



SENATE MEETING

Tuesday, April 2, 2024 4:00 pm
 Capilano University, Library Building, Room LB 322

MINUTES

Present: Paul Dangerfield (Chair), Deanna Baxter, John Brouwer, Sue Dritmanis, Thomas Flower, Brian Ganter, Victor Gelano, Denise Gingrich, Kyle Guay, Deb Jamison, Laura Kinderman, Tracy Penny Light, Brad Martin, Priya McMurtrie, Alysha Monk, Corey Muency, Lesley Nelson, Christina Neigel, Ramin Shadmehr, Amanjot Singh, Laureen Styles, Michael Thoma, Diana Twiss, Kyle Vuorinen, Stephen Williams, Emily Walmsley, Recorder: Mary Jukich

Regrets: Jai Djwa, Patricia Heintzman, Sarang Deep Singh, Natasha Mrkic-Subotic

Guests: Elder Latash, Aurelea Mahood

Land Acknowledgement

Capilano University is named after Chief Joe Capilano, an important leader of the Skwxwú7mesh (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the territories of the Lílwat, xʷməθkʷəy̓əm (Musqueam), shíshálh (Sechelt), Skwxwú7mesh (Squamish) and Səlílwataʔ/Selilwitulh (Tseil-Waututh) Nations.

1. Welcome

The Chair called the meeting to order at 4:00 pm.

Elder Latash was introduced and welcomed to Senate.

Senate members were informed that Raphael Gasc, student Senator, has resigned from Senate.

Amanjot Singh and Priya McMurtrie, voting student Senators were introduced and welcomed to Senate.

As a result of the vacancy, Sue Dritmanis assumed voting rights for the Faculty of Business and Professional Studies.

2. Approval of the Agenda

Paul Dangerfield moved and Kyle Guay seconded:

To adopt the agenda.

CARRIED

3. Approval of the Minutes

Paul Dangerfield moved and Stephen Williams seconded:

To adopt the March 5, 2024 minutes.

CARRIED



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4. Correspondence Received

No correspondence was received.

5. Business Arising

5.1 Vice-Chair Nominating Committee

Presented by: Brad Martin

Senate members were informed that a call for nominations for the position of Senate Vice Chair was previously sent out, as well as a reminder, and one nomination was received for Deb Jamison.

A further three calls were made at Senate and no further nominations were received. Accordingly, Deb Jamison was acclaimed for Senate Vice Chair for a one-year term, August 2024 to June 2025.

5.2 Self-Evaluation Committee

Presented by: Christina Neigel

For this year, a survey was developed to assess the function of the Senate subcommittees. The results of the surveys will help inform the orientation process for the next academic year and identify how to support the subcommittee work. The deadline to complete the surveys is April 12 and it is anticipated that a report with the results will be brought to the June Senate meeting.

6. New Business

None

7. Committee Reports

7.1 Academic Planning and Program Review Committee

Presented by: Sue Dritmanis

The committee met on March 12 and reviewed 1-year progress report for the Indigenous Digital Filmmaking Certificate and Diploma.

The committee also reviewed the Bachelor of Creative Industries concept paper using the new evaluation framework created by Academic Initiatives and Planning (AIP). During the review of the proposed concept paper, the committee



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requested stronger evidence of market demand and more differentiation of this degree from its competitors.

At the committee meeting, there was also a presentation from the three Cohort A groups of faculty who are working on the new model of cyclical academic review.

7.2 Bylaw, Policy and Procedure Committee

Presented by: Corey Muench

The committee met on March 18 and March 26 and at both meetings reviewed and discussed B.109 Student Appeals Policy and Procedure. The committee raised several questions regarding both the documents and as such, the documents were sent back to the proponent for further consideration.

At the March 26 meeting, Corey Muench was acclaimed as chair of the committee.

7.2.1 B.111 Strategy Development and Review

The proposed Board policy B.111 establishes the University's approach to developing, reviewing, updating, and redeveloping its statements of purpose, vision and values and the Strategic and Academic Plans. The policy affirms the University's commitment to embed consultation in the strategy development process and the primacy of the Strategic and Academic Plans. This provides assurance to the university community and assists with the strategic planning process.

B.101, the existing policy recommended to be rescinded, includes statements of the institution's mission, values, vision, institutional goals, learning outcomes, and strategic directions as formulated prior to *Illuminating 2030*, and *Envisioning 2030*. The proponent explained to the Senate Bylaw, Policy, and Procedure Committee that such content is not typical for policies, and it is enshrined in other multiple ways throughout the institution.

Corey Muench moved and Kyle Guay seconded:

24/06 That the Senate approve the proposed Board policy, B.111 Strategy Development and Review with the understanding that: **CARRIED**



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- Upon approval of B.111 by the Senate and the Board of Governors, the Board will rescind the existing policy, B.101 Vision, Values, Mission, Goals, and Strategic Directions.
- The Vice President, Academic and Provost will initiate a review of the ILOs from page 2 of policy B.101 for possible future revision and inclusion in the academic plan.

B.101 Vision, Values, Mission, Goals, and Strategic Directions
 The document was provided for reference.

7.3 Curriculum Committee

Presented by: Deb Jamison

7.3.1 Resolution Memorandum

The resolutions brought forward from the March 15, 2024 Senate Curriculum Committee meeting were presented to Senate for approval.

During the discussion, it was suggested it may be worthwhile for ABE to explore the possibility of establishing some sort of formal English requirements for their courses. In addition, members of the Senate Curriculum Committee were requested to remind their areas to consult on proposed changes to curriculum.

Deb Jamison moved and Alysha Monk seconded:

24/07 Senate approve Resolutions 24/09 to 24/23.

CARRIED

7.3.2 Committee Membership

Deb Jamison moved and Kyle Guay seconded:

24/08 That the following members be endorsed to serve on the Senate Curriculum Committee for a two-year term ending July 31, 2026:
 Dominique Walker – Design
 Deb Jamison – Business, Legal Studies, Communications
 Mohna Baichoo – Tourism and Outdoor Recreation Management
 Vacant – Education, Health & Human Development

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Caroline Soo – Global Stewardship, Public Administration
 Kinesiology
 Bethany Paul – Library
 Vacant – Student Services
 Alisha Samnani – Student Representative

7.4 Teaching and Learning Committee

Presented by: Diana Twiss

The committee met on March 19 and the election of committee chair was postponed to the April meeting. The committee was provided with several reports including a report from the Director of Teaching and Learning, Creative Activity, Research and Scholarship (CARS) and Indigenous Education and Affairs (IEA).

7.5 Budget Advisory Committee

Presented by: Michael Thoma

The next committee meeting is scheduled for June 11, 2024.

8. Other Reports

8.1 Senate Chair

Paul Dangerfield provided the Chair's report, including the following highlights:

- The Squamish Open House was held on March 14th in preparation for the opening of the campus in September. The event was successful with a good turnout from the community including the Mayor of Squamish and the Mayor of Whistler.
- The Alumni Awards of Excellence ceremony took place on March 27th and five alumni were highlighted and acknowledged for their work in a variety of fields.
- The Blues athletic awards banquet will be taking place on April 3rd, and an alumni will also be nominated into the Blues Hall of Fame inductees.
- The employee long service awards event will be taking place on April 11th.



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- The Chair will be attending a digital technology service envisioning exercise and looking at how a university of the future would look like in terms of digital services.
- The University will be launching the People Plan on April 15th, and further information will be provided at a future Senate meeting.

8.2 Vice-Chair

The Vice-Chair reported that she continues to attend all Senate subcommittee meetings.

The Vice-Chair acknowledged the work of the Self-Evaluation Committee and encouraged Senators to complete the survey. In addition, the Vice-Chair will be sending the subcommittee chairs correspondence regarding how the recently approved Senate Bylaws will impact how subcommittees are formally populated and how the terms of reference are run. Each subcommittee will need to bring its terms of reference forward to Senate for approval.

Per the Senate Bylaws, the Secretary of the Senate (the Registrar) will request that Senate faculty members submit their preferences for subcommittees, and this list will be brought forward to Senate for information. Non-senators (faculty or staff) are also invited to express interest in open committee seats and those names are sent to the Chairs of the committees.

Dr. Aurelea Mahood was acknowledged for her work and contributions in her time as Director of Academic Initiatives & Planning. Her replacement in this role is Dr. Claire Carolan, who starts April 16 as Director of Academic Planning and Quality Assurance.

8.3 VP Academic and Provost

Lauren Styles provided the Vice President Academic and Provost report, including the following highlights:

- Members of the selection committee were acknowledged for their work in the hiring process of the new academic leaders, Dr. Claire Carolan, Director of



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Academic Planning and Quality Assurance and Dr. Brian Storey, Associate Vice-President, Squamish.

- The University will be moving forward with the strategic enrollment management plan. Aurelea Mahood in her role as Associate Vice-President Academic and Joyce Ip, Associate Vice-President Strategy, Analytics Transformation will be working with executive members and focusing on key elements of the student experience particularly on student retention.

8.4 Board Report

A board report was not provided as the presenter was absent.

8.5 Elder Report

Elder Latash reflected on his time at the University and spoke about his learning experience at Capilano and encouraged all students to pursue a post-secondary education.

9. Discussion Items

No discussion items were presented.

10. Other Business

No other business was presented.

11. Information Items

The following information items were noted:

- Senate members were acknowledged for their work and participation in the recent learning symposium.
- The campus community was encouraged to visit the Black Lives Matter Memorial Project exhibit at the main campus from March 26 - April 15, 2024.
- The University will be well represented at the Coast Mountain Film festival running from March 29 - April 18, 2024.



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The meeting was adjourned at 5:25 pm.

Next Meeting: Tuesday, May 14, 2024
