



SENATE MEETING

Tuesday, March 4, 2025 4:00 pm
 Capilano University, Library Building, Room LB 322

MINUTES

Present: Paul Dangerfield (Chair), Julia Black, John Brouwer, Jai Djwa, Graham Cook, Caroline Depatie, Thomas Flower, Brian Ganter, Victor Gelano, Denise Gingrich, Saksham Goyal, Harb Johal, Deb Jamison, Alan Jenks, Laura Kinderman, Tracy Penny Light, Amina El Mantari, Brad Martin, Priya McMurtrie, Vedant Mehra, Corey Muench, Alaa Al-Musali, Christina Neigel, Majid Raja, Farnoosh Sam, Ramin Shadmehr, Michael Thoma, Diana Twiss, Emily Walmsley, Recorder: Mary Jukich

Regrets: Michael Laurence

Guests: Eduardo Azmitia, Maria Valioux

Land Acknowledgement

Capilano University is named after Chief Joe Capilano, an important leader of the Skwxwú7mesh (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the territories of the Líl'wat, xʷməθkʷəy̓əm (Musqueam), shíshálh (Sechelt), Skwxwú7mesh (Squamish) and Səlílwataʔ/Selilwitulh (Tseil-Waututh) Nations.

1. Welcome

The Chair called the meeting to order at 4:00 pm.

2. Approval of the Agenda

*Paul Dangerfield moved and Corey Muench seconded:
 To adopt the agenda.*

CARRIED

3. Approval of the Minutes

*Paul Dangerfield moved and Graham Cook seconded:
 To adopt the February 4, 2025 minutes.*

CARRIED

4. Correspondence Received

5. Business Arising

5.1 Update on Indigenous Students Data

Presented by: Jordon Lovig



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At the January 2025 Senate meeting, information was requested regarding the number of Indigenous students who have graduated in recent years. In this regard, Senate members were presented with a list indicating that there were 89 Indigenous graduates between 2023 and January 2025 (and a breakdown was also provided regarding from which programs those students graduated).

5.2 Self-Evaluation Committee

Presented by: Christina Neigel

Work is underway in revising last year's questionnaire, and Institutional Research has been assisting in terms of streamlining and improving the surveys. It is expected that the surveys will be distributed in April and the results presented at the June Senate meeting.

5.3 Vice-Chair Nominating Committee

Presented by: Paul Dangerfield

A report was not presented as the committee will be meeting on March 13, 2025.

6. New Business

None.

7. Committee Reports

7.1 Academic Planning and Program Review Committee

Presented by: Alaa Al-Musalli

The committee did not meet in February. At the March meeting, the committee will be reviewing Cohort A's self-study reports, which include four units:

- School of Humanities,
- Institute of Interdisciplinary Studies,
- Rehabilitation Assistant Diploma program, and
- Healthcare Assistant Certificate program.

7.2 Bylaw, Policy and Procedure Committee

Presented by: Corey Muench



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The committee met on February 25, 2025, and had a preliminary discussion on the Academic Qualifications Policy. Given that the policy will have a broad impact on departmental hiring and pedagogy, the committee submitted a list of detailed questions to the proponent and requested that the responses be provided before the March 11 committee meeting.

The committee also reviewed the Attendance Policy and Grading Policy as part of the usual cycle review and no major revisions were proposed. It is expected that the two policies will be brought to the April Senate meeting.

In terms of the Fine and Applied Arts Bylaws, it is expected that the document will be brought to May Senate meeting.

7.2.1 Terms of Reference

- Academic Planning and Program Review Committee
- Budget Advisory Committee
- Bylaw, Policy and Procedure Committee
- Curriculum Committee

During the recent review of the Senate Bylaws, it was determined that Senate committees are currently using policy-like "Mandate and Structure" documents, which use the University's standard policy template, but they are not policies. They should in fact be Terms of Reference. Once approved as Terms of Reference by the Senate, the corresponding Mandate and Structure documents will be rescinded.

On discussion, it was suggested that for clarity that any reference in the Terms of Reference to the Chair voting to make or break a tie be revised as follows: "the Chair is normally non-voting but may vote where their vote could change the result."

Corey Muench moved and Deb Jamison seconded:

25/06 That the Senate approve the proposed Terms of Reference for the following Senate committees:

CARRIED

- Senate Academic Planning and Review Committee (SAPRC; formerly SAPPRC)
- Senate Budget Advisory Committee (SBAC)



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- Senate Curriculum Committee (SCC)
- Senate Policy and Governance Committee (SPGC; formerly SBPPC)

7.2.2 Recission of Mandate and Structure Policies

Corey Muench moved and Diana Twiss seconded:

25/07 That the Senate rescind the current Mandate and Structure policy documents for the following Senate committees upon approval of the new Terms of Reference:

CARRIED

- Senate Academic Planning and Program Review Committee (SAPPRC)
- Senate Budget Advisory Committee (SBAC)
- Senate Bylaw, Policy, and Procedure Committee (SBPPC)
- Senate Curriculum Committee (SCC)

7.3 Curriculum Committee

Presented by: Deb Jamison

7.3.1 Resolution Memorandum

The resolutions brought forward from the February 21, 2025 Senate Curriculum Committee meeting were presented to Senate for approval.

Resolutions 25/15 and 25/16 were not approved as those resolutions were procedural.

Deb Jamison moved and Graham Cook seconded:

25/08 That Senate approve Resolutions 25/08 to 25/14.

CARRIED

7.4 Teaching and Learning Committee

Presented by: Diana Twiss

The committee met on February 18, 2025, and continued their discussion on the Academic Qualifications Policy to ensure there was an opportunity to examine the questions and concerns raised.



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The committee also received various reports and some of the key highlights were that the CTE Annual Symposium is scheduled for April 30 and May 1, 2025. In addition, work is underway in developing a new land acknowledgement and everyone was reminded to connect first with Indigenous Education and Affairs when engaging Elders.

7.5 Budget Advisory Committee

Presented by: Michael Thoma

A report was not provided as the committee will be meeting on May 30, 2025.

8. Other Reports

8.1 Senate Chair

Paul Dangerfield provided the Chair's report, including the following highlights:

- Correspondence via email was recently received by Senate. However, given recent cyber breach events, the CSU was consulted, and they confirmed that the correspondence did not originate from them and accordingly, the correspondence was treated as not appropriate for Senate matters.
- The presidential search will re-commence in April, and a brief overview was provided regarding the hiring process for the interim Vice President Academic and Provost position.
- The provincial budget was recently released and included some acknowledgements to the University in terms of the capital projects underway, such as the Centre for Childhood Studies and the Housing project.
- The Board of Governors recently approved a \$6 million deficit budget. The university continues to take a conservative approach to budgeting and is anticipating that in terms of enrollment for next year, there will be approximately 20% fewer international students.
- The Chair also addressed questions from the CFA representative regarding the Presidential and Vice President, Academic and Provost search processes.



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8.2 Vice Chair

Deb Jamison acknowledged the Chairs of the Senate subcommittees and the work being completed at the subcommittees. She also mentioned that she will follow up with the Senate subcommittees that need to review their Terms of Reference next academic year.

8.3 VP Academic and Provost

Tracy Penny Light provided the Vice President Academic and Provost report, which included the following highlights:

- A Newsletter has been developed and will be distributed from the Vice President Academic and Provost's office so that the campus community is kept updated.
- The four new Squamish certificates were recently approved using the expedited review process and will enable the University to deliver new programming to students on a one-time basis in Squamish for the 2025/2026 academic year.
- The President and Vice President Academic and Provost were recently in Southeast Asia engaging in a variety of activities, including exchange and articulation agreements with various universities and exploring further opportunities for collaborations and partnerships.
- The Squamish Early Years Conference 2025 took place on February 21 and 22, 2025, and everyone involved was acknowledged for the successful event.
- Acknowledgement was provided to everyone involved in organizing and participating in the Black History Month activities.

8.4 Board Report

Presented by: Amina El Mantari

At its meeting on February 25, 2025, the Capilano University Board of Governors approved the Fiscal 2025/26 Operating and Capital Budget, which includes a 2%



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increase in tuition and mandatory fees for domestic students and a 5% increase for international students, with certain program exemptions.

The Board also received information on the integrated planning and resource allocation priorities for Fiscal 2025/26 that were communicated to the university community in Spring 2024. These include key initiatives like the Squamish campus launch, 24/7 operations, the Centre for Childcare Studies, and graduate studies development.

The Board also endorsed and approved four new expedited certificates to be offered at the Squamish campus: Outdoor Filmmaking, Communications for Professionals, Computing Systems, and Sustainable Economics.

Additionally, Laureen Styles, was appointed interim president and vice-chancellor, effective April 22, 2025, ensuring leadership continuity during the presidential search process.

8.5 Elder Report

A report was not provided as Elder Doctor Latash was absent from the meeting.

9. Discussion Items

No discussion items were presented.

10. Other Business

No other business was presented.

11. Information Items

No information items were presented.

12. In Camera – Tributes Committee

The meeting moved in camera at 5:22 pm.

Paul Dangerfield moved and Thomas Flower seconded:
To move in camera.

CARRIED

Paul Dangerfield moved and Priya McMurtrie seconded:
To move out of in camera.

CARRIED



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The meeting was adjourned at 6:10 pm.

Next Meeting: Tuesday, April 1, 2025
