



SENATE MEETING

Tuesday, December 7, 2021 4:00 pm
Capilano University, Room LB 322

MINUTES

Present: Paul Dangerfield (Chair), Tania Alekson, Deanna Baxter, John Brouwer, Pardis Daneshyar, Sue Dritmanis, Lara Duke, Brian Ganter, Kyle Guay, Miranda Huron, Deb Jamison, Khwaish Kochhar, Pouyan Mahboubi, Brad Martin, Corey Muench, Lesley Nelson, Dennis Silvestrone, Anmol Singla, Laureen Styles, Michael Thoma, Robert Thomson, Diana Twiss, Kyle Vuorinen, Stephanie Wells, Stephen Williams, Sonny Wong, Recorder: Mary Jukich

Regrets: Oscar Blue, Iana Dokuchaeva, Christy Goerzen, Maia Lomelino, Anthea Mallinson, Zabir Montazar, Essya Nabbali, Jennifer Nesselroad

Guests: Eduardo Azmitia, Elder Latash

Acknowledgement

We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

1. Welcome

The Chair called the meeting to order at 4:00 pm.

In the absence of Essya Nabbali, Deanna Baxter assumed voting rights for the Faculty of Arts and Sciences.

2. Approval of the Agenda

*Paul Dangerfield moved and Diana Twiss seconded:
To adopt the agenda.*

CARRIED

3. Approval of the Minutes

*Paul Dangerfield moved and Kyle Guay seconded:
To adopt the November 2, 2021 minutes.*

CARRIED

4. Correspondence Received

No correspondence was received.

5. Business Arising

5.1 Volunteers for Senate Tributes Committee

Presented by: Paul Dangerfield



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Staff and student Senators were requested to fill the remaining vacancies on the Senate Tributes Committee.

6. New Business

6.1 Revision to 2022 Convocation Dates – Information

Presented by: Kyle Vuorinen

Senate was informed of the following changes to the 2022 convocation dates:

- Winter: February 24 and 25, 2022 (formally February 25)
- Spring: June 9 and 10, 2022 (formally June 13 and 14)

7. Committee Reports

7.1 Academic Planning and Program Review Committee

Presented by: Sue Dritmanis

The Committee met on November 9 and reviewed the updated concept paper and stage 1 evaluation frameworks, and also provided some minor adjustments and revisions to the document.

7.2 Bylaw, Policy and Procedure Committee

Presented by: Corey Muench

The Committee met on November 9 and December 7 and continues to work on the Academic Integrity Procedures. It is anticipated that the document will be presented to Senate at the January meeting.

7.3 Curriculum Committee

Presented by: Deb Jamison

7.3.1 Resolution Memorandum

The resolutions brought forward from the November 19th, Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and Stephanie Wells seconded:



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21/42 Senate approve SCC Resolutions 21/72 to 21/76.

CARRIED

7.4 Teaching and Learning Committee

Presented by: Diana Twiss

Senate was informed that most of the vacancies on the Committee have been filled. The Committee met on November 19 and provided feedback on the Academic Integrity Procedures. As well, the Committee continues to review its mandate, including information gathering on teaching and learning committees at other post secondary institutions.

7.5 Budget Advisory Committee

Presented by: Michael Thoma

The Senate Budget Advisory Committee will be meeting on December 16th to review the Q3 forecast for Fiscal 2021/22 and a draft for the updated Fiscal 2022/23 Budget.

8. Other Reports

8.1 Senate Chair

Paul Dangerfield provided the Chair's report, including the following highlights:

- Appreciation was provided to everyone who supported and participated with the Fall 2021 City Studio program, and members were invited to review the presentation which includes examples of work integrated learning.
- The Chair has had several conversations with Elder Latash and Elder Joe, and everyone was encouraged to continue to stay focused on building relationships, and to support each other during these difficult times.
- The Chair acknowledged the exceptional work at the kálah-ay campus, and the work being done on the Sunshine Coast. Members were invited to visit, and get to know the campus.
- In terms of the budget, the University is in the middle of integrated planning. Although there is some uncertainty around the trends in which students are



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enrolling, based on the most recent information, the University continues to be in a positive position. The University will continue to work with government and provide real time information to the campus community.

- The Chair reminded members that normally at the end of the meeting, there would be a holiday celebration with the Board and Senate. However, due to the many uncertainties around the pandemic, for this year, the celebration was cancelled. Administration will look at ways for Senators to continue to connect with the Board and to put the event back on the calendar.
- Elder Latash was introduced and welcomed to Senate, and also provided greetings and a brief personal biography.

8.2 Senate Vice-Chair

Stephen Williams, Vice-Chair, provided the Vice-Chair's report, including the following highlights:

- The Senate subcommittees have continued to work with efficiency and diligence throughout the pandemic with strong leadership.
- The Vice-Chair reported that only a few members of Senate are involved with the activities and work of both the Senate and the Board and the bicameral model. The Board Chair has expressed respect for the decision making and decision process around the Senate table, particularly in relation to academic matters.

8.3 VP Academic and Provost

Lauren Styles provided the VP Academic and Provost report which included the following highlights:

- University Librarian – Dr. Christina Neigel will commence her appointment January 31, 2022. Tania Alekson was thanked for her contribution as the acting university librarian.



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- Micro-credentials – the final recommendations are anticipated in the next week or two and will be reviewed and brought to committees, including the Senate Curriculum Committee.
- International Education framework – being led by the Ministry of Advanced Education and Skills Training, and VPA & provosts have been participating as well as Dr. Chris Bottrill, Director, Centre for International Experience.
- The Quality Assurance Process Audit site visit is scheduled for January 10 and 11, 2022.
- The proposed Minor in Sociology (Stage Two) and the Bachelor of Costuming (Stage One) were recently approved by the Board of Governors to move forward to the next step of approvals.
- Significant provincial work with consultation and engagement is occurring and being led by the Ministry of Advanced Education and Skills Training on two key activities: (a) reviewing and proposed revisions to the Aboriginal Service Plan and the (b) Aboriginal Post-Secondary Education and Training Policy Framework and Action Plan (2012).
 - o With the Aboriginal Services Plan there is a proposed approach for additional investments so that each public post-secondary would have funding (expanding beyond the current institutions), and also increased focus on governance with shared decision making. Miranda Huron, Director, Indigenous Education and Affairs is actively participating in the engagement and consultation processes along with Nation leadership.
 - o With the Aboriginal Post-Secondary Education and Training Policy Framework and Action Plan, the Ministry has been working with Indigenous partners (FNESC, IAHLA, MNBC) as well as the Indigenous Post-Secondary Education Partners Table to revise and renew the framework considering the BC Declaration on the Rights of Indigenous Peoples Act and the Truth and Reconciliation Commission of Canada's Calls to Action. A robust engagement and consultation action plan is underway with a goal that the framework may be finalized by late Spring.



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- For the Spring term, approximately 63% of the courses will be in-person, 7% mixed mode and 30% online.

8.4 Board Report

Sonny Wong, Board representative, provided the Board report, including the following highlights:

- The Board held a regular Board meeting on November 30, 2021. This was the first in-person meeting since the advent of COVID.
- The Board welcomed Harmanjot Kaur, the new elected student representative
- The Finance and Audit Committee terms of reference was amended and approved to provide for the acquisition, disposition, development, and management of real property, including the review and recommendation of capital plans and the Five-Year Capital Plan. Simultaneously, the responsibility of 'capital plans' was removed from the Governance and Planning Committee.
- An Audit and Risk Committee was created and approved, including its terms and reference (and accordingly, amendments to the terms and reference of the Finance and Audit Committee), and its Implementation Plan.
- The Board Governance Manual was amended and approved to allow for Capilano University's Board of Governors to serve as members of the Capilano University Foundation, with Foundation by-laws included in the Manual. Approvals were also made to amend the Board Governance Manual Election Procedures, along with Board Chair and Vice Chair election procedures.
- The Board approved the revised B.107 Academic Schedule Policy.
- The Board discussed the proposed discontinuance of the Academic Studies Diploma and approved the referral of the program to Senate for advice.
- The Board approved the Bachelor of Costuming Stage 1 proposal for consideration of the Minister of Advanced Education and Skills Training.



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- The Board approved the Minor in Sociology Stage 2 proposal for consideration of the Minister of Advanced Education and Skills Training

The next Board meeting is scheduled for February 22, 2022.

9. Discussion Items

- The Community Development and Outreach Department is having a fundraiser for literacy initiatives.
- The Registrar's Office will be moving into the Library Building.
- The transfer credit team has been doing a significant amount of work over the last couple of months and looking at implementing a new functionality for transfer credit.
- The Chair acknowledged and appreciated the campus community for all their work during this semester.

10. Other Business

No other business was presented.

11. Information Items

No information items were presented.

The meeting was adjourned at 5:00 pm.

Next Meeting: Tuesday, January 11, 2022
