CAPILANO UNIVERSITY ACADEMIC SCHEDULE AND IMPORTANT DATES
FALL 2013 TO SUMMER 2014

March 31, 2013	**Early Application Deadline for Fall 2013** *(Refers to Arts & Sciences and School of Business programs; check with program areas for their deadlines.)* • Applications and the application fee should be submitted by this deadline.
May 31, 2013	**Application and Document Deadline for Fall 2013** *(For Priority Registration for Arts & Sciences and School of Business; check with program areas for cohort program deadlines.)* Complete applications with all required documentation and the application fee must be submitted by this deadline in order to be considered for priority registration for the Fall 2013 term. Applications and documents received after the May 31st deadline will be processed as non-priority as time permits.
July 1, 2013	University Closed for **Canada Day**
July 8 – 19, 2013	**Fall 2013 Web and In-Person Registration and Waitlisting** *(Registration commences with Career/Cohort programs, followed by Arts & Sciences and School of Business programs.)*
July 15, 2013	**Application for Graduation Assessment Deadline for Fall Graduation Date**
August 5, 2013	University Closed for **BC Day**
August 16, 2013 (4:00 p.m.)	**Fee Deferral Request Deadline – Fall 2013** • Fee deferral requests must be received by the Financial Aid & Awards Office in order to avoid deregistration.
August 20, 2013 (4:00 p.m.)	**Fee Payment Deadline – Fall 2013** • Full payment must be received by the Cashier's Office to avoid deregistration.
August 20 – 21, 2013	**Summer 2013 Grades & End-of-Term Processing** **Registration System Closed** *(in-person and web registration)* for Summer 2013 End-of-Term processing and Fall 2013 deregistration due to non-payment of fees. • Students will not be able to add, drop or waitlist for courses.
August 22, 2013	**Registration System Re-opens** *(In-person and web registration.)* • Students are able to add, drop, and waitlist for courses.
September 2, 2013	University Closed for **Labour Day**
September 3, 2013	**Fall 2013 Term Commences/New Student Orientation** • <u>North Vancouver and Sunshine Coast Campuses</u>: Fall term commences with evening classes starting at 5:30pm or later. Some programs may be holding daytime classes. If classes are running, students will be informed by a program representative prior to the start of term. New students will participate in New Student Orientation festivities during the day. • <u>Squamish Campus</u>: Daytime and evening classes will run as scheduled. *Note: Courses/programs commence on various days. Consult your program area for further information.*
September 3 – 17, 2013 *	**Fall 2013 Add/Drop Period**
September 15, 2013	**Early Application Deadline for Spring 2014** *(Refers to Arts & Sciences and School of Business programs; check with program areas for their deadlines.)* • Applications and the application fee should be submitted by this deadline.
September 17, 2013 *	Last day to add or drop a course, change sections, change from audit to credit or from credit to audit for Fall 2013. (Registration in courses after the deadline is subject to approval by the Registrar's Office and the late registration fee.)
September 18 – October 11, 2013 *	**Fall 2013 Withdrawal Period** *Note: During this period, withdrawals will be noted on the permanent student record as a "W".*
October 11, 2013 *	**Last day to withdraw from a course for Fall 2013**
October 14, 2013	University Closed for **Thanksgiving Day**
October 15, 2013	**Application and Document Deadline for Spring 2014** *(For Priority Registration*

	for Arts & Sciences and School of Business; check with program areas for cohort program deadlines.) Complete applications with all required documentation and the application fee must be submitted by this deadline in order to be considered for priority registration for the Spring 2014 term. Applications and documents received after the October 15th deadline will be processed as non-priority as time permits.
October 17, 2013 (10:17 a.m.)	**ShakeOut BC**
November 11, 2013	University Closed for **Remembrance Day**
November 13 – 21, 2013	**Spring 2014 Web and In-Person Registration and Waitlisting** *(Registration commences with Career/Cohort programs, followed by Arts & Sciences and School of Business programs.)*
November 15, 2013	**Application for Graduation Assessment Deadline for Spring Graduation Date**
November 29, 2013	**Last Day of Classes for Fall 2013** *Note: Some courses/programs continue until the last day of the examination period. Consult your program area for further information.*
December 2 – 13, 2013	**Fall 2013 Exam Period** *(May include Saturday, December 7, 2013.)*
December 13, 2013 (4:00 p.m.)	**Fee Deferral Request Deadline – Spring 2014** • Fee deferral requests must be received by the Financial Aid & Awards Office in order to avoid deregistration.
December 17, 2013 (4:00 p.m.)	**Fall 2013 Final Grade Submission Deadline for Faculty**
December 18, 2013 (4:00 p.m.)	**Fee Payment Deadline – Spring 2014** • Full payment must be received by the Cashier's Office to avoid deregistration.
December 18 – 19, 2013	**Fall 2013 Grades & End-of-Term Processing** **Registration System Closed** *(in-person and web registration)* for Fall 2013 End-of-Term processing and Spring 2014 deregistration due to non-payment of fees. • Students will not be able to add, drop or waitlist for courses.
December 20, 2013	**Registration System Re-opens** *(In-person and web registration.)* • Students are able to add, drop, and waitlist for courses. *Note: In-person registration will be unavailable from December 24, 2013 to January 1, 2014 due to University closure.*
December 24, 2013 – January 1, 2014	**University Closed to Public** *University closed December 24, 25, 26, 31, January 1*
January 6, 2014	**Spring 2014 Term Commences** *Note: Courses/programs commence on various days. Consult your program area for further information.*
January 6 – 17, 2014 *	**Spring 2014 Add/Drop Period**
January 17, 2014 *	Last day to add or drop a course, change sections, change from audit to credit or from credit to audit for Spring 2014. (Registration in courses after the deadline is subject to approval by the Registrar's Office and the late registration fee.)
January 18 – February 14, 2014 *	**Spring 2014 Withdrawal Period** *Note: During this period, withdrawals will be noted on the permanent student record as a "W".*
January 31, 2014	**Early Application Deadline for Summer 2014** *(Refers to Arts & Sciences and School of Business programs; check with program areas for their deadlines.)* • Applications and the application fee should be submitted by this deadline.
February 10, 2014	University Closed for **Family Day**
February 11 – 14, 2014	**Reading Break** *Note: The Capilano University Library will be open Tuesday, February 11 to Friday, February 14, 2014 from 8:00am to 5:00pm.*
February 14, 2014 *	**Last day to withdraw from a course for Spring 2014**

February 15, 2014	**Application and Document Deadline for Summer 2014** *(For Priority Registration for Arts & Sciences and School of Business; check with program areas for cohort program deadlines.)* Complete applications with all required documentation and the application fee must be submitted by this deadline in order to be considered for priority registration for the Summer 2014 term. Applications and documents received after the February 15th deadline will be processed as non-priority as time permits.
March 10 – 14, 2014	**Summer 2014 Web and In-Person Registration and Waitlisting** *(Registration commences with Career/Cohort programs, followed by Arts & Sciences and School of Business programs.)*
March 15, 2014	**Last day to submit Application for Graduation for Spring 2014 Convocation** Applications received after this date will be charged the late fee of $50.00. Late applications for graduation will be processed in the order received as time permits.
March 31, 2014	**Early Application Deadline for Fall 2014** *(Refers to Arts & Sciences and School of Business programs; check with program areas for their deadlines.)* • Applications and the application fee should be submitted by this deadline.
April 11, 2014	**Last Day of Classes for Spring 2014** *Note: Some courses/programs continue until the last day of the examination period. Consult your program area for further information.*
April 14 – 26, 2014	**Spring 2014 Examination Period** *(Includes Saturday, April 26, 2014.)*
April 18 – 21, 2014	University Closed for **Easter Break** *Note: The Capilano University Library will be open Saturday, April 19 and Monday, April 21, 2014 from 10:00 am to 5:00 pm.*
April 28, 2014 (4:00 p.m.)	**Fee Deferral Request Deadline – Summer 2014** • Fee deferral requests must be received by the Financial Aid & Awards Office in order to avoid deregistration.
April 29, 2014 (4:00 p.m.)	**Spring 2014 Final Grade Submission Deadline for Faculty**
April 30, 2014 (4:00 p.m.)	**Fee Payment Deadline – Summer 2014** • Full payment must be received by the Cashier's Office to avoid deregistration.
April 30 – May 1, 2014	**Spring 2014 Grades and End-of-Term Processing** **Registration System Closed** *(in-person and web registration)* for Spring 2014 End-of-Term processing and Summer 2014 deregistration due to non-payment of fees. • Students will not be able to add, drop or waitlist for courses.
May 2, 2014	**Registration System Re-opens** *(In-person and web registration.)* • Students are able to add, drop, and waitlist for courses.
May 5, 2014	**Summer 2014 – Full Term Commences** **Summer 2014 – Session I Classes Commence**
May 5 – 9, 2014 *	**Summer 2014 – Session I Add/Drop Period**
May 5 – 16, 2014 *	**Summer 2014 – Full Term Add/Drop Period**
May 9, 2014 *	Last day to add or drop a course, change sections, change from audit to credit or from credit to audit for Summer 2014 – Session I. (Registration in courses after the deadline is subject to approval by the Registrar's Office and the late registration fee.)
May 10 – 23, 2014 *	**Summer 2014 – Session I Withdrawal Period** *Note: During this period, withdrawals will be noted on the permanent student record as a "W".*
May 16, 2014 *	Last day to add or drop a course, change sections, change from audit to credit or from credit to audit for Summer 2014 – Full Term. (Registration in courses after the deadline is subject to approval by the Registrar's Office and the late registration fee.)

May 17 – June 13, 2014 *	**Summer 2014 – Full Term Withdrawal Period** *Note: During this period, withdrawals will be noted on the permanent student record as a "W".*
May 19, 2014	University Closed for **Victoria Day**
May 23, 2014 *	**Last day to withdraw from a course for Summer 2014 – Session I**
May 31, 2014	**Application and Document Deadline for Fall 2014** *(For Priority Registration for Arts & Sciences and School of Business; check with program areas for cohort program deadlines.)* Complete applications with all required documentation and the application fee must be submitted by this deadline in order to be considered for priority registration for the Fall 2014 term. Applications and documents received after the May 31st deadline will be processed as non-priority as time permits.
June 2, 2014	**Spring 2014 Convocation**
June 13, 2014 *	**Last day to withdraw from a course for Summer 2014 – Full Term**
June 20, 2014	**Last Day of Classes for Summer 2014 – Session I**
June 24, 2014 (4:00 p.m.)	**Summer 2014 - Session I Final Grade Submission Deadline for Faculty**
June 25, 2014	**Summer 2014 – Session I Grades and End-of-Term Processing** **Registration System Closed** *(in-person and web registration)* for Summer 2014 Session I grades processing. • Students will not be able to add, drop or waitlist for courses.
June 26, 2014	**Registration System Re-opens** *(In-person and web registration.)* • Students are able to add, drop, and waitlist for courses.
July 1, 2014	University Closed for **Canada Day**
July 7, 2014	**Summer 2014 – Session II Classes Commence**
July 7 – 11, 2014 *	**Summer 2014 – Session II Add/Drop Period**
July 11, 2014 *	Last day to add or drop a course, change sections, change from audit to credit or from credit to audit for Summer 2014 – Session II. (Registration in courses after the deadline is subject to approval by the Registrar's Office and the late registration fee.)
July 7 – 18, 2014	**Fall 2014 Web and In-Person Registration and Waitlisting** *(Registration commences with Career/Cohort programs, followed by Arts & Sciences and School of Business programs.)*
July 12 – 25, 2014 *	**Summer 2014 – Session II Withdrawal Period** *Note: During this period, withdrawals will be noted on the permanent student record as a "W".*
July 15, 2014	**Application for Graduation Assessment Deadline for Fall Graduation Date**
July 25, 2014 *	**Last day to withdraw from a course for Summer 2014 – Session II**
August 4, 2014	University Closed for **BC Day**
August 15, 2014	**Last Day of Classes for Summer 2014 – Full Term**
August 22, 2014	**Last Day of Classes for Summer 2014 – Session II**
August 22, 2014 (4:00 p.m.)	**Fee Deferral Request Deadline – Fall 2014** • Fee deferral requests must be received by the Financial Aid & Awards Office in order to avoid deregistration.
August 25, 2014 (4:00 p.m.)	**Summer 2014 - Session II and Full Term Final Grade Submission Deadline for Faculty**
August 26, 2014 (4:00 p.m.)	**Fee Payment Deadline – Fall 2014** • Full payment must be received by the Cashier's Office to avoid deregistration.
August 26 – 27, 2014	**Summer 2014 – Session II Grades and End-of-Term Processing** **Registration System Closed** *(in-person and web registration)* for Summer 2014

	End-of Term-processing and Fall 2014 deregistration due to non-payment of fees. • Students will not be able to add, drop or waitlist for courses.
August 28, 2014	**Registration System Re-opens** *(In-person and web registration.)* • Students are able to add, drop, and waitlist for courses.
September 1, 2014	University Closed for **Labour Day**

* Please note: Add/drop and withdrawal dates vary for courses/programs that do not start in September and end in December (Fall term) or start in January and end in April (Spring term) or start in May and end in August (Summer term). Please check the University website or contact the Registrar's Office.