



SENATE MEETING

Tuesday, May 14, 2024 4:00 pm
 Capilano University, Library Building, Room LB 322

MINUTES

Present: Paul Dangerfield (Chair), John Brouwer, Jai Djwa, Sue Dritmanis, Brian Ganter, Victor Gelano, Denise Gingrich, Kyle Guay, Patricia Heintzman, Deb Jamison, Tracy Penny Light, Brad Martin, Priya McMurtrie, Corey Muench, Alaa Al-Musalli, Lesley Nelson, Ramin Shadmehr, Amanjot Singh, Sarang Deep Singh, Laureen Styles, Natasha Mrkic-Subotic, Michael Thoma, Diana Twiss, Emily Walmsley, Stephen Williams, Recorder: Mary Jukich

Regrets: Deanna Baxter, Thomas Flower, Laura Kinderman, Alysha Monk, Christina Neigel, Kyle Vuorinen

Guests: Elder Latash, Elder Delhia, Aurelea Mahood, Jordon Lovig

Land Acknowledgement

Capilano University is named after Chief Joe Capilano, an important leader of the Skwxwú7mesh (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the territories of the Lílwat, x̣ṃəθḳẉəỵəm (Musqueam), shíshálh (Sechelt), Skwxwú7mesh (Squamish) and Səl̓ílwataʔ/Selilwitulh (Tseil-Waututh) Nations.

1. Welcome

The Chair called the meeting to order at 4:00 pm.

Elder Latash and Elder Delhia were introduced and welcomed to Senate.

Alaa Al-Musalli, new non-voting faculty from the Faculty of Business and Professional Studies, was introduced and welcomed to Senate.

Jordon Lovig, Associate Registrar, attended on behalf of Kyle Vuorinen.

2. Approval of the Agenda

Paul Dangerfield moved and Laureen Styles seconded:
 To adopt the agenda.

CARRIED

3. Approval of the Minutes

A typographical error was noted on the minutes.

Paul Dangerfield moved and Kyle Guay seconded:
 To adopt the amended April 2, 2024 minutes.

CARRIED



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4. Correspondence Received

No correspondence was received.

5. Business Arising

5.1 Self-Evaluation Committee

Presented by: Sue Dritmanis

For this year, the Senate subcommittees were surveyed. The subcommittee members have completed the surveys and work is underway in processing the results. A report will be brought to the June meeting.

6. New Business

6.1 Graduates

Presented by: Jordon Lovig

Jordon Lovig, Associate Registrar, submitted a list of 1,021 graduates, verified by the Registrar's Office, who have met the graduation requirements of their programs.

Sue Dritmanis moved and Deb Jamison seconded:

24/09 Senate approve the students from the five Faculties for their respective credentials for graduation.

CARRIED

6.2 Subcommittee List

Presented by: Jordon Lovig

The Senate subcommittee list was presented to Senate for information. It was noted that there were approximately 20 vacancies across the various subcommittees and accordingly, Senators were encouraged to volunteer for the vacant positions.

During the discussion, it was suggested that moving forward, and to ensure an inclusive process, there be a change of practice wherein the Registrar puts out a general university-wide call out to faculty and staff to fill the vacancies. In this regard, the Senate Vice Chair will follow up with the Registrar.



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7. Committee Reports

7.1 Academic Planning and Program Review Committee

Presented by: Sue Dritmanis

7.1.1 Concept Paper - Bachelor of Creative Industries

The proposed credential in Creative Industries is a four-year, full-time baccalaureate degree program centered on leadership and management skills across a spectrum of creative and cultural industries including Music, Arts & Entertainment Management, Acting for Stage and Screen, Technical Theatre, and Costuming, among others. The program will allow students to continue developing an artistic practice if desired, plus provide skills for them to manage their own arts-based business, and equip them with diverse, foundational, and ethical practices of arts administration to use in the private, public, and non-profit sectors. The degree is designed to attract high school graduates (with or without an existing artistic practice); post-secondary graduates with diplomas in theatre, music, dance, arts management, costuming, and/or other creative arts; and Capilano University applicants who were not accepted into cohort programs such as Acting for Stage and Screen, Music, Musical Theatre, Technical Theatre, Jazz, etc. The Bachelor of Creative Industries degree will be housed in the Faculty of Fine & Applied Arts.

The Concept Paper Evaluation Rubric was provided for reference.

Sue Dritmanis moved and Laureen Styles seconded:

24/10 That Senate approves the Concept Paper for the Bachelor of Creative Industries. **CARRIED**

7.2 Bylaw, Policy and Procedure Committee

Presented by: Corey Muench

The committee met on April 9 and reviewed the following new graduate policies from Creative Activity, Research and Scholarship (CARS)

- Graduate Studies Faculty Qualifications
- Graduate Studies Final Project/Capstone/Thesis Policy
- Graduate Supervision Policy



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Due to the number of suggestions and feedback from the committee, the three policies were sent back to CARS for further consideration and revision.

The committee did not meet on April 23 as there were no agenda items.

The committee met on May 14 and reviewed the Presidential Search Process and it is anticipated that the document will be brought to the June Senate meeting.

7.3 Curriculum Committee

Presented by: Deb Jamison

7.3.1 Resolution Memorandum

The resolutions brought forward from the April 19, 2024 Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and Emily Walmsley seconded:

24/11 Senate approve Resolutions 24/24 to 24/37.

CARRIED

7.3.2 Committee Membership

Deb Jamison moved and Stephen Williams seconded:

24/12 That the following members be endorsed to serve on the Senate Curriculum Committee for a two-year term ending July 31, 2026, and the student, Laura Padilla, for a one-year term ending July 31, 2025:

CARRIED

Danielle Wilson – Business, International Programs, Projects and Partnerships

Chloe Miller – Student Services

Laura Padilla – Student

Julia Black – Education, Health and Human Development

7.4 Teaching and Learning Committee

Presented by: Diana Twiss



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The committee met on April 16. The committee chair reported that the Director, Academic Planning and Quality Assurance, and Director of Teaching and Learning are leading a project and will be working with the Teaching and Learning committee to develop new student learning outcomes. The Teaching and Learning committee will be part of the process to look at the new approaches/ways of describing institutional outcomes and ensuring alignment with the current Cap Core framework.

In addition, at the committee meeting Chris Jacques, Director, Digital Technology Services, provided a presentation on the digital transformation roadmap and the initial key steps. The proposal is to set up a working group of the committee members to work through the steps, and with a timeline of approximately three one-hour sessions between now and June.

7.5 Budget Advisory Committee

Presented by: Michael Thoma

The next committee meeting is scheduled for June 11, 2024.

8. Other Reports

8.1 Senate Chair

Paul Dangerfield provided the Chair's report, including the following highlights:

- For the year ahead, four priorities have been identified for integrated planning with an overarching emphasis on making sure that additional academic supports are provided for both students and faculty. The priorities are as follows:
 - Digital roadmap
 - Implementing the People Plan
 - Developing a strategic enrolment management framework and plan
 - Squamish campus.

On April 15, the People Plan was launched, and five pillars were identified to work towards:



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- Trust in the University
- Create a positive work environment
- Have a close look at how to create meaningful work for all employees
- How to create growth opportunities for employees
- How to create great leadership at the University

There are a series of reflection questions for each pillar as well as action items that the University will work towards in the year ahead. Senators were encouraged to review the People Plan.

- Last year, the strategic enrolment management was launched, and the work led by Aurelea Mahood, Associate Vice-President Academic & Vice-Provost and Joyce Ip, Associate Vice-President, Strategy, Analytics and Transformation. The work involves developing a framework to review the entire student enrollment pathway/journey from when students begin at the University through to alumni. Part of the Senate's role will be in terms of quality assurance around new programming, program review and policies.

8.2 Vice Chair

The Vice Chair reported that she continues to attend all Senate subcommittee meetings.

The Vice Chair also attended the Truth and Reconciliation Week planning session on May 10 hosted by Community Engagement Facilitator Riley Bizzotto from the Office of Indigenous Education and Affairs. A notable change in the Truth and Reconciliation week activities this coming September will be that faculty, staff and students are invited to organize events on campus to raise awareness of the impact of residential schools and draw attention to TRC calls to action, UNDRIP, and the university's new Indigenous framework, Chéńchenstway, a starting point for the university's work towards reconciliation at CapU campuses and learning locations.

Senators were encouraged to attend future planning sessions for Truth and Reconciliation week.

The National Day for Truth and Reconciliation is Monday, September 30.



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8.3 VP Academic and Provost

Laureen Styles reported that on April 19, the University received the Minister's official approval for the BA in Writing and Literature for implementation in 2025. Everyone involved was acknowledged for their work.

8.4 Board Report

Presented by: Patricia Heintzman

The Board met on April 30 and some of the key highlights of the meeting were as follows:

- David Ayriss will become the new chair in July, and RJ Wallia will be the new Vice Chair. The board also created a new temporary Vice Chair position to chair the search for the new president.

The board approved revisions to the following:

- B. 511 Discrimination, Bullying and Harassment Policy
- B 212 Honoraria and Gifts Policy

The board also approved the following new policies:

- Conflict of Interest Policy (B 517) and rescinded B.311 Employee Student Relationship Policy
- Capital Assets Policy B. 218

Governors approved a new policy for strategy and development. B111, and rescinded policy B.101 Values, Vision, Goals and Strategic Direction

8.5 Elder Report

Elder Latash reflected on Chief Joe Capilano and taking it upon himself to speak on human rights of the Squamish People.

Elder Delhia also reflected on her experience at CapU and the importance of a university education.



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9. Discussion Items

No discussion items were presented.

10. Other Business

No other business was presented.

11. Information Items

The following information items were noted:

The second annual TedX event was held on April 30 and the theme was brave and brilliant.

The meeting was adjourned at 5:22 pm.

Next Meeting: Tuesday, June 4, 2024
