



SENATE CURRICULUM COMMITTEE MEETING

Friday, October 18, 2024 12:00 pm.

VIA MICROSOFT TEAMS

MINUTES

PRESENT: Deb Jamison (Chair), Julia Black, John Brouwer, Caroline Depatie, David Geary, Daniel Hersog, Urmila Jangra, Tracy Penny Light, Chloe Miller, Laura Padilla, Cass Picken, Maggie Reagh, Alisha Samnani, Ramin Shadmehr, Caroline Soo, Kyle Vuorinen, Danielle Wilson, Recorder Mary Jukich

REGRETS: Graham Cook, Shahnaz Darayan, Bethany Paul, Sarah Yercich

GUESTS: Claire Carolan, Jen Goerzen, Aurelea Mahood, Jennifer Nesselroad, David Ray, Michael Thoma, Sabrina Wong

Land Acknowledgement

Capilano University is named after Chief Joe Capilano, an important leader of the Sk̓wx̓wú7mesh (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the territories of the Líl'wat, x̓m̓əθk̓w̓əy̓əm (Musqueam), shíshálh (Sechelt), Sk̓wx̓wú7mesh (Squamish) and Səlíl'wataʔ/Selilwitulh (Tseil-Waututh) Nations.

1. Welcome

The Chair called the meeting to order at 12:00 pm.

As Mohna Baichoo has resigned from the committee, John Brouwer will be stepping in to serve as the representative of Tourism and Outdoor Recreation Management.

As Bethany Paul was absent, Sabrina Wong served as the Library representative.

Aurelea Mahood, Associate Vice President, Academic and Provost provided the following update regarding the university's land acknowledgement:

- At Indigenous Education Steering Committee (IESC), the University land acknowledgement was introduced to the Lil'wat representatives, who stated that if the Nation has concerns with how Lil'wat is acknowledged, they will bring it up in the Lil'wat-CapU MoU. No change was referenced in the final draft MoU that CapU received, and so the University has forwarded questions to the Nation on whether there are any concerns.
- There are conflicting opinions at IESC regarding the wording of the recently updated land acknowledgement, and these issues are being worked through at IESC at the pace required by the Nations.



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2. Approval of the Agenda

Ramin Shadmehr moved and John Brouwer seconded:

To adopt the agenda.

CARRIED

3. Approval of the Minutes

Julia Black moved and Maggie Reagh seconded:

To adopt the September 20, 2024 minutes.

CARRIED

4. SCHOOL OF MOTION PICTURE ARTS

FILM 333 – Ultra Low-Budget Feature Production

Presented by: Michael Thoma and David Ray

FILM 333 – Ultra Low-Budget Feature Production is a new 3.0-credit course that is proposed to begin in Summer 2025. The proposed new course is part of an initiative to expand course offerings from the Bosa Centre for Film and Animation during the summer semester, which supports the goal of CapU's 24/7 year-round campus and a proposed Summer Institute Film and Animation (SIFA).

This course was previously presented at the August 23, 2024 committee meeting; however, several revisions were requested by the committee members. In this regard, the revised new course was presented to the committee, including a request for Cap Core designation under the heading *Culture and Creative Expression*.

David Geary moved and Alisha Samnani seconded:

24/61 The new course, FILM 333 – Ultra Low-Budget Feature Production, as well as Cap Core designation under the heading *Culture and Creative Expression*, be recommended to Senate for approval.

CARRIED

5. SCHOOL OF KINESIOLOGY

KINE 495 – Neuro-Motor Movement Control and Rehabilitation

Presented by: Caroline Soo

The prerequisites of KINE 495 – Neuro-Motor Movement Control and Rehabilitation are being revised from “45 credits of 100-level or higher coursework and KINE 284” to “45 credits of 100-level or higher coursework and KINE 230.”



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Kyle Vuorinen moved and Urmila Janga seconded:

- 24/62** The prerequisites revisions to KINE 495 – Neuro-Motor Movement Control and Rehabilitation be recommended to Senate for approval.

CARRIED

6. SCHOOL OF BUSINESS

RMCP 173 – Retail Merchandising

RMCP 375 – Topics in Retail Innovation

Presented by: Danielle Wilson

The prerequisites of RMCP 173 – Retail Merchandising are being revised from “None” to “RMCP 172 as a pre- or co-requisite.”

The prerequisites of RMCP 375 – Topics in Retail Innovation are being revised from “RMCP 172 and RMCP 173 (as a pre-or co- requisite); or BMKT 161; or BMKT 369; or CMNS 305 and NABU 334” to “[RMCP 172 and RMCP 173] or [BMKT 203 or BMKT 161] or BKMT 369 or [CMNS 305 and NABU 334].”

During the discussion, it was suggested that the course note be removed as the note may deter non-Retail Operations students from taking the course.

Urmila Jangra moved and Cass Picken seconded:

- 24/63** The prerequisite revisions to RMCP 173 – Retail Merchandising and RMCP 375 – Topics in Retail Innovation be recommended to Senate for approval.

CARRIED

7. ARTS AND ENTERTAINMENT MANAGEMENT PROGRAM

Arts and Entertainment Management Diploma – Admission Requirement

Presented by: Jennifer Nesselroad

The Arts and Entertainment Management (AEM) program is proposing a minor wording change to the program admission requirements from “interview” to “video submission” to bring it into alignment with current practice and to lower barriers for potential applicants.



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John Brouwer moved and Maggie Reagh seconded:

24/64 The revisions to the admission requirement for the Arts and Entertainment Management Diploma be recommended to Senate for approval.

CARRIED

8. INFORMATION ITEMS

- (a) RMCP 172 – Retail Operations Strategy
- Summer 2025: Course Revisions (changes-learning outcomes, course content, evaluation profile, title, course texts, calendar description).

BUSINESS ITEMS

(a) Terms of Reference

For this year, four Senate committees will be reviewing their mandate and structure policy and transitioning to terms of reference, including SCC. This will provide an opportunity to review the current mandate and structure and revise or update as necessary. In this regard, committee members reviewed the proposed new terms of reference template for the committee and provided some feedback.

The meeting was adjourned at 1:30 p.m.

Next Meeting: Friday, November 15, 2024 – 12:00 p.m.
