

Capilano University

SENATE MEETING

Tuesday, February 3, 2009 4:00 pm LB322

MINUTES

PRESENT: Marion Haythorne (Vice-Chair), Nadine Bruce, Robert Campbell, Tony Cusanelli, Denis Dubord, Susan Hogan, Karin Jager, Dorothy Jantzen, Towser Jones, Reini Klein, Greg Lee, Rae Nickolichuk, Brendan O'Donnell, Trevor Page, Gordon Rudolph, Itidal Sadek, Jackie Snodgrass, Sarah Szloboda, Shoshana Somerville, Tammy Towill, Keith Van, Catherine Vertesi, Milton Williams, Recording Secretary: Mary Jukich

REGRETS: Casey Dorin, Nicolle Smith, Mary Lou Trinkwon

GUESTS: Janis Connolly, Patrick Donahoe, Karen Hodson, Jessica Thoms, Sonja Lebens

1. APPROVAL OF AGENDA

Shoshana Somerville moved and Nadine Bruce seconded that:
the Agenda be approved.

CARRIED

2. MINUTES

Tammy Towill moved and Shoshana Somerville seconded that:
the Minutes of the January 13, 2009 meeting be approved.

CARRIED

3. VICE-CHAIR'S REPORT

- Guests were welcomed to the meeting and introduced: Karen Hodson and Sonja Lebens, Board members; Jessica Thoms, Director of Development & Alumni Relations; Janis Connolly, Alumni Relations; and Natalie Corbo from the Capilano Courier.
- Reminder of Senate orientation for newly elected members. The orientation will take place on Thursday, February 26th at 4:30 p.m.
- The Vice-Chair attended a board meeting and retreat where discussion topics included updating the missions, goals and strategic directions of Capilano. As well, the Vice-Chair attended an Education Fair which was held downtown.

4. APPROVALS IN PRINCIPLE

None

5. SENATE CURRICULUM COMMITTEE

- (a) SCC Resolutions
None

6. ALUMNI UPDATE*Schedule 6a**Presented by: Jessica Thoms/Janis Connolly*

Jessica Thoms presented an update on the new Alumni Board, which is being developed. Jessica discussed the progress of the nominations and the upcoming elections of individuals to the Alumni Board. As well, the Development Office continues to provide administrative support to this new board.

Janis Connolly described the nomination process of alumni for the upcoming “40 over 40 Years – Alumni of Inspiration” event. The Development Office is seeking nominations of exceptional alumni for each year from 1968 through 2008 to be recognized at a celebration to be held on May 7th. The criteria for nominations include any individual who holds a diploma, certificate or degree from Capilano or who have earned 24 credits of study from the University. The deadline for nominations is February 27th.

7. PLANNING COMMITTEE

(a) Draft Senate By-Laws

*Schedule 7a**Presented by: Jackie Snodgrass*

Jackie discussed the ongoing work and progress of the Planning Committee. The Planning Committee continues to sort and renumber policies, develop strategies to consolidate and categorize the policies, and will continue to forward policies to Senate as they are revised. Currently, the Planning Committee has been working on an accreditation policy, which will be brought to Senate at a future date.

Jackie presented the draft Senate By-Laws to members. It was noted that some feedback on the draft had been received and those suggestions had been incorporated into the current draft.

Robert Campbell moved and Tammy Towill seconded that:

The Senate By-Laws as presented be received and adopted by Senate.

The motion was opened for discussion, and concerns were expressed regarding the wording of some of the articles. Some minor amendments were suggested and, in particular, it was suggested that in Article 6.2 the line “Normally the Senate will meet monthly except in July” be removed.

The motion now reads:

09/11 The Senate By-Laws as presented and amended be received and adopted by Senate.

CARRIED

- (b) Guidelines for Faculty Governance
Schedule 7b
Presented by: Jackie Snodgrass

Jackie presented the guidelines for faculty governance. These are general guidelines developed to ensure that the faculties are all operating within the same parameters. The document consists of guidelines listed in the University Act, as well as some new guidelines which were brought forward for discussion.

Concern was expressed over the wording of the size of the student representation for each faculty in one of the guidelines. It was suggested the guidelines be revised to incorporate a more fair and proportional representation. It was recommended that this document be sent back to the Planning Committee to incorporate more precise wording.

8. UNIVERSITY TRANSITION

- (a) Elections
Presented by: Marion Haythorne

An update on Senate elections was presented. A good number of nominations had been received for the vacancies on Senate, and the nominations and candidate statements were posted on the University website. On-line voting is schedule to begin on February 18th and, to ensure that everyone was aware of the elections and voting, an email will be distributed and a reminder posted on the University web login screen.

- (b) Student Correspondence
Schedule 8b
Presented by: Trevor Page

The CSU expressed their concerns that to date, there has been no student election policy put in place. As well, the CSU expressed their feelings with respect to the electronic voting process and the potential issues that may arise with this system of voting. A discussion ensued regarding potential technical problems that may arise with electronic voting and the consequences of not having paper ballots. It was generally agreed that the concerns expressed were legitimate and that they would be taken to the Planning Committee for further consideration.

9. HORTICULTURE PROGRAM

Presented by: Robert Campbell

Robert Campbell moved and Shoshanna Somerville seconded that:

09/12 Senate recommend to the University Board that the Horticulture Program be cancelled.

CARRIED

Robert Campbell discussed the cancellation of the Horticulture Program and noted that it was with regret that he put forward the motion to cancel this program. He noted that this program had been a definite asset to the University and had been a big part of the institution for many years. However, due to the decline in student enrolment, and the withdrawal of funding from the ITA, there were no other options but to cancel the program. Attempts to restructure the program and to acquire funding in order to keep the program have been

unsuccessful. As well, during the serious snow storms in December, the horticulture greenhouse collapsed and restoring it would have been a costly endeavour.

10. REGISTRAR'S OFFICE

- (a) BC High School Provincial Exams
Presented by: Itidal Sadek

Itidal presented a recommendation to change the wording on Capilano University's website with regard to the University's requirements for BC high school provincial exams. The current wording implies that Capilano has stricter admission criteria than other institutions. A revision to the wording would bring Capilano University in-line with the requirements at other institutions.

As this was the last Transition Senate meeting, the Vice-Chair thanked all the members for their years of service and contribution.

INFORMATION ITEMS

None.

There being no further business, the meeting was adjourned at 5:15 p.m.

Next Meeting: Tuesday, March 3, 2009.