



SENATE CURRICULUM COMMITTEE MEETING

Friday, August 23, 2024 12:00 pm.

VIA MICROSOFT TEAMS

MINUTES

- PRESENT:** Deb Jamison (Chair), Mohna Baichoo, Julia Black, Graham Cook, Shahnaz Darayan, Daniel Hersog, Urmila Jangra, Bethany Paul, Tracy Penny Light, Chloe Miller, Laura Padilla, Cass Picken, Maggie Reagh, Caroline Soo, Kyle Vuorinen, Dominique Walker, Danielle Wilson, Recorder Mary Jukich
- REGRETS:** David Geary, Amisha Maini, Alisha Samnani, Ramin Shadmehr, Sarah Yercich
- GUESTS:** Sean Ashley, Claire Carolan, Aurelea Mahood, Cheryl Schreader, Michael Thoma, David Ray, Michelle Deines
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Land Acknowledgement

Capilano University is named after Chief Joe Capilano, an important leader of the Skwxwú7mesh (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the territories of the Lílwat, xʷməθkʷəy̓əm (Musqueam), shíshálh (Sechelt), Skwxwú7mesh (Squamish) and Səlilwətaʔ/Selilwitulh (Tseil-Waututh) Nations.

1. Welcome

The Chair called the meeting to order at 12:00 pm.

The following members were introduced:

- Danielle Wilson – Business, International Programs, Projects and Partnerships
- Mohna Baichoo – Tourism and Outdoor Recreation Management
- Julia Black – Education, Health and Human Development
- Chloe Miller – Student Services
- Laura Padilla – New Student
- Tracy Penny Light – Interim VP Academic and Provost
- Graham Cook – Interim Dean Faculty of Arts and Sciences
- Caroline Depatie – Dean, Faculty of Global and Community Studies

Sean Ashley attended the meeting on behalf of Sarah Yercich from Social Sciences.

2. Approval of the Agenda

Maggie Reagh moved and Cass Picken seconded:

To adopt the agenda.

CARRIED



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3. Approval of the Minutes

Bethany Paul moved and Caroline Soo seconded:

To adopt the June 14, 2024 minutes.

CARRIED
1 Abstention

4. ENVIRONMENT AND SOCIETY

Bachelor of Environment and Society (Environmental Studies)

Program Profile

Bachelor of Environment and Society (Environmental Sciences)

Program Profile

Presented by: Cheryl Schreader

The original credit count for the Bachelor of Environment and Society (Environmental Science) program was 123.00 credits. However, during a recent audit of the program, it became evident that the degree could be completed in 120.00 credits. The audit revealed that a number of POST-specific requirements would overlap with university-wide baccalaureate degree requirements, specifically ENGL 100. Many students will be able to satisfy both (1) POST-specific requirements and (2) remaining university-wide baccalaureate degree requirements with 120.0 credits. This will be more desirable from a time and budget student perspective.

Accordingly, the Electives section of both programs have been revised to, among other things, consolidate the breadth and elective requirements, i.e., ENGL 100 and ENGL 220/CMNS 250 have been moved from lower level requirements to the Electives section.

Maggie Reagh moved and Graham Cook seconded:

24/57 The revisions to the Bachelor of Environment and Society (Environmental Studies) Program Profile and Bachelor of Environment and Society (Environmental Sciences) Program Profile be recommended to Senate for approval.

CARRIED



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5. SCHOOL OF MOTION PICTURE ARTS

FILM 333 – Ultra Low-Budget Feature Production

Presented by: Michael Thoma and David Ray

FILM 333 – Ultra Low-Budget Feature Production is a new 3.0-credit course that would expand course offerings from the Bosa Centre for Film and Animation during the summer semester. New digital technology allows for high-quality video to be shot on a cell phone, including feature length films which can be produced with small crews, minimum technical demands, a short schedule, and an ultra-low budget. The course will present the opportunity to produce a feature length film from start to finish.

On review and discussion, and from a quality assurance perspective, the Committee members raised several concerns regarding the course outline presented, particularly with respect to the pre-requisites and course note requiring an interview and instructor approval to register, as well as the learning outcomes. In this regard, it was suggested that further work be completed on the course outline. It was therefore agreed that the motion be postponed indefinitely, and the presenters were invited to return to a future meeting.

6. SCHOOL OF BUSINESS

BADM 102 – Introduction to Financial Mathematics

BMKT 262 – Event Marketing

Presented by: Danielle Wilson

SCC was requested to approve the following prerequisite revisions:

- BADM 102 – Introduction to Financial Mathematics:
 - Addition of “Econ 12 and Accountancy 12, or Business Studies 12 and Accountancy 12”
- BMKT 262 – Event Marketing:
 - From “BMKT 161” to “BMKT 203 or BMKT 161”

Kyle Vuorinen moved and Mohna Baichoo seconded:

24/58 The prerequisite revisions to BADM 102 – Introduction to Financial Mathematics and BMKT 262 – Event Marketing be recommended to Senate for approval.

CARRIED



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7. ACTING FOR STAGE AND SCREEN

Musical Theatre Diploma Continuation Requirement

Acting for Stage and Screen Diploma Continuation Requirement

Acting for Stage and Screen Certificate Program Profile

Presented by: Michelle Deines

- Musical Theatre Diploma Continuation Requirement
- Acting for Stage and Screen Diploma Continuation Requirement
 - The department recently determined that the previous continuation requirements were outdated. In this regard, the continuation requirements were reviewed and updated to reflect current practice, including changing the required GPA from a 2.67 (a B- average) to a 3.00 (a B average), among other things. In addition, the presenter indicated that, based on consultation with Curriculum and the Musical Theatre faculty, the requirement for an audition for both programs is being removed to avoid various complications and a perceived lack of transparency.
- Acting for Stage and Screen Certificate Program Profile
 - The Acting for Stage and Screen Certificate program profile's program note was revised to state: " This program does not accept applications. However, Acting for Stage & Screen Diploma students can contact the department for more information about earning this credential."

Caroline Soo moved and Maggie Reagh seconded:

24/59 The revisions to the continuation requirements for the Musical Theatre Diploma and Acting for Stage and Screen Diploma and the revision to the program profile for Acting for Stage and Screen Certificate be recommended to Senate for approval.

CARRIED

8. INFORMATION ITEMS

(a) SOC 200 – Identity, Culture, and Power

- Spring 2025: Course Revisions (long title, calendar description, course content)

(b) WGST 100 – Introduction to Women's Studies

WGST 111 – Introduction to Gender Studies

WGST 208 – Women, Gender, and Law



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- WGST 210 – Psychological Perspectives on Gender
- WGST 213 – Gender, Politics and Public Policy
- WGST 215 – The Geography of Gender
- WGST 222 – Social Science Perspectives on Gender
- WGST 224 – Gender and Health
- WGST 240 – Gender, Science and Technology
- WGST 250 – Gender and Popular Culture
- WGST 302 – Gender, Work and Labour
- WGST 345 – Gender and Global Human Rights
- WGST 360 – Contemporary Topics in Women’s and Gender Studies
- WGST 401 – Queer Histories, Theories, Cultures and Debates
 - Effective term adjusted from Spring 2025 to Fall 2024 (all WGST Info Items from the May 17th SCC/June 4th Senate)

- (c)
- BADM 101 – Introduction to Management
 - Spring 2025: Course Revisions (learning outcomes, course content, short/long title, calendar description).
 - BADM 102 – Introduction to Financial Mathematics
 - Spring 2025: Course Revisions (required texts/resources, evaluation profile).
 - BADM 345 – Business Work Experience I
 - Spring 2025: Course Revisions (course content, learning outcomes, evaluation profile, calendar description).
 - BADM 445 – Business Work Experience II
 - Spring 2025: Course Revisions (course content, learning outcomes, evaluation profile, calendar description).
 - BMKT 262 – Event Marketing
 - Spring 2025: Course Revisions (required texts/resources, learning outcomes, evaluation profile, calendar description).
 - NABU 320 – Fundamentals of Finance and Accounting
 - Spring 2025: Course Revisions (learning outcomes, evaluation profile).

14. BUSINESS ITEMS

- (a) **Election of Vice-Chair**
 Nominations for both Cass Picken and Shahnaz Darayan were made for Vice-Chair and the election will take place at the September meeting.



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(b) Orientation for September SCC Meeting

The SCC orientation will take place during the September 20 committee meeting.

The meeting was adjourned at 1:15 p.m.

Next Meeting: Friday, September 20, 2024 – 12:00 p.m.
