



SENATE MEETING

Tuesday, August 20, 2013 4:00 pm LB322

MINUTES

PRESENT: Kris Bulcroft (Chair), Tammy Towill, Brittany Barnes, Jean Bennett, Don Bentley, Chris Bottrill, Robert Campbell, Leighan Crowe, Graham Fane, Richard Gale, Brandon Hofmarks, David Kirk, Reini Klein, Clay Little, Nanci Lucas, Grace Makarewicz, Karen McCredie, Paul McMillan, Jennifer Moore, Natahasha Prakash, Joanne Quirk, Erin Robinson, Sandra Seekins, Daniel Yasinski, Recording Secretary: Mary Jukich

REGRETS: Carol Aitken, Stephen, Atkins, Darin Feist, Devon Gregory, Violet Jessen, Tiare Jung, Sharka Stuyt, Peter Ufford, Catherine Vertesi

Kris Bulcroft called the meeting to order at 4:00 p.m.

1. APPROVAL OF AGENDA

Robert Campbell moved and Daniel Yasinski seconded that:
The agenda be approved.

CARRIED

2. MINUTES

Daniel Yasinski moved and Reini Klein seconded that:
The minutes of the June 10, 2013 meeting be approved.

CARRIED

3. CHAIR AND VICE-CHAIR'S REPORTS

Chair's Report

Members were welcomed to the new academic year.

Richard Gale, Vice-President, Provost was introduced and welcomed to Senate.

Kris thanked everyone for participating in the annual Weed and Feed Day.

Kris advised members that she met with the new Minister of Advanced Education, Amrik Virk, and the Deputy Minister of Education, James Gorman. A positive working relationship was anticipated with the new members of government.

Senate was informed that four new members were selected to the Board of Governors and a notice of the names will be released shortly.

Vice-Chair's Report

Joanne Quirk was introduced as the new CFA Senate representative during Mark Battersby's absence.

New student Senate representative, Natahasha Prakash was introduced and Brandon Hofmarks was congratulated on his re-election.

Members were reminded of the Board and Senate dinner on Tuesday, September 10th.

Tammy thanked everyone who attended the recent Senate orientation. Members who were not able to attend and wished an orientation were invited to contact Tammy.

4. APPROVALS IN PRINCIPLE

None.

5. SENATE CURRICULUM COMMITTEE

Presented by: Robert Campbell

(a) Resolutions

Robert presented the resolutions brought forward from the June 7th, 2013 Senate Curriculum Committee meeting.

Robert Campbell moved and Karen McCredie seconded that:

13/53 SCC resolutions, 13/69 through 13/76, be received and adopted by Senate. **CARRIED**

(b) Fast Track Approval Process

At the June SCC meeting, a proposal to revise a Continuing Education program was presented. As some suggestions were recommended to the proposal, and due to the timing of the offering, the Fast Track Approval Committee was convened to provide a one-time approval, with the understanding that formal approval would be required. At the August SCC meeting, the program was formally approved and will be brought to the September Senate meeting.

6. BY-LAW, POLICY AND PROCEDURE COMMITTEE

Presented by: Nanci Lucas

(a) Academic Standing (Formerly Academic Performance, Good Academic Standing, Academic Probation and Required to Withdraw (RTW))

Senate was requested to approve a revision to the Academic Standing (Formerly Academic Performance, Good Academic Standing, Academic Probation and Required to Withdraw (RTW)) policy. After some further testing of the policy, an anomaly was noticed in that students could still be "Required to Withdraw" even if they had a good term with a low CGPA, which was not the

intent of the policy. As such, the following change was made, “Students on Academic Probation will be RTW if they achieve a CGPA of less than 1.59 and a TGPA of less than 1.67.”

Nanci Lucas moved and Sandra Seekins seconded that:

13/54 The revisions to the Academic Standing (Formerly Academic Performance, Good Academic Standing, Academic Probation and Required to Withdraw (RTW)) be approved by Senate.

CARRIED

7. ACADEMIC PLANNING AND PROGRAM ASSESSMENT COMMITTEE

Presented by: Tammy Towill

Members were informed that presentation of assessment reports was scheduled for August; however, due to the leave of both chairs of the Committee, and changeover of Committee members, it was necessary to reschedule the presentations. Once new Committee members are in place, the Committee will convene and resume work.

8. BUDGET ADVISORY COMMITTEE

Presented by: Leighan Crowe

The Committee has not met since June and once members and chair of the Committee are selected, meetings will resume. The Committee will continue reviewing feedback and suggestions received during the 2013/2014 budget process.

9. ACADEMIC PLAN PROCESS

Presented by: Richard Gale

An update was provided on the academic plan process. Planning and information gathering will begin in the fall with meetings and ideas, priorities and suggestions being solicited from all stakeholders including the campus community, the community at large, government, etc.

A transparent and open process will be ensured, initiated with an accessible web page for information sharing.

With regard to timeline, it is anticipated that a working draft will be completed by January and then brought through a public consultation process. Completion is tentatively scheduled for June for presentation at Senate and the Board.

10. CORE THEMES

Presented by: Graham Fane

Core themes are being developed as a result of a recommendation coming from the NWCCU accreditation and, although accreditation was granted, the University is under the obligation to develop and complete core themes. Focus groups, surveys, and discussions resulted in some emerging themes and a first draft was prepared and presented to various groups of the University. After refining the document, a further working draft was prepared and presented to Senate.

Guidance was requested on moving forward with the working draft. In order to engage the campus community, members generally agreed the working draft be brought to the various departments as well as being presented at forums. In this regard, potential dates will be determined for presentation.

Senate was informed that the NWCCU requires that the University reports its progress with regard to core themes and the document is required to be forwarded to NWCCU in September.

11. SELF-EVALUATION COMMITTEE

Presented by: Grace Makarewicz

Grace reported that this year's response rate to the survey was similar to last year, with approximately 23 respondents. Senators reviewed the 2013 survey results and Grace highlighted some areas where positive feedback was received and areas where improvement may be needed. Results of the survey indicated concern with some specific issues; lack of an academic plan, the budget process, SAPPAC, and members wishing a clearer picture and implications of items brought forward.

In addressing some of the concerns of the survey, Tammy reported that the Senate website contains useful information for familiarization with Senate, the University Act, Senate sub-committees, their roles and members and mandate and structure, by-laws, policies, etc.

In going forward, and in an effort for continuation of information sharing action items will include:

1. Highlights of each Senate meeting will continue to be distributed.
2. The Vice-Chair of Senate attend the big "F" faculty meetings.
3. Provide orientation for new/existing Senators.

As well, once chairs of Senate sub-committees are in place, the chairs will be requested to review, with their committee members, the mandate of their committee and whether a review of the mandate is required.

A suggestion was also put forward to request the chairs of Senate sub-committees to engage in discussion with other chairs of the sub-committees, also in an effort to continue sharing of information.

12. FACULTY TERMS OF REFERENCE

(a) Faculty of Global and Community Studies

(b) Faculty of Global and Community Studies Academic Planning Committee

Presented by: Chris Bottrill

Senate was requested to approve the Terms of Reference for the Faculty of Global and Community Studies and for the Academic Planning Committee of the Faculty of Global and Community Studies.

Chris Bottrill moved and Natahasha Prakash seconded that:

13/55 The Terms of Reference for the Faculty of Global and Community Studies and for the Academic Planning Committee of the Faculty of Global and Community Studies be approved.

CARRIED

13. SENATE BI-ELECTION*Presented by: Karen McCredie*

Senate was informed that a bi-election will be called for two faculty representatives from the Faculty of Global and Community Studies, and one representative from Fine and Applied Arts.

Wednesday, August 21	Call for nominations
Wednesday, Sept 4th 4:00pm	Call for nominations CLOSED
Thursday, October 3	Orientation
Thursday, October 3 12:01am	Voting OPEN
Wednesday, Oct 9 11:59pm	Voting CLOSED
Friday, Oct 11	Election Results Announced

14. SENATE SUB-COMMITTEES*Presented by: Tammy Towill*

Members reviewed the Senate Sub-Committees list and were asked to inform Tammy if they wished to serve on any of the sub-committees.

Members were informed that a suggestion had come forward to include an additional non-voting resource member to the Senate Instructional Technologies Advisory Committee. In this regard, the By-law, Policy and Procedure Committee will be requested to revise the Committee mandate and structure policy.

15. 2014 MEETING SCHEDULE – DATE CHANGE*Presented by: Tammy Towill*

Members were informed that after consideration of the Registrar's concerns with the proposed May 2014 meeting date, the 2014 meeting schedule would indicate that the May Senate meeting will be schedule for May 13, 2014.

INFORMATION ITEMS:

None

There being no further business and on motion duly made and seconded, the meeting was adjourned at 5:20 p.m.

Next Meeting: Tuesday, September 10, 2013
