



SENATE CURRICULUM COMMITTEE MEETING

Friday, September 20, 2024 12:00 pm.

VIA MICROSOFT TEAMS

MINUTES

- PRESENT:** Deb Jamison (Chair), Julia Black, Graham Cook, Shahnaz Darayan, David Geary, Daniel Hersog, Urmila Jangra, Bethany Paul, Chloe Miller, Laura Padilla, Cass Picken, Maggie Reagh, Alisha Samnani, Ramin Shadmehr, Caroline Soo, Kyle Vuorinen, Danielle Wilson, Sarah Yercich, Recorder Mary Jukich
- REGRETS:** Mohna Baichoo, Caroline Depatie, Tracy Penny Light, Amina Maini, Dominique Walker
- GUESTS:** John Brouwer, Claire Carolan, Michael Fleming, Chris Girodat, Jane Ince, Aurelea Mahood
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Land Acknowledgement

Capilano University is named after Chief Joe Capilano, an important leader of the Skwxwú7mesh (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the territories of the Lílwat, xʷməθkʷəy̓əm (Musqueam), shíshálh (Sechelt), Skwxwú7mesh (Squamish) and Səlilwətaʔ/Selilwitulh (Tseil-Waututh) Nations.

1. Welcome

The Chair called the meeting to order at 12:00 pm.

John Brouwer attended the meeting on behalf of Mohna Baichoo from for Tourism and Outdoor Recreation Management.

Jane Ince from Business, International Programs, Projects and Partnerships attended the meeting when Danielle Wilson left the meeting.

2. Approval of the Agenda

Caroline Soo moved and Urmila Jangra seconded:

To adopt the agenda.

CARRIED

3. Approval of the Minutes

Caroline Soo moved and Chloe Miller seconded:

To adopt the August 23, 2024 minutes.

CARRIED

4. BUSINESS ITEMS

(a) Roberts Rules Presentation

Chris Girodat provided a presentation on Roberts Rules, including information on efficient meetings, and processes for motions.



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(b) SCC Orientation

Deb Jamison provided the committee members with the orientation presentation, including an overview of membership, mandate and structure, processes, procedures, and resource information.

The orientation slides are posted to the SCC website.

(c) Election of Vice-Chair

Cass Picken volunteered to serve as Vice-Chair of the committee and, as there were no further nominations, Cass Picken was acclaimed as the Vice-Chair of the Senate Curriculum Committee.

(d) Terms of Reference

This academic year, four Senate subcommittees (of which SCC is one) will be reviewing their mandate and work is underway in developing a template for all subcommittees to align with the *University Act* and practices at other institutions. Once the subcommittee terms of reference are approved, the policy documents will be rescinded.

5. ARTS & SCIENCES

Bachelor of Arts Degree Framework

Presented by: Michael Fleming

The Bachelor of Arts Degree framework was recently audited to provide guidance for revision of the framework, with the goal of improving clarity, removing redundancies relative to other university policies and documents, and facilitating better integration with internal systems, particularly myCapMap.

Graham Cook moved and Maggie Reagh seconded:

24/60 The revisions to the Bachelor of Arts degree framework be recommended to Senate for approval.

CARRIED

6. INFORMATION ITEMS

(a) MUS 109 - Music Theory for Non-Music Majors

- Fall 2024: Course Revisions (Learning Outcomes, Course Content)



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Prior to the adjournment of the meeting, committee members discussed the current process for voting and further research will be undertaken on whether to continue with the current voting process or to transition to a “poll” version of voting.

The meeting was adjourned at 2:00 p.m.

Next Meeting: Friday, October 18, 2024 – 12:00 p.m.
