



**CAPILANO
UNIVERSITY**

**MINUTES
REGULAR MEETING OF THE BOARD**

Tuesday, January 22, 2019
4:00 pm in BR126
North Vancouver Campus

Board:

Soon Kim, Chair
Andrew Petrozzi
Aurelea Mahood
Carleen Thomas
Cherian Itty
David Fung
Duncan Brown (*by teleconference*)
Emily Gaudette
Hassan Merali
Michael Fleming
Mila Mattson
Patricia Heintzman
Paul Dangerfield, President
R. Paul Dhillon

Staff:

Jacqui Stewart, VP Finance & Admin
Lesley Cook, EA to Board
Majid Raja, Senate Vice Chair
Toran Savjord, VP Strategic Planning

Regrets:

Ash Amlani

** **Declaration of vacancy:** As per Section 24(1) of the University Act, may it be noted that the terms for appointed members Christopher Doll and Cheryl Nex were complete as of December 31, 2018. The Lieutenant Governor in Council has appointed three new members to fill vacancies, effective December 31, 2018. The new members are Ash Amlani, Patricia Heintzman, and R. Paul Dhillon.*

We respectfully acknowledge the Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

The Chair called the meeting to order at 4:00 p.m.

1. Approval of Agenda

The order of the agenda was changed; the Consent Agenda was approved before the Oath of Office.

It was moved (Michael Fleming), seconded by (Andrew Petrozzi) and resolved;

THAT the agenda be approved as presented.

2. Introduction of New Board Members

Soon Kim introduced two of the newly appointed Board members, Patricia Heintzman and R. Paul Dhillon. Appointed Board member Ash Amlani will attend the March 19, 2019 Board meeting at kálax-ay Sunshine Coast campus.

David Fung joined the meeting at 4:45 pm.

3. Oath of Office

Soon administered the Oath of Office to Patricia Heintzman, and R. Paul Dhillon who affirmed, signed and dated the Oath of Office.

4. Consent Agenda

The Chair asked if any members would like to make any changes to items on the consent agenda. It was noted that schedule 4.2.1 Executive Committee meeting date should read January 22, 2019.

It was moved (Cherian Itty), seconded by (Andrew Petrozzi) and resolved;

THAT the Board approves the consent agenda:

4.1. Minutes from the November 20, 2019 Board Meeting

4.2. Board Committee Reports:

4.2.1. Executive Committee

4.2.2. Finance and Audit Committee

4.2.3. Investment Management Committee

4.3. Correspondence

5. Vice Chair Election

Paul Dangerfield reviewed the relevant legislation and followed the script for election of a Vice Chair for the Board of Governors.

Duncan Brown was pleased to nominate Cherian Itty for the role of Board Vice Chair, which was seconded by David. Cherian accepted the nomination and was elected to the position of Board Vice Chair by acclamation.

6. Finance and Audit Committee: Confirmation of Vice Chair

It was moved (Aurelea Mahood), seconded (Andrew Petrozzi) and resolved;

THAT the Board of Governors confirms the Chair of the Board's appointment of Cherian Itty as Vice Chair to the Finance and Audit Committee.

7. Board Chair's Report

Soon provided a verbal report. He acknowledged the recent departures of appointed Board members Christopher Doll and Cheryl Nex and expressed thanks for their service to the Capilano University Board of Governors.

He also discussed Board Committee composition, and encouraged members to review the Committee terms of reference and let him know their interest in participation. Soon appointed

Duncan Brown as Chair to the Policy and Planning Committee and as a committee member to the Finance and Audit Committee.

The Chair discussed the importance of project specific campaigning, similar to how it was done for the Centre for Student Success. This style of fund raising will amplify awareness and provide funding for Capilano University's initiatives. Soon reminded everyone that the next meeting will be held at kálaḡ-ay Sunshine Coast campus.

Senate Reports

7.1 Vice-Chair

Majid Raja delivered highlights from the December 4, 2018 and January 8, 2019 Senate meetings. A motion was passed regarding Cap Core implementation for certificates and diplomas, which will be postponed to the Fall of 2020. Focusing on advancements in Truth and Reconciliation, the position for Director of Indigenous Affairs was posted. The Faculty of Arts and Sciences created the Institute of Interdisciplinary Studies. Lastly, the Senate will discuss and vote on revised Senate bylaws at the February 2019 meeting.

7.2 Board Liaison

Duncan Brown added that the Cap Core curriculum and credits system is undergoing fine-tuning. Further adjustments before rollout in 2020 will ensure optimal success.

8. President's Report

Paul Dangerfield provided highlights from the President's Report. He thanked Chancellor, Dr. David Fung and his wife Grace for their significant contribution to Capilano University, for which the University is extremely grateful. The endowment will be used for a number of important initiatives in support of student success.

Paul gave more insight on Envisioning 2030, the University's 10-year strategic plan. The approach is more of a decolonization of the traditional strategic plan, of which the Board will be able to provide input. Conversations will be scheduled with all stakeholders including students, First Nations, the municipality, and staff. Paul encouraged Board members to contact the resource team with any questions that they may have. The sign-off of the official plan is in the purview of the Board.

As part of Capilano University's 50th Anniversary celebrations, Paul highlighted carving of a traditional 30-foot canoe. The canoe honours and celebrates the relationship that Capilano University has with Indigenous partners.

The Stage 1 proposals for Bachelor of Science - General, Bachelor of Human Kinetics, and the Bachelor of Arts, Major in English, which have been approved by the Board, have completed the 30-day peer review process at the Ministry. Additionally, seven other teams are developing Stage 1 proposals, totalling ten planned new credentials.

Board members applauded management for their achievement in saving 1300 gigajoules of natural gas in the month of November.

9. Stage 1 Psychology

It was moved (Paul Dangerfield), seconded (Cherian Itty) and resolved;

THAT the Board of Governors approve the following credentials Stage 1 as presented for the Minister of Advanced Education, Skills, and Training for approval:

- *Bachelor of Arts with a Major in Psychology,*
- *Bachelor of Arts with an Honours in Psychology,*
- *Bachelor of Arts with a Minor in Psychology*

Paul provided an overview of the process and explained that it is an anchor degree, supporting both student and industry demand and meeting the mandate to serve CapU's region.

Aurelea Mahood added that there will be an emphasis on community-based research and that students will be able to work on local projects. Students will be able to share ideas and experiences, which provides benefit to the program. The Stage II part of program development includes course design. All of the moving parts will be "flushed out" for the June Board meeting. The strategy behind further program development is based on retaining students, which is achieved by converting this program and others like it, to 4-year degrees. Duncan was pleased to see yet another degree on the agenda and congratulated management for a job well done.

Duncan left the meeting at 4:55 pm.

10. Take the Pledge 2018

Cyndi Banks introduced Jody Armstrong, Community Wellness Strategist. Jody presented on "Take the Pledge" 2018, a program focused on sexual violence awareness, and shared information regarding CapU Consent & Well-Being. She provided an overview of the campaign and encouraged members to take the pledge. Christopher Girodat, Executive Director, Capilano Students' Union, commended the administration on their approach and involvement of students in the development of the policy for sexual violence and misconduct.

Duncan rejoined the meeting at 5:02 pm.

11. In Camera Session

It was moved (Soon Kim), seconded (Cherian Itty) and resolved;

THAT the Board move In-Camera following the adjournment of the Regular Meeting.

12. Adjournment

It was moved (Soon Kim), seconded (Cherian Itty) and resolved;

THAT the Regular Meeting of the Board be adjourned.

The Regular Meeting of the Board adjourned at 5:36 pm.