



SENATE MEETING

Tuesday, September 8th, 2020 4:00 pm
VIA MS TEAMS

MINUTES

Present: Paul Dangerfield (Chair), Theodore Abbott, Duncan Brown, Pardis Daneshyar, Iana Dokuchaeva, Joel Cardinal, Lara Duke, Marnie Findlater, Yuri Fulmer, Ted Gervan, Kyle Guay, Bridget Stringer-Holden, Miranda Huron, Deb Jamison, Ramandeep Kaur, Pouyan Mahboubi, Anthea Mallinson, Brad Martin, Lauren Moffatt, John Molendyk, Corey Muench, Alea Rzeplinski, Debbie Schachter, Dennis Silvestrone, Judy Snaydon, Laureen Styles, Michael Thoma, Robert Thomson, Diana Twiss, Mark Vaughan, Kyle Vuorinen, Hartaj Wadhwa, Stephanie Wells, David Weston, Stephen Williams, Recorder: Mary Jukich

Regrets: Nazmi Kamal

Acknowledgement

We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

1. Welcome

The Chair called the meeting to order at 4:00 pm.

On behalf of the University, the Chair acknowledged and expressed condolences on the recent passing of Brenda Rovner.

In the absence of Nazmi Kamal, Kyle Guay assumed voting rights for the Faculty of Global and Community Studies.

2. Approval of the Agenda

*Paul Dangerfield moved and Laureen Styles seconded:
To adopt the agenda.*

CARRIED

3. Approval of the Minutes

*Paul Dangerfield moved and Diana Twiss seconded:
To adopt the August 18, 2020 minutes.*

CARRIED

4. Senate Orientation

The Senate orientation was presented, including a review of the Senate composition, bylaws, subcommittees, University Act, Robert's Rules, and inclusion of self-identified pronouns.



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5. Correspondence Received

No correspondence was received.

6. Business Arising

6.1 Self-Evaluation Committee

Presented by: Robert Thomson

Senate was provided with a summary of this year's Senate Self-Evaluation Survey.

The Senate Self-Evaluation Survey was administered from April 30th to May 25th, 2020. In total 25 out of 32 members participated, resulting in a response rate of 78%. The results indicate that in general, the senators have a clear understanding of their role and responsibilities. In comparison to 2019 results, more senators believe that the Senate is effective in its review of policies. Also, compared to 2019, more senators believe the orientation is both effective and thorough. Moreover, the Senate members believe there has been improved communication with the university community. Similar to 2019, the majority of respondents believe that Senate members encourage open and free debate. The following recommendations were provided from the survey:

- The Self-Evaluation Committee requests feedback from Senators as to how to improve the timeliness and participation rate of Senators in the survey process.
- Senators are reminded that they can bring forward items for discussion in the 'other business' portion of meetings.
- The Senate Policy & Procedures Committee should brief the Senate on its by-law policy development procedures.
- Committees of the Senate should review the individual survey comments pertaining to their purview and action where appropriate, in particular where a consistent theme is evident.

6.2 Academic Continuity

Presented by: Laureen Styles



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Laureen Styles, VP Academic and Provost provided an update on academic continuity, including some of the following highlights:

- The campus community was acknowledged for their work and leadership in navigating to a primarily remote adapted learning environment, with approximately 80% of classes being online in remote adapted ways, and 20% of classes in mixed mode (some in person and online), and a small number of courses in-person on campus.
- A note of thanks was provided for the efforts undertaken by faculty, staff, academic units, Facilities, and Health and Safety in developing plans to support the in-person learning that is occurring on campus.
- A faculty townhall was recently hosted for dialogue and information sharing for the start of the Fall term. Planning assumptions were also shared that for the spring term, the University was anticipating “more of the same” primarily in remote adapted web-based classes for the Spring term, and that the University will continue to take guidance and direction from the Public Health Officer.
- The provincial guidelines for post-secondary institutions are being updated and expected to be received shortly. No major changes are expected (primarily expecting clarifications/refinement) and the University community will be informed about changes and information posted to the website.
- In terms of fall semester adaptations, the fall final exams will be primarily done in a remote way. However, work is underway for dean’s approval for any required on-campus final exams. The final exam period will remain as set in the schedule.
- In terms of planning for the spring semester, a number of institutions have announced their plans for the spring, and it is anticipated that the University will be in a fairly similar state, with consultations underway in Schools and Faculties in conjunction with the Registrar’s Office and Health & Safety.
- As a reminder, motions were approved at the May 12th Senate meeting which necessitated and called on collaborative consultations in regard to the 2020/2021 academic year. As a result of conversations with the Registrar,



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there will be more focused conversations at the school and faculty level over the next several weeks to finalize plans for spring which may result in a small delay of the draft timetable for January.

- Our shared goal is to continue to offer courses in ways that maximize access to learners, and are aligned with health and safety guidelines and expectations. Significant work has been accomplished over the last several months by many at the university including the Center for Teaching Excellence, IT Services, and the Registrar's Office as we continue to adapt modes of course delivery, including practicums/a range of work integrated learning and research.

6.3 **NWCCU Update**

Presented by: Debbie Schachter

Senate was informed that work is underway in developing the plan for the NWCCU site visit which will be remote, via Zoom, on October 19th and 20th. Over the two-day site visit, there will be structured meetings with representatives from across the University, including the Board, Senate, students, faculty, staff and administrators. Forums with students, faculty and staff will be scheduled shortly and, following the forums, individual meetings with various areas of the University will also be scheduled. Further information will be provided at the October Senate meeting.

6.4 **Volunteers for Subcommittees**

Presented by: Paul Dangerfield

Members were requested to review the Senate subcommittee listing and volunteer for any remaining vacant positions.

6.5 **Academic Schedule Correction**

Presented by: Kyle Vuorinen

Senate was informed that an error was noted on the Academic Schedule and Important Dates 2020-2021. The withdrawal period for the Spring 2021 term was stated as January 16 – February 19, 2021. However, as this date would go against policy, a correction was required to change the date from February 19 to February 12, 2021.



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Kyle Vuorinen moved Laureen Styles seconded:

20/43 That Senate accept this item as information.

CARRIED

7. New Business

7.1 Graduates

Presented by: Kyle Vuorinen

The Registrar submitted a list of 475 graduates, verified by the Registrar's Office, to have met the graduation requirements of their program.

Kyle Vuorinen moved and Ted Gervan seconded:

20/44 Senate accept the students as graduates.

CARRIED

7.2 Call for Honorary Degree and Faculty Emeritus Candidates

Presented by: Paul Dangerfield

As background, because this year's convocation ceremony was remote, the University held back on presenting Honorary Degrees to the two recipients. As there may be a ceremony for the February 2021 winter convocation and if not, a June ceremony, the Senate Tributes Committee was requested to convene and discuss how to complete the presentation of the 2020 recipients.

As well, normally a call would be made in October for nominations for next year's recipients; however, this will be paused until the Senate Tributes Committee meet for a discussion around timelines and a recommendation brought to Senate.

8. Committee Reports

8.1 Academic Planning and Program Review Committee

Presented by: Michael Thoma

8.1.1 Concept Paper – Bachelor Degree in Costuming for Stage and Screen

The proposed Concept Paper for a Bachelor Degree in Costuming for Stage and Screen would fill a gap in the educational landscape of Western Canada, by providing students, alumni and mid-level professionals with the opportunity to



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pursue costume studies beyond the important experiential foundation that the existing Diploma currently provides.

Michael Thoma moved and Ted Gervan seconded:

- 20/45** That Senate approve that the Concept Paper for the Bachelor Degree in Costuming for Stage and Screen be forwarded to the VP Academic and Provost.

At the Committee meeting, an update was also provided on the Academic Plan development. The timeline for completion has been revised to track to the February Senate and Board meetings. The committee was reminded that the focus is on a 10 year academic plan with three year punctuated planning horizons and this will afford an important space to review and reset as needed.

As well, Aurelea Mahood offered an update on the approval process for program Concept Papers, which included a reversal of roles where the VP Academic & Provost will make recommendations to SAPPRC on whether a Concept Paper should be approved for development, and SAPPRC will have the responsibility of making the decision for moving forward or not. This change of process is guided by the University's Senate- and Board-approved planning frameworks, such as Envisioning 2030, and with an awareness of the provincial and national post-secondary landscape. Also, effective September 2020, Concept Papers for degree programs (Bachelor Degree, major, or a new minor in an area of study where a degree program or major does not exist) will be reviewed annually at the January SAPPRC meeting. All required Faculty approvals must be secured by December 15.

8.2 Bylaw, Policy and Procedure Committee

Presented by: Marnie Findlater

A report was not presented; however, a brief overview of the Committee's work was provided.

8.3 Curriculum Committee

Presented by: Deb Jamison

8.3.1 Resolution Memorandum



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The resolutions brought forward from the August 21st, 2020 Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and Dennis Silvestrone seconded:

20/46 SCC Resolution 20/43 be approved.

CARRIED

8.4 Teaching and Learning Committee

Presented by: Stephen Williams

No report was provided as this is a new committee of Senate replacing the Senate Instructional Technologies Advisory Committee (SITAC). Once the Committee is populated, an initial meeting will be scheduled.

8.5 Budget Advisory Committee

Presented by: Paul Dangerfield

Senate was informed that some changes have been made over the last few years in terms of the frequency and how the Committee is engaged. In moving forward, the Committee now has an opportunity to receive more updates, almost on a quarterly basis to ensure that the Committee is aware of where the University is at in the budget process.

The Committee was engaged in the spring, early summer, as part of the process when the budget was redeveloped to respond to COVID-19, and will be meeting again as the University moves through Quarter 2 and Quarter 3 this fall and the development of the budget.

9. Other Reports

9.1 Senate Chair

Paul Dangerfield provided the Chair's report, including the following highlights:

- For the start of the semester, the tremendous amount of work by everyone across the University campus was acknowledged. Prior to COVID-19, the University was recognized for delivering high quality exceptional learning experiences for students and the goal is for the University to continue the



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same during the current COVID-19 environment. There have been some challenges and a strain on the systems; however, the University is learning and responding with a talented and committed group of people to get through the challenges. The University is working on table top exercises and scenario planning for every type of contingency possible, and recently ran some table top scenarios in terms of how to respond if there was COVID-19 at the University, and in early October, there will be an exercise around an entire system shutdown.

- There is a plan in place for the fall but how the plan is delivered will be different. In the Integrated Plan for 2020, one of the priorities was enrollments and in particular how to improve enrollment for both domestic and international students, and this will continue to be important. As well, work needed for the technology transformation has been moved forward on the priority list, and the University will be looking at establishing advice from students and staff.
- Within the plan for this year, four themes were identified that the University would be working on:
 - creating exceptional experiences for our communities, students and employees which includes finishing the application for Universities Canada and the NWCCU, working on exempt status, developing more programming and technology transformation;
 - the University's commitment to honouring Truth and Reconciliation, and work around Indigenization and Decolonization of the campus and programming;
 - The University will continue to move forward with engaging donors and new prospects in order to support students as demonstrated with the CapU Cares Campaign.
 - The University's commitment to the Okanagan Charter and how to implement the health and wellbeing framework developed by the working group, as well as the work around equity, diversity and inclusivity and how to move this forward.



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- While enrollments are not at the target levels pre-COVID-19, the enrollments are better than anticipated and this a testament to the hard work across the University to ensure that the University is serving both the international and domestic students.

9.2 Senate Vice-Chair

A report from the Vice-Chair was not provided.

9.3 VP Academic and Provost

Laureen Styles provided the VP Academic and Provost report, and some of the key highlights were as follows:

- The development of the Academic Plan will be a four-phased process, with the first phase being ideation, with a number of activities being rolled out in the few weeks. The timeline has been revised to track to February Senate and Board of Governor's approvals.
- Senators were encouraged to attend the presentation by Ken Steele on September 21st, at 1:00 pm.

9.4 Board Report

Duncan Brown, Board representative on Senate, reported that a full Board meeting, as well as a Board orientation and planning session will be taking place shortly. The Board Executive and Finance Committee has been meeting on a monthly basis to respond to COVID-19 and the University's financial situation.

10. Discussion Items

No discussion items were presented.

11. Other Business

No other business was presented.

12. Information Items

No information items were presented.



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The meeting was adjourned at 5:45 pm.

Next Meeting: Tuesday, October 6th, 2020
