

**CAPILANO UNIVERSITY ACADEMIC SCHEDULE & IMPORTANT DATES
FALL 2011 TO SUMMER 2012**

March 31, 2011	Early Application Deadline for Fall 2011 (<i>Refers to Arts & Sciences and School of Business programs. Check with other program areas for their deadlines.</i>) <ul style="list-style-type: none"> • Applications and the application fee should be submitted by this deadline.
May 31, 2011	Application and Document Deadline for Fall 2011 (<i>For Priority Registration for Arts & Sciences and School of Business programs. Check with other program areas for cohort program deadlines.</i>) <ul style="list-style-type: none"> • Complete applications with all required documentation and the application fee must be submitted by this deadline in order to be considered for priority registration for the Fall 2011 term. Applications and documents received after the May 31st deadline will be processed as non-priority as time permits.
July 11 – 22, 2011	Fall 2011 Web and In-Person Registration and Waitlisting (<i>Registration commences with Career/Cohort programs, followed by Arts & Sciences and School of Business programs.</i>)
August 19, 2011 (4:00 p.m.)	Fee Deferral Request Deadline – Fall 2011 <ul style="list-style-type: none"> • Fee deferral requests must be received by the Financial Aid & Awards Office in order to avoid deregistration.
August 23, 2011 (4:00 p.m.)	Fee Payment Deadline – Fall 2011 <ul style="list-style-type: none"> • Full payment must be received by the Cashier's Office to avoid deregistration.
August 23 – 24, 2011	Registration System Closed (<i>In-Person and Web Registration</i>) for Summer 2011 End-of-Term processing and Fall 2011 deregistration due to non-payment of fees. <ul style="list-style-type: none"> • Students will not be able to add, drop or waitlist for courses.
August 25, 2011	Registration System Re-Opens (<i>In-Person and Web Registration</i>) <ul style="list-style-type: none"> • Students are able to add, drop and waitlist for courses.
September 5, 2011	University Closed for Labour Day
September 6, 2011	Fall 2011 Term Commences/New Student Orientation <ul style="list-style-type: none"> • <u>North Vancouver and Sunshine Coast Campuses</u>: Fall term commences with evening classes starting at 5:30pm or later. Some programs may be holding daytime classes. If classes are running, students will be informed by a program representative prior to the start of term. New students will participate in New Student Orientation festivities during the day. • <u>Squamish Campus</u>: Daytime and evening classes will run as scheduled. <p><i>Note: Courses/Programs commence on various days. Consult your program area for further information.</i></p>
September 6 – 20, 2011 *	Fall 2011 Add/Drop Period
September 15, 2011	Early Application Deadline for Spring 2012 (<i>Refers to Arts & Sciences and School of Business programs. Check with other program areas for their deadlines.</i>) <ul style="list-style-type: none"> • Applications and the application fee should be submitted by this deadline. Last day to Submit Application for Graduation for Fall 2011 Convocation Applications received after this date will be charged the late fee of \$50.00. Late applications for graduation will be processed in the order received as time permits.
September 20, 2011 *	Last day to add or drop a course, change sections, change from audit to credit or from credit to audit for Fall 2011. (Registration in courses after the deadline is subject to approval by the Registrar's Office and the late registration fee.)
September 21 – October 14, 2011 *	Fall 2011 Withdrawal Period <i>Note: During this period, withdrawals will be noted on the permanent student record as a "W".</i>
October 10, 2011	University Closed for Thanksgiving Day
October 14, 2011 *	Last Day to Withdraw from a Course for Fall 2011
October 15, 2011	Application and Document Deadline for Spring 2012 (<i>For Priority Registration for Arts & Sciences and School of Business programs. Check with other program areas for cohort program deadlines.</i>)

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November 11, 2011	University Closed for Remembrance Day
November 16 – 24, 2011	Spring 2012 Web and In-Person Registration and Waitlisting <i>(Registration commences with Career/Cohort programs, followed by Arts & Sciences and School of Business programs.)</i>
November 28, 2011	Fall 2011 Convocation
December 2, 2011	Last Day of Classes for Fall 2011 <i>Note: Some courses/programs continue until the last day of the examination period. Consult your program area for further information.</i>
December 5 – 16, 2011	Fall 2011 Exam Period <i>(May include Saturday, December 10, 2011.)</i>
December 16, 2011 (4:00 p.m.)	Fee Deferral Request Deadline – Spring 2012 <ul style="list-style-type: none"> • Fee deferral requests must be received by the Financial Aid & Awards Office in order to avoid deregistration.
December 20, 2011 (9:00 a.m.)	Fall 2011 Final Grade Submission Deadline for Faculty
December 20, 2011 (4:00 p.m.)	Fee Payment Deadline – Spring 2012 <ul style="list-style-type: none"> • Full payment must be received by the Cashier's Office to avoid deregistration.
December 20 – 21, 2011	Fall 2011 Grades & End-of-Term Processing Registration System Closed <i>(In-person and Web Registration)</i> for Fall 2011 End-of-Term processing and Spring 2012 deregistration due to non-payment of fees. <ul style="list-style-type: none"> • Students will not be able to add, drop or waitlist for courses.
December 22, 2011	Registration System Re-Opens <i>(In-Person and Web Registration)</i> <ul style="list-style-type: none"> • Students are able to add, drop and waitlist for courses. <i>Note: In-person registration will be unavailable from December 24, 2011 to January 3, 2012 due to University closure.</i>
December 24, 2011 – January 3, 2012	University Closed to Public <i>University closed December 26, 27, 28, January 2 & 3</i>
January 9, 2012	Spring 2012 Term Commences <i>Note: Some courses/programs commence on various days. Consult your program area for further information.</i>
January 9 – 20, 2012 *	Spring 2012 Add/Drop Period
January 20, 2012 *	Last day to add or drop a course, change sections, change from audit to credit or from credit to audit for Spring 2012
January 21 – February 17, 2012 *	Spring 2012 Withdrawal Period <i>Note: During this period, withdrawals will be noted on the permanent student record as a "W".</i>
January 31, 2012	Early Application Deadline for Summer 2012 <i>(Refers to Arts & Sciences and School of Business programs. Check with other program areas for their deadlines.)</i> <ul style="list-style-type: none"> • Applications and the application fee should be submitted by this deadline.
February 17, 2012 *	Last Day to Withdraw from a Course for Spring 2012 Application and Document Deadline for Summer 2012 <i>(For Priority Registration for Arts & Sciences and School of Business programs. Check with other program areas for cohort program deadlines.)</i> <ul style="list-style-type: none"> • Complete applications with all required documentation and the application fee must be submitted by this deadline in order to be considered for priority registration for the Summer 2012 term. Applications and documents received after the Feb. 17th deadline will be processed as non-priority as time permits.

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February 20 – 24, 2012	Reading Break
March 12 – 16, 2012	Summer 2012 Web and In-Person Registration and Waitlisting <i>(Registration commences with Career/Cohort programs, followed by Arts & Sciences and School of Business programs.)</i>
March 15, 2012	Last Day to Submit Application for Graduation for Spring 2012 Convocation Applications received after this date will be charged the late fee of \$50.00. Late applications for graduation will be processed in the order received as time permits.
March 31, 2012	Early Application Deadline for Fall 2012 <i>(Refers to Arts & Sciences and School of Business programs. Check with other program areas for their deadlines.)</i> <ul style="list-style-type: none"> • Applications and the application fee should be submitted by this deadline.
April 6 – 9, 2012	University Closed for Easter Break <i>Note: The Capilano University Library will be open on Saturday, April 7, 2012 and Monday, April 9, 2012, from 1:00 pm to 5:00 pm.</i>
April 13, 2012	Last Day of Classes for Spring 2012 <i>Note: Some courses/programs continue until the last day of the examination period. Consult your program area for further information.</i>
April 16 – 27, 2012	Spring 2012 Examination Period <i>(Includes Saturday, April 21st, 2012.)</i>
April 30, 2012 (4:00 p.m.)	Fee Deferral Request Deadline – Summer 2012 <ul style="list-style-type: none"> • Fee deferral requests must be received by the Financial Aid & Awards Office in order to avoid deregistration.
May 2, 2012 (9:00 a.m.)	Spring 2012 Grade Submission Deadline
May 2, 2012 (4:00 p.m.)	Fee Payment Deadline – Summer 2012 <ul style="list-style-type: none"> • Full payment must be received by the Cashier's Office to avoid deregistration.
May 2 – 3, 2012	Spring 2012 Grades and End-of-Term Processing Registration System Closed <i>(In-Person and Web Registration)</i> for Spring 2012 End-of-Term processing and Summer 2012 deregistration due to non-payment of fees. <ul style="list-style-type: none"> • Students will not be able to add, drop or waitlist for courses.
May 4, 2012	Registration System Re-Opens <i>(In-Person and Web Registration)</i> <ul style="list-style-type: none"> • Students are able to add, drop and waitlist for courses.
May 7, 2012	Summer 2012 – Full Term Commences Summer 2012 – Session I Classes Commence
May 7 – 11, 2012 *	Summer 2012 – Session I Add/Drop Period
May 7 – 18, 2012 *	Summer 2012 – Full Term Add/Drop Period
May 11, 2012 *	Last day to add or drop a course, change sections, change from audit to credit or from credit to audit for Summer 2012 – Session I.
May 12 – 25, 2012 *	Summer 2012 – Session I Withdrawal Period <i>Note: During this period, withdrawals will be noted on the permanent student record as a "W".</i>
May 18, 2012 *	Last day to add or drop a course, change sections, change from audit to credit or from credit to audit for Summer 2012 – Full Term.
May 19 – June 15, 2012 *	Summer 2012 – Full Term Withdrawal Period <i>Note: During this period, withdrawals will be noted on the permanent student record as a "W".</i>
May 21, 2012	University Closed for Victoria Day
May 25, 2012 *	Last Day to Withdraw from a Course for Summer 2012 – Session I
May 28, 2012	Spring 2012 Convocation

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May 31, 2012	Application and Document Deadline for Fall 2012 <i>(For Priority Registration for Arts & Sciences and School of Business programs. Check with other program areas for cohort program deadlines.)</i> Complete applications with all required documentation and the application fee must be submitted by this deadline in order to be considered for priority registration for the Fall 2012 term. Applications and documents received after the May 31 st deadline will be processed as non-priority as time permits.
June 15, 2012*	Last Day to Withdraw from a Course for Summer 2012 – Full Term
June 22, 2012	Last Day of Classes for Summer 2012 – Session I
June 26, 2012 (9:00 a.m.)	Summer 2012 - Session I Grade Submission Deadline
June 26, 2012	Summer 2012 – Session I Grades and End-of-Term Processing Registration System Closed <i>(In-Person and Web Registration)</i> for Summer 2012 Session I grades processing. <ul style="list-style-type: none"> • Students will not be able to add, drop or waitlist for courses.
June 27, 2012	Registration System Re-Opens <i>(In-Person and Web Registration)</i> <ul style="list-style-type: none"> • Students are able to add, drop and waitlist for courses.
July 2, 2012	University Closed for Canada Day
July 3, 2012	Summer 2012 – Session II Classes Commence
July 3 – 9, 2012 *	Summer 2012 – Session II Add/Drop Period
July 9, 2012 *	Last day to add or drop a course, change sections, change from audit to credit or from credit to audit for Summer 2012 – Session II.
July 9 – 20, 2012	Fall 2012 Web and In-Person Registration and Waitlisting <i>(Registration commences with Career/Cohort programs, followed by Arts & Sciences and School of Business programs.)</i>
July 10 – 20, 2012 *	Summer 2012 – Session II Withdrawal Period <i>Note: During this period, withdrawals will be noted on the permanent student record as a “W”.</i>
July 20, 2012 *	Last Day to Withdraw from a Course for Summer 2012 – Session II
August 6, 2012	University Closed for BC Day
August 17, 2012	Last Day of Classes for Summer 2012 – Session II
August 17, 2012	Last Day of Classes for Summer 2012 – Full Term
August 17, 2012 (4:00 p.m.)	Fee Deferral Request Deadline – Fall 2012 <ul style="list-style-type: none"> • Fee deferral requests must be received by the Financial Aid & Awards Office in order to avoid deregistration.
August 21, 2012 (9:00 a.m.)	Summer 2012 - Session II and Full Term Grade Submission Deadline for Faculty
August 21, 2012 (4:00 p.m.)	Fee Payment Deadline – Fall 2012 Full payment must be received by the Cashier’s Office to avoid deregistration.
August 21 – 22, 2012	Summer 2012 – Session II Grades and End-of-Term Processing Registration System Closed <i>(In-Person and Web Registration)</i> for Summer 2012 End-of-Term processing and Fall 2012 deregistration due to non-payment of fees. <ul style="list-style-type: none"> • Students will not be able to add, drop or waitlist for courses.
August 23, 2012	Registration System Re-Opens <i>(In-Person and Web Registration)</i> <ul style="list-style-type: none"> • Students are able to add, drop and waitlist for courses.
September 3, 2012	University Closed for Labour Day

* Please note: Add/Drop and Withdrawal dates vary for courses/programs that do not start in September and end in December (Fall term) or start in January and end in April (Spring term) or start in May and end in August (Summer term). Check the University website or contact the Registrar’s Office.