



SENATE MEETING

Tuesday, September 3, 2024 4:00 pm
 Capilano University, Library Building, Room LB 322

MINUTES

Present: Paul Dangerfield (Chair), Julia Black, John Brouwer, Jai Djwa, Graham Cook, Caroline Depatie, Thomas Flower, Victor Gelano, Denise Gingrich, Deb Jamison, Alan Jenks, Laura Kinderman, Michael Laurence, Amina El Mantari, Brad Martin, Priya McMurtrie, Vedant Mehra, Corey Muench, Alaa Al-Musalli, Majid Raja, Diogo Schwartzmann, Ramin Shadmehr, Amanjot Singh, Sarang Deep Singh, Michael Thoma, Diana Twiss, Kyle Vuorinen, Emily Walmsley, Recorder: Mary Jukich

Regrets: Brian Ganter, Tracy Penny Light, Christina Neigel, Kolbe Peterson

Guests: Tim Acton, Miranda Huron, Aurelea Mahood, Elder Doctor Latash, Elder Delhia, Stephen Williams

Land Acknowledgement

Capilano University is named after Chief Joe Capilano, an important leader of the Skwxwú7mesh (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the territories of the Líl'wat, xʷməθkʷəy̓əm (Musqueam), shíshálh (Sechelt), Skwxwú7mesh (Squamish) and Səlilwataʔ/Selilwitulh (Tseil-Waututh) Nations.

1. Welcome

The Chair called the meeting to order at 4:00 pm.

The following new Senate members were introduced and welcomed:

- Amina El Mantari, Board Representative
- Caroline Depatie, Dean Faculty of Global and Community Studies
- Majid Raja, voting faculty, Faculty of Business and Professional Studies
- Sarang Deep Singh, voting student

Aurelea Mahood, Associate Vice President Academic and Provost, attended on behalf of Tracy Penny Light.

In the absence of Brian Ganter, Michael Laurence assumed voting rights for the Faculty of Arts and Sciences.

2. Approval of the Agenda

Paul Dangerfield moved and Thomas Flower seconded:
 To adopt the agenda.

CARRIED



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3. Approval of the Minutes

Paul Dangerfield moved and John Brouwer seconded:

To adopt the August 20, 2024 minutes.

CARRIED

4. Correspondence Received

No correspondence was received.

5. Senate Orientation

Deb Jamison and Stephen Williams presented the Senate orientation for new and returning members. The orientation included a review of the Senate responsibilities, composition, bylaws, subcommittees and the University Act. In addition, Chris Girodat presented an overview of Robert's Rules. The orientation PowerPoint slides and handbook are posted on the [Senate Website](#).

6. Business Arising

6.1 Senate Subcommittee Vacancies

Presented by: Kyle Vuorinen

Senators were encouraged to volunteer to serve on the remaining vacant seats on the Senate subcommittees. A Constant Contact communication will be sent out to the campus community requesting volunteers.

7. New Business

7.1 Graduates

Presented by: Kyle Vuorinen

Senate was presented with a list of 379 students from the five Faculties, as verified by the Registrar's Office to have met the graduation requirements of their programs.

Kyle Vuorinen moved and Brad Martin seconded:

24/19 That Senate approve the 379 students as graduates of the University and as having completed the program requirements for their respective credentials.

CARRIED



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7.2 Honorary Degree and Faculty Emeritus

Presented by: Paul Dangerfield

Senate was informed that a call will be going out for nominations for Honorary Degrees and Faculty Emeritus on or about October 1, 2024, via Frontlines. Nominations should be submitted no later than December 1, 2024, to the Office of the President, Attention: Honorary Degrees / Faculty Emeritus.

7. Committee Reports

7.1 Academic Planning and Program Review Committee

Presented by: Alaa Al-Musalli

The committee met on August 27, 2024, and new members were welcomed.

At the committee meeting, there was a preliminary discussion regarding the Terms of Reference, including discussion around developing a template to support the review. In addition, two main issues were discussed, including a possible change to the committee's name to better reflect the focus of the committee's work, as well as the possibility of having a designate attendee attend the committee meeting in place of the Vice President, Academic and Provost.

7.2 Bylaw, Policy and Procedure Committee

Presented by: Corey Muench

The next committee meeting is scheduled for September 10, 2024, and the committee will be reviewing the Faculty of Business and Professional Studies Bylaws.

7.2.1 Faculty of Arts and Sciences Bylaws

As background, the Faculty of Arts and Sciences approved two changes to their Bylaws at their Full-Faculty meeting on May 30, 2024. The two main revisions to the document were the addition of language, which includes the Associate Dean of Arts and Sciences to be a non-voting member of the Faculty and a voting member of the Faculty of Arts and Sciences Faculty Council.



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On discussion, a concern was raised regarding the rationale for students not having voting rights in this Faculty despite having voting rights in the Faculty of Education, Health and Human Development and the Faculty of Fine and Applied Arts. Information was provided that this is a “live” topic that will remain under consideration.

Corey Muench moved and Emily Walmsley seconded:

24/20 That the Senate approve the proposed revisions to the Faculty of Arts and Sciences Bylaws. **CARRIED**

7.3 Curriculum Committee

Presented by: Deb Jamison

7.3.1 Resolution Memorandum

The resolutions brought forward from the August 23, 2024 Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and Diana Twiss seconded:

24/21 That Senate approve Resolutions 24/57 to 24/59. **CARRIED**

7.4 Teaching and Learning Committee

Presented by: Diana Twiss

A report was not provided as the next meeting is scheduled for September 17, 2024.

7.5 Budget Advisory Committee

Presented by: Michael Thoma

A report was not provided as the next meeting is scheduled for October 24, 2024.



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8. Other Reports

8.1 Senate Chair

The Chair's report was provided during the September 3rd President's Perspective, which was held earlier in the day.

8.2 Vice Chair

The Vice Chair reported that she is looking forward to attending the various Senate subcommittee meetings.

8.3 VP Academic and Provost

On behalf of Tracy Penny Light, Aurelea Mahood provided the following highlights:

- Appreciation was provided for the foundational work done by Senators and Senate committee members as it relates to the academic programming at the University. In particular, the Curriculum Committee, Academic Planning and Program Review Committee and the Teaching and Learning Committee were acknowledged for their work in ensuring the ongoing quality and excellence of academic programming.
- The Degree Quality Assurance Board (DQAB) recently announced updates to the degree criteria assessment standards. This is the first fulsome update of the degree criteria to which all institutions are bound. In the fall, under the leadership of Claire Carolan, Director of Academic Planning and Quality Assurance, work will be undertaken to ensure that all degree proposal requirements are in line with the Ministry updates.
- Several academic policies that are within the Vice President Academic and Provost's responsibility are due for review, which will take into consideration the Ministry level changes.



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8.4 Board Report

A board report was not provided as the Board has not met since the last Senate meeting.

Senators were reminded of the social event with the Board scheduled for September 4, 2024, at 5:15 pm.

8.5 Elder Report

Elder Doctor Latash reflected on the value of learning, studying and receiving a university education. Elder Doctor Latash requested statistical information on how many Indigenous students are currently at the University, how many Indigenous students graduate, recruitment efforts underway to recruit and encourage Indigenous students to attend the University, etc. In this regard, a report will be developed and provided at a future Senate meeting.

9. Discussion Items

No discussion items were presented.

10. Other Business

No other business was presented.

11. Information Items

No information items were presented.

The meeting was adjourned at 6:00 pm.

Next Meeting: Tuesday, October 1, 2024
