



SENATE MEETING

Tuesday, January 11, 2022 4:00 pm
Via Zoom

MINUTES

Present: Paul Dangerfield (Chair), Tania Alekson, Deanna Baxter, Oscar Blue, John Brouwer, Pardis Daneshyar, Sue Dritmanis, Iana Dokuchaeva, Lara Duke, Kyle Guay, Miranda Huron, Deb Jamison, Pouyan Mahboubi, Anthea Mallinson, Brad Martin, Zabir Montazar, Corey Muench, Essya Nabbali, Lesley Nelson, Jennifer Nesselroad, Dennis Silvestrone, Anmol Singla, Laureen Styles, Michael Thoma, Robert Thomson, Diana Twiss, Kyle Vuorinen, Stephanie Wells, Stephen Williams, Sonny Wong, Recorder: Mary Jukich

Regrets: Brian Ganter, Christy Goerzen, Khwaish Kochhar, Maia Lomelino

Guests: Eduardo Azmitia, Elder Latash

Acknowledgement

We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

1. Welcome

The Chair called the meeting to order at 4:00 pm.

Tania Alekson was acknowledged for serving as the Acting University Librarian on Senate. The new University Librarian, Dr. Christine Neigel, will be at the February meeting.

In the absence of Christy Goerzen, Anthea Mallinson assumed voting rights for the Faculty of Fine and Applied Arts.

In the absence of Brian Ganter, Deanna Baxter assumed voting rights for the Faculty of Arts and Sciences.

2. Approval of the Agenda

Paul Dangerfield moved and Diana Twiss seconded:
To adopt the agenda.

CARRIED

3. Approval of the Minutes

Paul Dangerfield moved and Deb Jamison seconded:
To adopt the December 7, 2021 minutes.

CARRIED



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4. Correspondence Received

No correspondence was received.

5. Business Arising

None.

6. New Business

6.1 Graduates

Presented by: Kyle Vuorinen

Senate was presented with a list of 576 students from the five Faculties, as verified by the Registrar's Office to have met the graduation requirements of their program.

Kyle Vuorinen moved and Kyle Guay seconded:

22/01 Senate accept the 576 students as having completed the program requirements for their respective credentials.

CARRIED

6.2 Academic Schedule 2021/22

Presented by: Kyle Vuorinen

Senate was informed that as a result of the delayed start of the Spring 2022 academic term from January 5 to January 10, 2022, the following dates in the academic schedule for the term were revised:

- Spring 2022 add/drop period – January 10 to 21, 2022 (previously January 5 to 18)
- Spring 2022 withdrawal period – January 22 to March 25, 2022 (previously January 19 to March 22)
- Spring 2022 last day of classes – April 13, 2022 (previously April 12)

It was noted that the changes were made in compliance with policy, and in the best interest of students.



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6.3 Program Review Schedule

Presented by: Laureen Styles

Senate was presented with the program review schedule for information. As background, with Senate's advice, the Board of Governors approved changes to procedure that included adopting a five to seven-year program review schedule. The developed schedule, presented as information, was developed in collaboration with all five Faculties.

The new program review schedule will launch in the 2023-2024 academic year upon completion of the 2022-2023 Quality Assurance Renewal Project year.

Laureen Styles moved and Diana Twiss seconded:

22/02 Senate receive as information the Program Review Schedule.

CARRIED

6.4 Program Discontinuance – Academic Studies Diploma

At the November 30, 2021 Board of Governors meeting, a discussion item was brought forward by the Vice President Academic & Provost for the proposed discontinuance of the Academic Studies Diploma, and the Board passed a motion to refer the recommendation to Senate.

As background, the Academic Studies Diploma was scheduled for program review during the 2021-2022 academic year. With initial review, the working group determined the program did not contain the basic structures of a Capilano University diploma, such as program learning outcomes or specific core courses.

It was noted that the recommendation for discontinuance of the program has gone through all required processes in accordance with the Board Policy B.104: Discontinuance of Programs or Courses and the related Senate policy S2013-02: Teaching Out Suspended or Discontinued Programs. The Board is consulting Senate as per the policy for this proposed discontinuance.

Paul Dangerfield moved and Tania Alekson seconded:

22/03 Senate recommends to the Board of Governors the discontinuance of the Academic Studies Diploma.

CARRIED



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7. Committee Reports

7.1 Academic Planning and Program Review Committee

Presented by: Sue Dritmanis

The Committee met on December 14, 2021 and confirmed the 2020/21 program review cycle as complete for the Bachelor of Performing Arts.

7.2 Bylaw, Policy and Procedure Committee

Presented by: Corey Muench

The next meeting of the Committee is scheduled for January 25 wherein work will continue on the Academic Integrity Procedures.

7.3 Curriculum Committee

Presented by: Deb Jamison

7.3.1 Resolution Memorandum

The resolutions brought forward from the December 10, 2021 Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and Tania Aleksen seconded:

22/04 Senate approve SCC Resolutions 21/78 to 21/83.

CARRIED

7.4 Teaching and Learning Committee

Presented by: Diana Twiss

The Committee did not meet in December, and the next meeting is scheduled for January 18.

7.5 Budget Advisory Committee

Presented by: Michael Thoma

The Committee met on December 16, 2021 and was informed that in terms of planning, consideration was given to the ongoing and continuing impacts of Covid-19. For this year, a roll over integrated plan was made mostly with areas looking



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at what they did last year and continuing to work through what they planned. The Committee was also provided with a presentation on the Fiscal Budget Update and some of the key highlights was that the fiscal 2021/2022 budget included a projected and Ministry-approved \$5.21 million deficit. The fiscal 2021/2022 quarter 3 forecast included a total \$4.4 million deficit, which included a number of high-level variances. The Committee also reviewed a list of assumptions that were being considered in preparation for a draft of the fiscal 2022/2023 budget.

The next Committee meeting is scheduled for January 27.

8. Other Reports

8.1 Senate Chair

Paul Dangerfield provided the Chair's report, including the following highlights:

- An acknowledgement was provided to everyone who worked over the holidays to make adjustments and adaptations to the University schedules and program delivery as a result of the recent changes to Covid-19 and the variants. Work will continue with all stakeholders and leadership across the University to ensure that decisions are made within the local context and environment and with consideration to physical and mental health, quality of work and any future impact of further Covid-19 related variants. On January 21 the University will be re-evaluating and making further decisions to determine what situation the University will be in as of January 24.
- The QAPA site visit was recently completed by the reviewers.
- Senators were encouraged to get involved and participate in the engagement activities with both the Indigenization framework which is underway, and the research framework which will begin in the spring.
- Kartik Bharadwa, MBA, has been hired as the new Vice President, People, Culture & Diversity. This new position will oversee all human resource activities as well as furthering actions with equity, diversity and inclusion that support Capilano's distinct employee experience.



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- Work is underway in preparation for the EDI audit and review which is anticipated to begin in the Spring.
- There will be some infrastructure announcements made this week in collaboration with the Ministry.
- The President recently attended a Universities Canada conference wherein conversations centered on Indigenization of governance structures, and in particular Senate. Although further work is needed in determining how this can be accomplished within the parameters of the *University Act*, the President will be reaching out to the Senate Vice Chair and Chair of the Bylaw, Policy and Procedure Committee to begin some conversations.
- The next President's Perspective is scheduled for Thursday, January 13. The session will include a recap of the Envisioning 2030 accomplishments and also explore the values that will guide the University in moving forward in 2022.

8.2 Senate Vice-Chair

Stephen Williams, Vice-Chair reported that part of the Vice-Chair duties include attending all Senate subcommittee meetings, as well as attending the Board meetings and serving as a liaison between Senate and the Board. In addition, the Vice Chair prepares the monthly Senate highlights which are distributed after each Senate meeting to all employees.

8.3 VP Academic and Provost

Lauren Styles provided the Vice President Academic and Provost report which included the following highlights:

- In terms of academic continuity, appreciation was shared to everyone involved with the work leading up to the beginning of the term, the adaptations, and the flexibility of faculty and students, as well as the adjustments and collaboration with the Registrar's Office.
- Aurelea Mahood, Director of Academic Initiatives and Planning, and everyone involved in the work with the recent Quality Assessment Process Audit (QAPA) were acknowledged. It is anticipated that the University will receive a letter



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from the reviewers with their recommendations by January 26. Overall this was a positive experience for those involved in the external site visit this week, and we look forward to receiving the report (commendations and suggestions) to further recognize strengths and contribute to further improvements.

- In the fall the university signed a Memorandum of Agreement with STEPS Forward, a provincial organization focusing on inclusion in higher education and supporting learners with particular inclusion needs to participate in the university experience. Through this Memorandum of Agreement, there has been one learner at Capilano in the Faculty of Fine and Applied Arts, and recognition was provided to everyone involved in welcoming the learner. There is additional community interest and other options for student enrolment in university programs will be occurring over the coming months, aligned with welcoming a diverse learner population.
- The University will be applying for DQAB exempt status at the undergraduate level with an anticipated late summer application.

8.4 Board Report

The Board has not met since the December Senate meeting and as a result, a report was not provided.

The next Board meeting is scheduled for February 22, 2022.

9. Discussion Items

Elder Latash provided a greeting and a brief overview on some of the work and ideas being considered in the continuing journey of Indigenization at the University.

10. Other Business

No other business was presented.

11. Information Items

No information items were presented.

The meeting was adjourned at 5:34 pm.

Next Meeting: Tuesday, February 1, 2022
