



## SENATE CURRICULUM COMMITTEE MEETING

Friday, November 15, 2024 12:00 pm.

VIA MICROSOFT TEAMS

### MINUTES

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- PRESENT:** Deb Jamison (Chair), Julia Black, John Brouwer, Graham Cook, Shahnaz Darayan, Amrinder Dehal, David Geary, Urmila Jangra, Bethany Paul, Tracy Penny Light, Laura Padilla, Cass Picken, Alisha Samnani, Ramin Shadmehr, Caroline Soo, Dominique Walker, Danielle Wilson, Recorder Mary Jukich
- REGRETS:** Caroline Depatie, Daniel Hersog, Chloe Miller, Maggie Reagh, Kyle Vuorinen
- GUESTS:** Michael Thoma, Jeremy Therrien, Michael Laurence, Christina Lee Kim Koon, Adam Sale, Aurelea Mahood, Sparky Lawrence, Diana Twiss
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#### ***Land Acknowledgement***

*Capilano University is named after Chief Joe Capilano, an important leader of the Skwxwú7mesh (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the territories of the Lílwat, xʷməθkʷəy̓əm (Musqueam), shíshálh (Sechelt), Skwxwú7mesh (Squamish) and Səlilwətaʔ/Selilwitulh (Tseil-Waututh) Nations.*

#### **1. Welcome**

The Chair called the meeting to order at 12:00 pm.

Amrinder Singh Dehal, new student representative, was introduced and welcomed to the committee.

As Maggie Reagh was absent, Diana Twiss attended the meeting on behalf of Access and Academic Preparation.

#### **2. Approval of the Agenda**

*John Brouwer moved and Cass Picken seconded:*

To adopt the agenda.

**CARRIED**

#### **3. Approval of the Minutes**

*Caroline Soo moved and Julia Black seconded:*

To adopt the October 18, 2024 minutes.

**CARRIED**

#### **4. SCHOOL OF MOTION PICTURE ARTS**

MOPA 317 – Affective Sound Design

MOPA 417 – Advanced Post Sound

Bachelor of Motion Picture Arts Degree Program Profile

*Presented by: Michael Thoma and Jeremy Therrien*



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MOPA 317 – Affective Sound Design (1.0 credits) and MOPA 417 – Advanced Post Sound (1.5 credits) are two new courses that will expand the audio component of course offerings in the Bachelor of Motion Picture Arts program.

The Bachelor of Motion Picture Arts Degree Program Profile is being revised to incorporate the two new courses.

*Bethany Paul moved and Caroline Soo seconded:*

**24/65** The new courses, MOPA 317 – Affective Sound Design and MOPA 417 – Advanced Post Sound, and the revisions to the Bachelor of Motion Picture Arts Degree program profile be recommended to Senate for approval.

**CARRIED**

#### 5. POLITICAL SCIENCE

POL 110 – An Introduction to Western Political Thought

POL 207 – Selected Issues in Contemporary Social and Political Thought

*Presented by: Michael Laurence*

SCC was requested to approve the following:

- POL 110 – An Introduction to Western Political Thought:
  - Cap Core designation under the heading *Self and Society*
- POL 207 – Selected Issues in Contemporary Social and Political Thought:
  - Revising the pre-requisites to “POL 100 or POL 110 or POL 111”;
  - Cap Core designation under the heading *Self and Society*

Discussion was had regarding Indigenous engagement if a course is given a *Self and Society* Cap Core designation.

*Graham Cook moved and Cass Picken seconded:*

**24/66** Cap Core designation under the heading *Self and Society* to POL 110 – An Introduction to Western Political Thought and POL 207 – Selected Issues in Contemporary Social and Political Thought, as well as the prerequisite revisions to POL 207 – Selected Issues in Contemporary Social and Political Thought be recommended to Senate for approval.

**CARRIED**



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#### 6. IDEA SCHOOL OF DESIGN

DSGN 325 – Design Thinking and Research

*Presented by: Christina Lee Kim Koon*

SCC was requested to approve a revision to the contact hours for DSGN 325 – Design Thinking and Research from 4,0,0 to 4,0,2 to meet all learning and prepare students for the Research Ethics Board (REB) process. Extending the contact hours of this course will also better align with all DSGN courses to allow for 60 hours of lecture/classroom instruction and 30 hours of supported studio time over 15 weeks.

*Dominique Walker moved and Caroline Soo seconded:*

**24/67** The revisions to the contact hours of DSGN 325 – Design Thinking and Research be recommended to Senate for approval

**CARRIED**

#### 7. IDEA SCHOOL OF DESIGN

IDES 490 – Industry Practicum

*Presented by: Christina Lee Kim Koon*

SCC was requested to approve a revision to the contact hours for IDES 490 – Industry Practicum to 30 hours per week for 8 weeks (for a total of 240 hours) to align with industry needs.

*Dominique Walker moved and Caroline Soo seconded:*

**24/68** The revisions to the contact hours of IDES 490 – Industry Practicum be recommended to Senate for approval.

**CARRIED**

#### 8. IDEA SCHOOL OF DESIGN

IXD 205 – Interaction Design Capstone

IXD 206 – Professional Development

*Presented by: Christina Lee Kim Koon*

There are currently no prerequisites for any 200-level courses in IDEA and to better support student success at this level and to ensure skill development before students register for IXD 205 – Interaction Design Capstone and IXD 206 – Professional Development, SCC was requested to approve prerequisite revisions from “no prerequisites” to “24 IXD credits.”



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*Caroline Soo moved and Urmila Jangra seconded:*

- 24/69** The prerequisite revisions to IxD 205 – Interaction Design Capstone and IxD 206 – Professional Development be recommended to Senate for approval. **CARRIED**

#### 9. IDEA SCHOOL OF DESIGN

Interaction Design Diploma Admission Requirement

*Presented by: Christina Lee Kim Koon*

SCC was requested to approve a revision to the wording in the Interaction Design Diploma admission requirements by changing the text “Project/Portfolio Assessment” to “Introductory Video.” This will align with current practices in the Slideroom program-specific application portal and lower barriers for potential applicants.

*Dominique Walker moved and Bethany Paul seconded:*

- 24/70** The revisions to the Interaction Design Diploma admission requirements be recommended to Senate for approval. **CARRIED**

#### 10. IDEA SCHOOL OF DESIGN

Bachelor of Design in Visual Communication Admission Requirement

*Presented by: Christina Lee Kim Koon*

SCC was requested to approve a revision to the wording in the Bachelor of Design in Visual Communication admission requirements to remove “Entrance questionnaire.” This will align with current practices in the Slideroom program-specific application portal and lower barriers for potential applicants. The School will also remove the “Additional Information” section from the program website.

*Dominique Walker moved and Caroline Soo seconded:*

- 24/71** The revisions to the Bachelor of Design in Visual Communication admission requirements be recommended to Senate for approval. **CARRIED**



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#### 11. SCHOOL OF ANIMATION AND VISUAL EFFECTS

Visual Effects for Film, Streaming & Immersive Media Diploma Admission Requirement

*Presented by: Adam Sale*

To align with current practice and broader application criteria for potential applicants, SCC was requested to approve the following revisions to the Visual Effects for Film, Streaming and Immersive Media (VFX) program admission requirements:

From:

- Program-specific requirements
  - Interview
  - Portfolio and/or demo reel of relevant work
  - Letter of Intent

to:

- Program-specific requirements
  - Personal video or examples of creative work
  - Letter of reference

*John Brouwer moved and Dominique Walker seconded:*

**24/72** The revisions to the Visual Effects for Film, Streaming & Immersive Media Diploma admission requirements be recommended to Senate for approval.

**CARRIED**

#### 12. MUSIC DIPLOMA

Music Diploma Admission Requirement

*Presented by: Sparky Lawrence*

To lower barriers for potential applicants and increase program accessibility, SCC was requested to approve the following revisions to the Music Diploma admission requirements:

From:

- Program Specific Requirements



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- Audition
- CapU Music Theory Placement Exam (70%) or MUS 109 (C+) or Royal Conservatory of Music Level 8 Theory
- Ear test
- Interview

to:

- Program Specific Requirements
  - Audition
 (as well as Additional Information and Admission notes)

*Cass Picken moved and Caroline Soo seconded:*

**24/73** The revisions to the Music Diploma admission requirements be recommended to Senate for approval.

**CARRIED**

### 13. INTERDISCIPLINARY STUDIES

CAPS 499 – Degree Portfolio

*Presented by: Cass Picken*

The prerequisites of CAPS 499 – Degree Portfolio are being revised to remove the current requirement that a Cap Core *Experiential* course be taken prior to taking CAPS 499. The prerequisite is not necessary from a curricular perspective and removing the prerequisite creates more flexibility for students and programs. In this regard, SCC was requested to approve the following prerequisite revisions:

- Current:
  - 90 credits of 100-level or higher coursework including at least one Cap Core Experiential course
- Proposed:
  - 90 credits of 100-level or higher coursework

*John Brouwer moved and Dominique Walker seconded:*

**24/74** The prerequisite revisions to CAPS 499 – Degree Portfolio be recommended to Senate for approval.

**CARRIED**



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#### 14. DEPARTMENT OF ENGLISH

ENGL 290 – Creative Writing: Letter and Line

ENGL 291 – Creative Writing: Narrative Fictions

ENGL 292 – Creative Writing: Children’s Literature

ENGL 297 – Introduction to Screenwriting in Fiction

*Presented by: Cass Picken*

The Department of English has built the new BA Major in Writing & Literature on slim lower-level credits (only 3.0 credits required at the first year, in addition to ENGL 100) so revising the pre-requisites for ENGL 290, ENGL 291, ENGL 292 and ENGL 297 would allow students to follow the program profile credit count while continuing to progress through the degree to 200-level courses.

SCC was therefore requested to approve the prerequisite revisions from “ENGL 190 and 191” to “ENGL 190 or 191” for the following courses:

- ENGL 290 – Creative Writing: Letter and Line
- ENGL 291 – Creative Writing: Narrative Fictions
- ENGL 292 – Creative Writing: Children’s Literature
- ENGL 297 – Introduction to Screenwriting in Fiction

*Caroline Soo moved and Graham Cook seconded:*

**24/75** The revisions to the prerequisites of ENGL 290 – Creative Writing: Letter and Line, ENGL 291 – Creative Writing: Narrative Fictions, ENGL 292 – Creative Writing: Children’s Literature and ENGL 297 – Introduction to Screenwriting in Fiction, as well as the revisions to the course note, be recommended to Senate for approval.

**CARRIED**

#### 15. DEPARTMENT OF ENGLISH

ENGL 298 – Writing Lives I

ENGL 299 – Writing Lives II

*Presented by: Cass Picken*

ENGL 298 – Writing Lives I and ENGL 299 – Writing Lives II is a set of two new 3.0-credit courses in which students co-create memoirs in collaboration with survivors of Canada’s residential school system via the Indian Residential School Survivors Society (IRSSS). In the first term (ENGL 298), students are introduced to a range of Indigenous literature, writers, thinkers and theory, in addition to ethics



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and transcription training, in order to gain skills to work with elders from the community in the spirit of care and collaboration. In the second term (ENGL 299), students are paired with survivors and elders from the IRSSS, who share their stories with students to co-create their printed memoir project.

SCC was also requested to approve Cap Core designation under the headings *Culture and Creative Expression* and *Experiential*.

*Sarah Yercich moved and Tracy Penny Light seconded:*

**24/76** The two new courses, ENGL 298 – Writing Lives I and ENGL 299 – Writing Lives II, as well as Cap Core designation under the headings *Culture and Creative Expression* and *Experiential*, be recommended to Senate for approval.

**CARRIED**

#### 16. DEPARTMENT OF ENGLISH

ENGL 496 – Literary Publishing I

ENGL 497 – Literary Publishing II

*Presented by: Cass Picken*

SCC was requested to approve changing ENGL 396: Literary Publishing, which is a 6.0-credit, year-long course, into two 3.0-credit courses: ENGL 496 – Literary Publishing I and ENGL 497 – Literary Publishing II. This is a result of discussions with the Registrar's Office that Banner is not able to distribute the year-long 6.0-credit course over two terms, but instead must load all 6.0 credits in the first term. This causes a disadvantage for international students who must take a minimum of 9.0 credits each term to fulfil student visa requirements.

In addition, SCC was requested to approve Cap Core designation under the headings *Culture and Creative Expression* and *Experiential*.

*Caroline Soo moved and Bethany Paul seconded:*

**24/77** The two new courses, ENGL 496 – Literary Publishing I and ENGL 497 – Literary Publishing II, as well as Cap Core designation under the headings *Culture and Creative Expression* and *Experiential*, be recommended to Senate for approval.

**CARRIED**





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#### 17. DEPARTMENT OF ENGLISH

Bachelor of Arts with a Major in Writing and Literature – Critical and Creative Writing Concentration Program Profile

Bachelor of Arts with a Major in Writing and Literature – Literature and Culture Concentration Program Profile

*Presented by: Cass Picken*

The Bachelor of Arts with a Major in Writing and Literature – Critical and Creative Writing Concentration program profile and Bachelor of Arts with a Major in Writing and Literature – Literature and Culture Concentration program profile are being revised to encompass minor changes, as well as the addition of new courses and revisions to prerequisites.

*Dominique Walker moved and Graham Cook seconded:*

**24/78** The revisions to the Bachelor of Arts with a Major in Writing and Literature – Critical and Creative Writing Concentration Program Profile and the Bachelor of Arts with a Major in Writing and Literature – Literature and Culture Concentration Program Profile be recommended to Senate for approval.

**CARRIED**

#### 18. DEPARTMENT OF ENGLISH

Minor in Critical and Creative Writing Concentration Profile

Minor in Literature and Culture Concentration Profile

*Presented by: Cass Picken*

In a peer review of the proposed BA in Writing and Literature, an external committee of professors from various universities emphasized the need for decolonized learning in the program. As such, the Minor in Critical and Creative Writing Concentration profile and Minor in Literature and Culture Concentration profile were revised to encompass the addition of new courses, as well as other minor revisions.

*Julia Black moved and Dominique Walker seconded:*

**24/79** The revisions to the Minor in Critical and Creative Writing Concentration Profile and Minor in Literature and Culture Concentration Profile be recommended to Senate for approval.

**CARRIED**



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#### 19. INFORMATION ITEMS

- (a) POL 110 – An Introduction to Western Political Thought
- SUMMER 2025: Course Revisions  
(Short Title, Long Title, Calendar Description, Method of Delivery).
- POL 203 – International Organizations
- SUMMER 2025: Course Revisions  
(Calendar Description, Method of Delivery, Evaluation Profile, Course Content, Learning Outcomes).
- POL 207 – Selected Issues in Contemporary Social and Political Theory
- SUMMER 2025: Course Revisions  
(Short Title, Long Title, Calendar Description, Method of Delivery).
- (b) ENGL 369 Foundations of Writing Pedagogy
- FALL 2025: Course Revisions  
(Short Title, Long Title, Calendar Description, Method of Delivery, Contact Hours, Learning Outcomes, Course Content, Evaluation Profile).
- (c) IXD 206 - Professional Development
- SPRING 2025: Course Revisions  
(Course Format, Calendar Description, Learning Outcomes, Course Content, Evaluation Profile).

#### 20. BUSINESS ITEMS

- (a) **Terms of Reference**  
 SCC Mandate and Structure Policy  
 Terms of Reference Template

Committee members reviewed the draft Terms of Reference and the comments provided to date. It is anticipated that the draft Terms of Reference will be further reviewed and discussed at the December committee meeting.

The meeting was adjourned at 2:00 p.m.

**Next Meeting: Friday, December 13, 2024 – 12:00 p.m.**

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