enrolment planning efforts completed this year.

» Preliminary timelines for next steps:

1. November 2019 - subset of SEM committee members to attend SEMM Forum in Toronto
2. November & December 2019 - data collection and preparation for AACRAO review
3. January 2020 - offsite analysis of Capilano University data
4. February 2020 - AACRAO on-site SEM assessment and workshops
5. March 2020 - AACRAO on-site to help develop enrolment implementation plans
6. April to August 2020 - SEM plan draft and finalization
7. September 2020 - SEM plan implementation kick-off

CONTINUING STUDIES & EXECUTIVE EDUCATION

» CapU Lonsdale: Continuing studies courses are being offered on the Main campus for the last time this semester. CSEE is in the final stages of moving its operations to the Lonsdale location.



CENTRE FOR INTERNATIONAL EXPERIENCE

- » For Fall 2019, the official number of international students at Capilano University reached a new record of 2,676. This represents a 42.62% increase over Fall 2018. Similarly, there was a 42.15% increase of full time international students over the same period last year. International students now represent 34.4% of all students enrolled, and 42.3% of all full-time students at our university. The largest growth increase was from India, but we also saw increases over the previous year in eight of our major markets with notable growth patterns from Iran and Vietnam.
- » The final draft of the Internationalization Plan was presented to SLC on September 18 and major highlights of the plan were presented at open invitation sessions to the university community on October 4 and 24 along with a special session of the CFA on October 29. These sessions were invaluable to gather feedback and the final version of the plan is now being compiled for approvals and information. The Internationalization Plan complements the 2030 strategy and will guide internationalization of the university through 2022. It is the first comprehensive Internationalization Plan in Capilano University's history.
- » The fall is a key time for international recruitment. Our team have been conducting recruitment in Russia, Ukraine, Turkey, Vietnam, Philippines, Korea, Japan, Germany, and India among other countries and regions over the past two months. Following the success of our India Sub-Continent office, and with the goal of diversifying our international student population, we are also in the process of establishing regional representation to boost enrolment from South East Asia and South America.
- » We have just completed pre-departure workshops in Chandigarh and Jalandhar in India to welcome our incoming Spring intake, along with agent training and student information sessions in the southern Kerala region. These workshops are essential to the preparation of our incoming students so that they begin their learning journey successfully and maintain positive momentum. The dean of Arts and Science, Dr. Pouyan Mahboubi, joined Dr. Chris Bottrill for these sessions and we also piloted a new pre-departure exercise to gain further insights on how to support incoming students and achieve stronger learning success.

» During September and October, we welcomed delegations from Moscow State University, Christ University, Bangalore, India, and the Beijing College of Commerce and Finance, China, to Capilano University. We are in the process of confirming a wide array of academic initiatives with Christ University, and we have begun the foundation of a relationship with Universidad de Guanajuato, Mexico. These partnerships are all aimed at increasing global engagement and opportunities for employees and students. This month the Director, International will be conducting presentations to two universities in Indonesia, and is conducting leadership training for University and College senior administrators from Vietnam, Cambodia, and Laos through the South East Asia Ministers of Education regional training centre (SEAMEO RETRAC) in Ho Chi Minh City. These activities are all targeted at building opportunity and raising our international profile and positive reputation.

DIVISION OF STUDENT SUCCESS

- » The 3rd Annual President’s Student Voice Forum was held on October 30, hosted by the President and Student Success. The event was attended by more than 25 students from across campus. The forum addressed the following questions:
- What services are most important to you in your personal academic journey?
 - What services do you imagine are most important to other students?
 - What gaps do you see in our current services?
 - What services do you wish we offered at CapU that you don’t see us having?
 - Where do you see the priorities for us in delivering services based on a small increase in student fees?
- » The forum results were captured in an artist’s representation of the meeting and reveal that student priorities fall within the following themes: academic and career; social and cultural; physical spaces; emotional and physical health; financial supports; and spiritual health.



ACCESSIBILITY SERVICES

- » Target X software implementation: program implementation is ongoing. Thus far, IT and Accessibility have dramatically altered our methods for creating accommodation letters and removed multi-step paper processes in favour of digital, mass produced systems. The team is also training and preparing for additional software upgrades, including a move to filing systems based on Laserfiche and the launch in Spring term of online appointment bookings.
- » External Review Complete: See Counselling Services section for complete update.

ATHLETICS & RECREATION

- » CapU athletics recruitment filled its full complement of 110 student-athletes across 16 different academic programs.
- » 2019 is the first year we have offered international student athlete scholarships.
- » Blues athletics hired a new Center for Sport & Wellness Facility Supervisor, Active Health programmer, and filled the vacant positions of Sports Information Officer and women's volleyball coach.

Events and Awards

- » Co-hosted with Alumni & Foundations a soccer home coming alumni event with over 50 alumni in attendance at the event vs Douglas College.



- » 2018-19 CCAA National Scholar Award - The Canadian Collegiate Athletic Association (CCAA) announced the 2018-19 awardees. Capilano University received 27 awards, the second most awards in the PACWEST. The CCAA National Scholar Award recognizes the outstanding academic accomplishments of student-athletes – 3.5 GPA. To be recognized, a student-athlete must achieve honours standing at their institution in the current academic year.
- » ACWEST Provincial Championships – Our women's team finished with Silver & our men's finished with Bronze.
- » Homecoming: The Department hosted a homecoming season opener event for men's and women's volleyball which attracted over 280 students, staff and families.

Recreation Services

- » Weight room improvements have resulted in a significant increase in usage and satisfaction ratings.

- » We have continued soccer field improvements in collaboration with the District of North Vancouver – new bleachers, covered team benches and new goals will be installed.
- » We are continuing to implement the Strategic Wellbeing Framework with HR and Human Kinetics.
- » Campus Rec. held the first ever interdepartmental challenge. The event was a Halloween Dodge Ball tourney between Outdoor Rec. and Human Kinetics with over 80 students, staff and faculty participating.

CAREER DEVELOPMENT CENTRE

Collaborations

- » As we work more towards integration of career development activities into curriculum, we partnered with faculty members who included career relevant assignments and events in their classes. The CDC works with faculty to support students through career development workshops.
- » The CDC offered 10 career development workshops over the course of about two months to 175 students. The CDC also supported faculty in the Theatre, Business, Communication, Tourism and Rehabilitation Assistant and English for Academic Purposes departments by delivering workshops covering a range of career development topics serving a total of 579 students.

Career Preparedness

- » A total of 385 students have met with a career development advisor this fall either for a resume or cover letter assignment in their BADM 460 or CMNS 305 course or for support with career exploration, career planning, general job search, interview skills and cover letter and resume writing.
- » Industry Day: The CDC invited 10 representatives from BMO, Sherwin-Williams, CBSA, Shaw Communications and Accountemps to a speed round-robin style networking event with 82 students. The students were able to interact with the representatives gaining insights and tips into the labour market and learning more about the specific company, industry and career path of the representative.
- » CapU to Career (C2C) Alumni Chat – Careers in HR: The CDC collaborated with Noel Genoway by organizing a panel of alumni in the HR field working at the Cambie Malone Group, MPA Society, Avigilon and Provincial Health Services Authority. The panelists shared their insights with 37 students about the current and future trends in HR. The panelists also shared tips on being successful in their job search and on the job.
- » The CDC hosted a successful all day Saturday Job Search Skills Boot Camp at the CapU Residence reaching capacity with 12 students.
- » In collaboration with Tania Loken, Tourism Management Diploma for International Students (TMI) Convenor and Instructor, the CDC supported 5 students to complete Tania's on-campus training session for Superhost (customer service training program).

COUNSELLING

- » External Review Complete: External reviewer, Dr. Yves Pelletier, has completed both phases of his external review of services for Counselling and Accessibility. He has now orally delivered recommendations and summary elements of

the report to those working on and with the Counselling and Accessibility teams. Written recommendations and guidance for implementation will follow shortly.

- » Target X software implementation: See Accessibility Services section for complete update.
- » Wellbeing Matters (formerly Beyond the Blues): an effort through the Canadian Mental Health Commission in collaboration with Student Affairs, Counselling Services and Well-Being Ambassadors. Through the one day event, the team completed 20 student well-being screenings and reached over 60 students for conversations about mental health and well-being.

LEARNING SERVICES

- » Fall term engagement: Thus far, the Learning Success team has offered 9 workshops to over 100 students covering topics including time management, presentation skills, and exam preparation. Additionally, nearly 40 students are engaged in ongoing learning support and coaching sessions.
- » Learning Success Team update: After nearly 20 years of servicing our students, Learning Specialist Alison Parry has left her role at CapU. We are now searching for a new Learning Specialist.

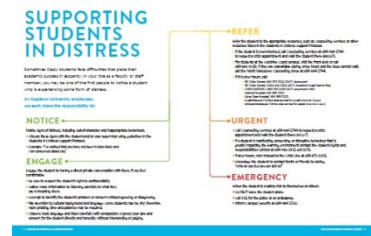
OFFICE OF INSTITUTIONAL RESEARCH

- » Institutional Reporting: Interim central data warehouse (provincial student data repository) submissions have been completed and the university has met all provincial compliance requirements. The interim student FTE utilization is projected to be 68% of the mandate. Despite declining FTE utilization, CapU has been able to reduce the rate of decline from last year.
- » Data Education: CapU will be co-presenting on behalf of the BC Students Outcomes Communications Committee at the Annual Pacific Northwest Association for Institutional Research and Planning Conference to share our data experiences, learning of the provincial student outcomes project, and innovations used.

STUDENT AFFAIRS

- » Gender Diversity Audit (Implementation): Housing and Communications have taken huge strides in implementing recommendations from the Gender Diversity Audit. As of now, Housing has augmented preferred naming, altered roommate selection processes, and changed intake methods to make systems more welcoming for gender non-conforming, trans, and two-spirited students. Communications and Marketing have undertaken extensive training for the entire team, completely overhauled the style-guide and copy editing practice, and are shifting the linguistic and visual delivery of university material to reflect and support gender non-conforming students and employees.
- » The Well-Being Ambassador Program: We kicked off the fall semester with 11 students launching cross-campus initiatives related to the areas of mental health, sexual health, academic preparedness, diversity and equity, and social connections. The students will implement monthly events, individual projects, and collaborate with campus wide initiatives to enhance student well-being.
- » First Year Friday: As part of the Orientations and Transitions program, First Year Friday is a social connectedness program for first year students at CapU. Thus far, the program has engaged over 30 new to CapU students over the two major events. The program centres on lunchtime conversation with peers and support staff around transition experiences, program engagement, and support seeking.

» Students in Distress Guide Launch: After considerable consultation and creative work, our Students in Distress Guide is now available. The Student Rights and Responsibilities Advisor and Director of Student Affairs and Services are visiting departmental meetings across all units to share the Guide, discuss misconduct and academic, and review challenges and gaps in supporting employees and students when challenges arise.



» Student Employment and Development: Employees in Student Affairs are working with over 30 students in student employment, peer leadership, and ambassador positions. Staff are focused on helping mentor students in their positions, guide them in their leadership capacities, and support them in relation to classroom learning as part of the CapU GROW program through the Career Development Centre.

» Campus Events: We hosted 3 midsize events this semester including: Hub Trivia (24 people attended), Karaoke (70 people attended), and a Haunted House (300 people attended). Creating centralized, student focused events via the Student Life Hub, has helped foster a sense of campus spirit on a regular and ongoing basis.

» Co-curricular Record: 637 students have engaged with their CCR records since September 2019, taking part in multiple CCR-Approved events, workshops, and leadership opportunities. All approved activities help students develop personal and leadership skills across 10 key developmental areas.

» Student Life Hub: Our 4 student staff members at the Hub have been very busy since the start of classes. 567 students have come to ask questions at the student life hub since September 2019. Some of the most common questions include:

- Where can I find a job and volunteer positions on campus?
- How can I create a club?
- How does the Co-Curricular Record work?
- How can I find out about events on campus?
- Where is the Writing/Math/Learning Success centre?
- What events are happening this week on campus?
- Where is the lost and found, first aid, counselling, or health services?

REGISTRAR

» Implementation of recommendations coming from the Admissions Review continues. Admissions Facilitators now each have their own portfolio of programs that they are responsible for, in an effort to improve the relationship between applicants and Admissions. Applicants are now able to upload transcripts and other documentation with their application for admission through EducationPlannerBC. The University website has been updated with improved formatting of application information and also now includes information for students who are coming to Capilano from all other Canadian provinces. Admission communications are now being sent via email rather than paper letter, utilizing Banner Communications Management functionality.

- » Spring (January) 2020 course registration opened on Tuesday, November 12 for new and continuing students. Registration time tickets were sent out to students and the course schedule was published to the University website in late-October.

FINANCIAL AID & AWARDS

- » Financial Aid & Awards is on track to disburse all University scholarships, bursaries and awards to students later in November. Applications opened in October for Fall 2020 entrance awards including new entrance awards for [animation program students](#).
- » Plans are underway to implement Banner functionality to automate much of the awards selection process and save weeks of manual staff processing time.

ACADEMIC ADVISING

- » The unit is now operating with a full complement of academic advisors. Over the course of the Fall semester, advisors have seen hundreds of students, assisting them with the application process, answering questions about transfer and helping them with course selection on their paths to complete their CapU credentials.
- » Course planning sessions are underway to help students plan their registration for the Spring 2020 semester. The Advising team has also been participating in many other student sessions on campus including the recent Electives Fair with Student Success and the CapU Explore session with our Recruitment team.

RECRUITMENT

- » The recruitment team has been actively engaging prospects in high schools throughout BC, Alberta, and Manitoba since mid-September. A concerted effort has been made to collect prospective student data for interested candidates – significantly improving timeliness of communications with new prospects. Over 700 interested prospects have received a communication from the team within 24 hours of having met a recruiter. Additionally, a broader strategy to engage high school counsellors and career advisors has led to renewed interest for the high school counsellors' conference – held January 17, 2020 at CapU.
- » The recruitment team has contracted the services of an external consultant to support the development of a more robust and diversified domestic recruitment strategy.
- » On November 4, we visited the Sunshine Coast campus to begin the development of a plan to support the recruitment to both campuses from the region.

UNIVERSITY RELATIONS

University Relations includes the departments of Communications & Marketing, Development & Alumni Relations, Government Relations and Community Engagement and Special Events & Ceremonies. University Relations goals are to: enhance the University's reputation; develop positive relationships, and secure resources to support University priorities.

The portfolio welcomed Nicholas Johnstone as interim Executive Assistant to Jennifer Ingham, VP University Relations and providing additional scheduling support to Jacqui Stewart, VP Finance and Administration.

Working in collaboration with a variety of CapU departments, University Relations continues work on the external website revision project. The goal of this projects is to ensure that CapU information, data and images, posted on external websites identified as key to the University's brand, domestic and international recruitment strategies, is accurate, on-brand, current and targeted.

Both the Chancellor's Search committee and the Tributes committee for Honourary Degree recipients began accepting nominations for candidates based on established criteria and processes supported by University Relations.

COMMUNICATIONS & MARKETING

- » Campaign advertising - Creative development of the 2020 out-of-home and digital brand campaign is now underway. The campaign will appear from January through March, 2020. Bold colour and typography with calls to action emphasize the University's diverse and relevant programming. This year's campaign will benefit from additional investment, facilitating our first foray "over the Rockies" to key domestic markets: Calgary, Edmonton and Toronto. Placement decisions have been informed by collaboration with institutional research, recruitment and the department's own market analysis activities. Positioning of out-of-home advertising in the Lower Mainland (i.e., billboards and transit shelters) will prioritize locations near high schools, high traffic corridors and prominent locations across the North Shore.
- » Recruitment is now underway for the new position of director, marketing & digital experience to provide focused leadership to all aspects of the University's marketing endeavors and online presence.
- » Inclusive communications - Since the Spring of 2019, c&m has engaged in a review of its communications with heightened attention to diversity and inclusion. This work is aligned with the recommendations of the Gender Diversity Audit prepared by TransFocus Consulting for the Capilano Students' Union and Capilano University. Communications and marketing have implemented action on all of the report's recommendations including upgrading the use of inclusive language, training opportunities in diversity communications for the c&m team and providing new resources to promote inclusive language for all employees across the University.

DEVELOPMENT AND ALUMNI RELATIONS

- » \$2,233,500 has been raised since the beginning of the fiscal year (April 1, 2019). Highlights included:
 - Anonymous gift of \$2,000,000 was donated to support educational initiatives on the Sunshine Coast to provide educational, research and community partnerships.
 - Two new memorial endowments were created and funds are being raised to honor CapU first grad, the late Bill Schermbrucker, and the late Barbara Cranmer, valued CapU Alumnae.
 - A new \$23,000 endowment was created by the family and friends to honour the late Ken Mayer. The Ken Mayer Guitar Scholarship will support students in the music program.
 - Atomic Cartoons made a pledge of \$30,000 for an annual award of \$10,000 for an entrance scholarship to support domestic secondary school students entering the University's 2D and 3D animation programs.
- » On October 25, Alumni Relations hosted its first alumni employee event. Information collected during the event and from its pre-event survey will contribute to a report that will inform the department's alumni relations strategy.

- » On November 19, the Capilano University Alumni Association (CUAA) AGM was held and the CUAA Thought Leadership series kicked-off with a Q&A/Dialogue session, moderated by Blue Shore Financials' Janet Burgess, featuring Chancellor David Fung and former Premier, Michael Harcourt.
- » The University's Alumni Awards of Excellence will be held in March 2020. [Nomination packages](#) are now available and will be accepted until December 1, 2019.
- » Development & Alumni Relations was pleased to welcome Liam Clemen as the new Funds & Donor Relations Officer.



GOVERNMENT RELATIONS AND COMMUNITY ENGAGEMENT

- » An opportunity brief has been prepared to support a request for proposals for the development of a communications & government relations department at CapU. The first stage of this process is an analysis of the current state of CapU's government relations and recommendations for priorities to address in phase one of the new department.

UNIVERSITY EVENTS

- » University Events launched its "EventPro" series the week of Sept 24, 2019. The series' sessions were co-presented with units including facilities, sustainability, development and alumni relations, communications & marketing, occupational health and safety and purchasing. Each session had approximately 30 people in attendance and 14 CapU employees received their EventPro Certificates.
- » On October 25, University Events held a one-day conference focused on convocation planning. 30 individuals, representing post-secondary schools in western Canada and Western Washington, attended the conference.



- » Planning on CapU Lonsdale's Open House (November 15) and Grand Opening (December 11) is well underway and the University's first February convocation program was kicked-off on November 20 with CapU's annual Grad Fair. The convocation student speaker application process will open on December 2 and close January 8; the goal is to choose two students to speak at the upcoming ceremony.

CAPILANO.CA/CONVOCATION

