



SENATE MEETING

Tuesday, February 4th, 2020 4:00 pm
 Capilano University – Room LB 322

MINUTES

Present: Paul Dangerfield (Chair), Sean Ashley, Oscar Blue, Brent Calvert, Pardis Daneshyar, Lara Duke, Marnie Findlater, Ted Gervan, Kyle Guay, Bridget Stringer-Holden, Miranda Huron, Nazmi Kamal, Deb Jamison, Pouyan Mahboubi, Anthea Mallinson, Brad Martin, Lauren Moffatt, Corey Muench, Alea Rzeplinski, Debbie Schachter, Nandini Sharda, Judy Snaydon, Laureen Styles, Michael Thoma, Robert Thomson, Mark Vaughan, Kyle Vuorinen, Stephen Williams, Recording Secretary: Mary Jukich

Regrets: Ash Amlani, Christopher Ballard, Joel Cardinal, David Fung, John Molendyk, Diana Twiss, Stephanie Wells

Acknowledgement

We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

The Chair called the meeting to order at 4:00 pm.

1. Welcome

The following new members to Senate were introduced and welcomed:

- Robert Thomson, the alternate (non-voting) faculty member from the Faculty of Business and Professional Studies.
- Pardis Daneshyar, the new Alumni representative.

In the absence of Diana Twiss, Stephen Williams assumed voting rights for the Faculty of Education, Health and Human Development.

In the absence of Stephanie Wells, Kyle Guay assumed voting rights for the Faculty of Global and Community Studies.

In the absence of John Molendyk, Robert Thomson assumed voting rights for the Faculty of Business and Professional Studies.

2. Approval of the Agenda

Under New Business, Item #6.2 was amended to read "By-Election and Regular Election".



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Paul Dangerfield moved and Kyle Guay seconded:
To adopt the amended agenda.

CARRIED

3. Approval of the Minutes

Paul Dangerfield moved and Marnie Findlater seconded:
To adopt the January 14th, 2020 minutes.

CARRIED

4. Correspondence Received

No correspondence was received.

5. Business Arising

No business arising items were presented.

6. New Business

6.1 2021 Senate Meeting Schedule

Presented by: Paul Dangerfield

Senate was presented with the 2021 meeting schedule. Senate was informed that as a result of a previous request from the Registrar's Office, the January date be revised to January 12th and the corresponding deadline for submission of agenda items to January 5th.

Paul Dangerfield moved and Stephen Williams seconded:

20/04 Senate approve the 2021 meeting schedule with the January date revised to January 12th and the corresponding deadline for submission of agenda items to January 5th.

CARRIED

6.2 By-Election and Regular Election

Presented by: Kyle Vuorinen

By-Election for Senate Support Staff

The call for nominations for the Senate support staff representative (voting) will be made on Thursday, March 5th and the election results announced on Friday, April 24th.



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Student Regular Election

The call for nominations for the Senate student representatives (voting) will go out on Thursday, March 5th, and the election results announced on April 24th. This is for the four voting student seats for a one-year term, August 1, 2020 to July 31, 2021.

7. Committee Reports

7.1 Academic Planning and Program Review Committee

Presented by: Michael Thoma

The Committee did not meet in January as there were no Concept Papers or Program Reviews to review. The Committee took the opportunity to create a Microsoft Teams site which will hold the Committee agendas and minutes, as well as Concept Papers, Stage 1 Proposals and Program Reviews, and material to inform the possible revisions to the Terms of Reference. The goal is to offer a venue for discussion between meetings, as well as provide a record for trends and connections revealed through committee work and offer insights for the University as a whole.

7.2 Bylaw, Policy and Procedure Committee

Presented by: Marnie Findlater

7.2.1 S2019-01 Admission Policy

7.2.2 S2019-01-1 Admission Procedure

The Admission Policy was previously approved, but recently revised in order to align with the Procedure document.

Senate was informed that correspondence was received from several faculty members with respect to the Policy, and concerns were addressed which mainly focussed on the operational side of the document, as well as a further issue on the lack of greater community consultation. Although the Policy was posted on Frontlines for two weeks, an email communication was not sent out alerting the campus community that the document was up for review and seeking consultation.



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On review and discussion of the document, the following comments were provided:

- There could be ramifications of implementing the Policy without having further consultation, as the document may not have had a fulsome review as people were not aware that it was posted on Frontlines. As such, it may be beneficial to take the Policy back to the Faculties for further feedback.
- Frontlines indicated that feedback could be submitted until February 4th and as such, additional feedback could still be received and should be considered.
- In section #3.4.5 a suggestion was made that for consistency, the heading “Exchange Student” be changed to “Exchange Admission” to align with the other admission categories.
- Information was provided that substantial definitions were added to the document that could directly impact process.
- A question was raised that when the Committee reviewed the Policy whether there had been any discussions with respect to indigenous students. It was noted that indigenous students were not separated out into a specific category, but were included in the categories outlined in the document and that feedback around this issue could also be beneficial.
- In order to address concerns raised from the Faculty of Business, it was suggested to clarify the wording so that it is clear that admissions rests with the Registrar’s Office who will work with CIE with respect to admissions going through their office.

Marnie Findlater moved and Kyle Guay seconded:
To approve the revised S2019-01 Admission Policy

DEFEATED
4 yes
14 no
1 abstention

Lauren Styles moved and Lara Duke seconded:

20/05 After further consultation, the Admission Policy and Admission Procedure come back to the March Senate meeting.

CARRIED



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With respect to the admissions project, the subcommittee continues to meet, and will provide information. As well, a new manager has been hired to oversee the area and will be going out to the various departments to speak on the admissions project and progress to date.

7.3 Curriculum Committee

Presented by: Deb Jamison

7.3.1 Resolution Memo

The resolutions brought forward from the January 24th, 2020 Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and Marnie Findlater seconded:

20/06 SCC resolutions, 20/01 to 20/04 be adopted by Senate.

CARRIED

7.4 Instructional Technologies Advisory Committee

Presented by: Debbie Schachter

A report was not provided as the creation of a replacement committee has not been finalized.

7.5 Budget Advisory Committee

Presented by: Oscar Blue

The Committee met on February 4th and was provided with an overview of financial terminology, as well as the summary of the financial results for fiscal 2019/2020, Period 9 ending December 31, 2019.

8. Other Reports

8.1 Chair of Senate

Paul Dangerfield, Chair of Senate, provided the following report:



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- The operating budget was brought to the Board, and approved, on January 28th. The budget was based on three years with a focus on the upcoming year as well as on the integrated plan.
- The University continues to see steady growth of approximately 10% each year. Investments continue to go into student supports, new program development and overall priorities, including more students on campus, and the additional focus on the Okanagan Charter, wellbeing of students and employees, commitment to truth and reconciliation and innovation for supporting students and staff.
- Also approved by the Board was a 2% increase in tuition applied to domestic and international students, as well as a new dedicated student success fee to support activities in a broad spectrum, including wellbeing, work with indigenous students, international learning and career students. It was noted that, unlike other fees, students will know where the new dedicated fee is going towards, and the CSU was acknowledged for their work during the implementation of the fee.

8.2 Vice-Chair Senate

Stephen Williams, Vice-Chair, provided the following report:

- As part of the Vice-Chair's role, the Senate Highlights will be prepared and distributed to the campus community.
- The teaching and learning working group is coming together and is looking for Senators who wish to participate. There will be approximately three meetings to get a sense of direction and develop recommendations which will be brought to Senate.

8.3 VP Academic and Provost

Laureen Styles, VP Academic and Provost provided the following report:

- The campus community was acknowledged for their work and involvement during the recent Universities Canada site visit. The process was insightful and, in terms of where the University is positioned with the application, there



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were some pull factors to be moving forward aligned with Universities Canada. The one area that will continue to have conversations will be in relation to creative activity, research and scholarship and new opportunities to create more space for faculty who are choosing to undertake that activity. It is expected that the Universities Canada report will be written by the site visitors and recommendations provided to their Board, and a decision made possibly by October.

- Verbal approval was recently received from the Ministry with respect to the name change of the Bachelor of Arts with a Major in Liberal Studies to Bachelor of Arts with a Major in Interdisciplinary Studies. Once formal notification is received, the University will move forward in processing the name change.
- A call will be going out to the University community for volunteers for the Equity, Diversity and Inclusion Action Group. This is a new initiative as part of the University priorities to commitment to the Okanagan Charter, diverse student population, exceptional experience and honouring truth and reconciliation.
- Work is underway in looking at a process for reviewing curriculum content with an indigenous lens, and further information will be provided at the March Senate meeting.

8.4 Board Report

A report was not provided as the Board representative was absent.

9. Discussion Items

No discussion items were presented.

10. Other Business

Senate was informed of the recent passing of Dr. Stanley Greenspoon, Faculty Emeritus, and discussions are underway with respect to possibly creating a scholarship in his name.

The Envisioning 2030 document will be brought to the March Senate meeting for discussion. The document was adjusted to support and align with feedback from



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Universities Canada. The draft document will be distributed to Senators for review at the end of the Senate meeting.

As Dr. Fung will finish his term as Chancellor in May, a recommendation for the new Chancellor will be brought to the March Senate meeting.

Recent statistics released on gender gap in higher education indicated that Capilano University ranked as one of the highest across Canada in gender pay equality.

11. Information Items

No information items were presented.

There being no further business, the meeting was adjourned at 5:30 pm.

Next Meeting: Tuesday, March 3rd, 2020
