



SENATE MEETING

Tuesday, February 1, 2022 4:00 pm
 Capilano University, Library Building, Room LB 322

MINUTES

Present: Paul Dangerfield (Chair), Deanna Baxter, Oscar Blue, John Brouwer, Pardis Daneshyar, Sue Dritmanis, Lara Duke, Christy Goerzen, Kyle Guay, Miranda Huron, Deb Jamison, Khwaish Kochhar, Anthea Mallinson, Brad Martin, Zahir Montazar, Corey Muench, Essya Nabbali, Christina Neigel, Dennis Silvestrone, Anmol Singla, Laureen Styles, Michael Thoma, Robert Thomson, Diana Twiss, Kyle Vuorinen, Stephanie Wells, Stephen Williams, Recorder: Mary Jukich

Regrets: Iana Dokuchaeva, Brian Ganter, Maia Lomelino, Elder Latash, Pouyan Mahboubi, Lesley Nelson, Sonny Wong

Guests: Eduardo Azmitia

Acknowledgement

We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

1. Welcome

The Chair called the meeting to order at 4:00 pm.

Dr. Christina Neigel, the new University Librarian, was introduced and welcomed to Senate.

Kartik Bharadwa, the new Vice President, People, Culture & Diversity, was introduced to Senate.

Jennifer Nesselroad was acknowledged for serving on Senate as the Acting Dean for the Faculty of Fine and Applied Arts.

In the absence of Brian Ganter, Deanna Baxter assumed voting rights for the Faculty of Arts and Sciences.

2. Approval of the Agenda

At the request of the Registrar, Item #6.2 was removed from the agenda.

Paul Dangerfield moved and Brad Martin seconded:
 To adopt the amended agenda.

CARRIED



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3. Approval of the Minutes

Paul Dangerfield moved and Kyle Guay seconded:
 To adopt the January 11, 2022 minutes.

CARRIED

4. Correspondence Received

No correspondence was received.

5. Business Arising

None.

6. New Business

6.1 2022 Election Timeline

Presented by: Kyle Vuorinen

Senate was presented with the timeline for the upcoming student Senator elections, with the call for nominations on February 17th, and election results announced on April 8th. Four student voting seats are up for election with a term of August 1, 2022 to July 31, 2023.

6.2 Graduates

This item was removed from the agenda.

6.3 2023 Meeting Schedule

Presented by: Paul Dangerfield

Senate was presented with the 2023 Senate meeting schedule. The proposed meeting dates follow the schedule as for prior years, the first Tuesday of the month, except for January and May (to accommodate the Registrar's Office), and August (to accommodate faculty returning from summer break).

On discussion, a question was raised on whether consideration was given to possible conflicts between the scheduled meeting dates and dates of religious and other customary days of celebration. In this regard, the meeting schedule will be forwarded to the Bylaw, Policy and Procedure Committee for their review.



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Paul Dangerfield moved and Diana Twiss seconded:

22/05 The 2023 Senate meeting schedule be adopted as presented.

CARRIED
1 Abstention

6.4 Senate Self Evaluation Committee

Presented by: Paul Dangerfield

The Self-Evaluation Committee was requested to convene to begin work on the Senate self-evaluation survey.

7. Committee Reports

7.1 Academic Planning and Program Review Committee

Presented by: Sue Dritmanis

The Committee met on January 18th and reviewed three concept papers and the following recommendations were presented to Senate.

The concept paper evaluation framework was provided as a reference document.

7.1.1 Concept Paper – Criminal and Social Justice

Deb Jamison moved and Lara Duke seconded:

22/06 Senate approve the Concept Paper for the Bachelor of Arts degree in Criminology and Social Justice.

CARRIED

7.1.2 Concept Paper – Financial Planning

Jennifer Nesselroad moved and Kyle Guay seconded:

22/07 Senate approve the Concept Paper for the Post-Baccalaureate Certificate and Diplomas in Financial Planning.

CARRIED

7.1.3 Concept Paper – Tourism



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Stephanie Wells moved and Lara Duke seconded:

22/08 Senate approve the Concept Paper for the Master's in Responsible Tourism. **CARRIED**

7.2 Bylaw, Policy and Procedure Committee

Presented by: Corey Muench

7.2.1 Academic Integrity Procedures

The Committee met on January 25th and completed the review of the Academic Integrity Procedures. The revisions were mainly reorganizing the document into a more legible framework, adding timelines, and ensuring the document was easy to understand.

On discussion and review of the document, a suggestion was presented that in order to enhance clarity, to change the word "conditions" to "circumstances exist" in sections 4.5 and 4.6, as well as move the placement of the word "only" in section 6.1(a), (d) and (e).

In addition, a suggestion was presented that support resources are available to students who receive notification of possible infractions. In this regard the Vice President, Academic and Provost will follow up with the Student Affairs Office.

Corey Muench moved and Diana Twiss seconded:

22/09 The revisions to the Academic Integrity Procedures be recommended to Senate for approval. **CARRIED**

7.3 Curriculum Committee

Presented by: Deb Jamison

7.3.1 Resolution Memorandum

The resolutions brought forward from the January 21, 2022 Senate Curriculum Committee meeting were presented to Senate for approval.

7.3.2 Interaction Design Diploma



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Deb Jamison moved and Kyle Guay seconded:

22/10 Senate approve SCC Resolutions 22/01 and 22/02

CARRIED

On review of the remaining SCC Resolutions, a concern was raised that there was an error with the course number in Resolution 22/10. In this regard, Resolution 22/10 was removed from the approval and will be brought back to the March Senate meeting.

Deb Jamison moved and Lara Duke seconded:

22/11 Senate approve SCC Resolutions 22/03 to 22/09.

CARRIED

7.4 Teaching and Learning Committee

Presented by: Diana Twiss

The Committee met on January 18 and was provided with report from Creative Activity, Research and Scholarship, as well as a report from the Indigenous Education and Affairs Office which included an update on the development of the Indigenous Plan.

7.5 Budget Advisory Committee

Presented by: Michael Thoma

The Senate Budget Advisory Committee met on January 27, 2022, at which time Toran Savjord reported that the impact of COVID-19 has affected the scope and scale of the integrated planning process, which is now in the second year of the three year plan, and placing the focus on implementation and refinement in forming next year's plan. This report was followed by a presentation by Tally Bains on the January forecast and fiscal 2022/2023 budget, which included a detailed presentation and review of the budget documents for information and discussion. It was noted that budgets are developed using a conservative approach to ensure financial health and sustainability of the University. For example, a net decrease in international enrollment due to COVID-19 will be reflected in the Fiscal 2022/23 budget. Discussion included requests by members of the Committee for clarification regarding the Ministry's mandate letter, capital reserves, the



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contingency for capital projects, and funding for the planned digital transformation for the university.

Michael Thoma moved and Brad Martin seconded:

CARRIED

22/12 Senate accept for information the budget documents were reviewed by the Committee and that the Committee accordingly fulfilled its mandate for the 2022/2023 budget process.

8. Other Reports

8.1 Senate Chair

Paul Dangerfield provided the Chair's report, including the following highlights:

- Everyone was welcomed back to campus, and were acknowledged and appreciated for their work in getting the campus back to in-person.
- Appreciation was presented to both the Budget Advisory Committee and to the community at large for completing another year of forecasting, budgeting and integrated planning in a virtual space. The budget process is nearly complete and will be brought to the Board on February 22nd. In terms of this year's budget, the Chair remains confident that the University continues to do well in difficult times. In terms of enrollment, it is anticipated that the flow through from international students not being on campus, in addition to the current international and domestic students graduating this June, will continue to have an impact across the University for a further year. In this regard, the Chair will be putting together work specifically around recovering from the pandemic.
- The Chair will be at the Ká lax-ay campus next week to welcome and celebrate Elder Joe.
- The University recently received funding from the Ministry of Advanced Education in support of the new Centre for Childhood Studies. The University is also nearing completion of its own fundraising activities with a final push next week which will include ads in the North Shore News. It is anticipated that the construction of the Centre could begin September of next year.



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8.2 Senate Vice-Chair

Stephen Williams, Vice-Chair, did not present a report.

8.3 VP Academic and Provost

Lauren Styles provided the Vice President Academic and Provost report as follows:

- QAPA site visit January 10 and 11, 2022
Two day visit that involved a range of faculty, staff, and administrators at the university; a special thanks to deans and faculty involved with the four program review and Academic Initiatives and Planning and that been involved leading up to the site visit.

We have received the external reviewers report on time last week, and the commendations (7), affirmations (7), and recommendations (9). I am pleased to share with Senate that the reviewers were very impressed with the commitment to quality assurance and quality improvement, and the substantive progress that has been accomplished particularly in the three to four years. The next steps were shared, including a reconnecting with the advisory group for input into the response to the external review. Additional updates will be provided at a future Senate meeting.

- As part of actioning commitments with Illuminating 2030 there are two faculty doing project work with AIP focusing on identifying policy gaps and structures required for graduate education. This involves review of current policies and exploring models with graduate degrees at similar sized institutions with similar program profiles (e.g., primarily undergraduate).
- There has been a second call for proposals for micro-credentials – one has been submitted from the Faculty of Arts and Sciences.
- The Academic Accommodations policy and procedures is under active review; academic leadership has provided advice and perspectives and a number of constituent groups are being engaged for input and views. This work is being facilitated and lead through Student Affairs. Senators were invited to participate in the open consultation sessions as they are able to.



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- Miranda Huron, Director, Indigenous Education and Affairs provided an update on the developing Indigenous Plan, highlighting input to date of students, Faculties and departments across the university, the Indigenous Education Advisory Committee, and the local territorial rights holders. A draft version will be shared for additional input and perspectives with an anticipated timeline for Senate review in April.

8.4 Board Report

A report was not presented as the Board representative was absent.

8.5 Elder Report

A report was not presented as Elder Latash was absent.

9. Discussion Items

No discussion items were presented.

10. Other Business

No other business was presented.

11. Information Items

No information items were presented.

Paul Dangerfield moved and Brad Martin seconded:
 To extend the Senate meeting to 6:20 pm.

CARRIED

12. In Camera Session

The meeting moved to in camera at 5:50 pm.

Paul Dangerfield moved and Kyle Guay seconded:
 To move in camera.

CARRIED

Paul Dangerfield moved and Lara Duke seconded:
 To move out of in camera.

CARRIED

The meeting was adjourned at 6:15 pm.

Next Meeting: Tuesday, March 1, 2022



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