

COURSE OUTLINE		
TERM: FALL 2018	COURSE NO: BFIN 193	
INSTRUCTOR:	COURSE TITLE: COMPRESSED INTRODUCTORY FINANCIAL ACCOUNTING	
OFFICE: LOCAL: E-MAIL: @capilanou.ca	SECTION NO(S):	CREDITS: 3
OFFICE HOURS:		
COURSE WEBSITE:		

Capilano University acknowledges with respect the Lil'wat, Musqueam, Squamish, Sechelt, and Tsleil-Waututh people on whose territories our campuses are located.

COURSE PREREQUISITES/CO-REQUISITES

None

COURSE FORMAT

Three hours of class time, plus an additional hour delivered through on-line or other activities for a 15-week semester, which includes two weeks for final exams.

CALENDAR DESCRIPTION

This course is an accelerated combination of BFIN 141 and BFIN 142, particularly beneficial for students who have a strong foundation in math or previous exposure to accounting. Students will apply financial accounting concepts to analyze and record business transactions for a variety of business organizations and prepare financial statements. Students will be exposed to a broad range of topics including asset management and liability and investment reporting to provide an analytical basis upon which to intelligently interpret financial statements.

COURSE NOTE

This course is a condensed version of BFIN 141 and BFIN 142. Duplicate credit will not be granted for this course and BFIN 142.

BFIN 193 is an approved Quantitative/Analytical course for baccalaureate degrees.

BFIN 193 is an approved Numeracy course for Cap Core requirements.

REQUIRED TEXTS AND/OR RESOURCES

Harrison, Horngren, Thomas, Berberich, Seguin (2015). *Financial Accounting*. Toronto: Pearson.

COURSE STUDENT LEARNING OUTCOMES

On successful completion of this course, students will be able to do the following:

- Utilize accounting terms in the descriptions of economic business activity
- Differentiate financial accounting from managerial accounting
- Use appropriate business communications formats to present research, analysis, findings and conclusions
- Distinguish between service, merchandising and manufacturing operations
- Use a collaborative approach to problem solving & analysis in classroom and group activities
- Describe the Canadian and International environment for financial reporting
- Identify the advantages and disadvantages of the various forms of business organizations
- Recognize & weigh ethical judgments in business
- Use financial statements and financial models in order to make financial decisions.
- Analyze and record business transactions by applying accounting concepts and principles.
- Determine and prepare adjusting journal entries for objective presentation of financial information.
- Prepare all four financial statements for external reporting.
- Explain and apply internal control procedures to manage cash, accounts receivable and other assets.
- Compute inventory costs and record inventory transactions using various costing methods.
- Calculate and record depreciation and disposal of property, plant and equipment and amortization of intangible assets using various methods.
- Analyse and record valuations of current and long-term liabilities such as bonds.
- Account for shareholder and partnership equity transactions.
- Identify and analyse different investment instruments.
- Perform financial statement analysis using financial ratios and other analytical tools.

Students who complete this Numeracy course will be able to do the following:

- Apply both analytical and numerical skills to solve problems
- Summarize and analyze data in quantitative forms
- Interpret and draw conclusions from an analysis of quantitative data
- Represent quantitative information in a variety of forms (e.g. symbolically, visually, numerically, and verbally).
- Incorporate quantitative evidence in support of an argument

COURSE CONTENT

Week	Topic
1	Introduction to the Financial Statements and Accounting Environment Preparation of financial statements Business types and organizations Introduction to the accounting profession
2	Analyzing and Recording Business Transactions
3	Accrual Accounting & Financial Statements Adjusting journal entries Classified balance sheet
4	Internal Control & Cash Bank reconciliations
5	Midterm exam 1 Valuations, gains and losses on Short-term Investments
6	Receivables – Bad debts expense, interest Calculations and entries for Inventory & Cost of Goods Sold, various methods
7	Inventory and COGS continued Property, Plant, and Equipment, and Intangible Assets Depreciation methods and calculations
8	Long-lived assets continued Long-term Investments
9	Midterm Exam 2 Liabilities
10	Partnerships Shareholders' Equity – entries, changes and representation
11	The Income Statement, Statement of Comprehensive Income, Statement of Shareholders' Equity
12	Statement of Cash Flows Calculate cash flow from operating activities using the indirect method
13	Financial Statement Analysis Calculate ratios and horizontal and vertical trends Interpret and compare financial statement analysis results
14-15	Final Exam Period

EVALUATION PROFILE

Assessment	% of Final Grade
Assignments (13 chapter assignments)	15%
Exam #1	25%
Exam #2	25%
Final Exam (Comprehensive)	35%
Total	100%

GRADING PROFILE

A+ = 90-100	B+ = 77-79	C+ = 67-69	D = 50-59
A = 85-89	B = 73-76	C = 63-66	F = 0-49
A- = 80-84	B- = 70-72	C- = 60-62	

Incomplete Grades

Grades of Incomplete "I" are assigned only in exceptional circumstances when a student requests extra time to complete their coursework. Such agreements are made only at the request of the student, who is responsible to determine from the instructor the outstanding requirements of the course.

Late Assignments

Assignments are due at the beginning of the class on the due date listed. If you anticipate handing in an assignment late, please consult with your instructor beforehand.

Missed Exams/Quizzes/Labs etc.

Make-up exams, quizzes and/or tests are given at the discretion of the instructor. They are generally given only in medical emergencies or severe personal crises. Some missed labs or other activities may not be able to be accommodated. Please consult with your instructor.

Attendance

Students are expected to attend all classes and associated activities.

English Usage

Students are expected to proofread all written work for any grammatical, spelling and stylistic errors. Instructors may deduct marks for incorrect grammar and spelling in written assignments.

Electronic Devices

Students may use electronic devices during class for note-taking only.

On-line Communication

Outside of the classroom, instructors will (if necessary) communicate with students using either their official Capilano University email or Moodle; please check both regularly. Official communication between Capilano University and students is delivered to students' Capilano University email addresses only.

UNIVERSITY OPERATIONAL DETAILS**Tools for Success**

Many services are available to support student success for Capilano University students. A central navigation point for all services can be found at: <http://www.capilanou.ca/services/>

Capilano University Security: download the [CapU Mobile Safety App](#)

Policy Statement (S2009-06)

Capilano University has policies on Academic Appeals (including appeal of final grade), Student Conduct, Academic Integrity, Academic Probation and other educational issues. These and other policies are available on the University website.

Academic Integrity (S2017-05)

Any instance of academic dishonesty or breach of the standards of academic integrity is serious and students will be held accountable for their actions, whether acting alone or in a group. See policy S2017-05 for more information: <http://www.capilanou.ca/about/governance/policies/Policies/>

Violations of academic integrity, including dishonesty in assignments, examinations, or other academic performances, are prohibited and will be handled in accordance with the Student Academic Integrity Procedures.

Academic dishonesty is any act that breaches one or more of the principles of academic integrity. Acts of academic dishonesty may include but are not limited to the following types:

Cheating: Using or providing unauthorized aids, assistance or materials while preparing or completing assessments, or when completing practical work (in clinical, practicum, or lab settings), including but not limited to the following:

- Copying or attempting to copy the work of another during an assessment;
- Communicating work to another student during an examination;
- Using unauthorized aids, notes, or electronic devices or means during an examination;
- Unauthorized possession of an assessment or answer key; and/or,
- Submitting of a substantially similar assessment by two or more students, except in the case where such submission is specifically authorized by the instructor.

Fraud: Creation or use of falsified documents.

Misuse or misrepresentation of sources: Presenting source material in such a way as to distort its original purpose or implication(s); misattributing words, ideas, etc. to someone other than the original source; misrepresenting or manipulating research findings or data; and/or suppressing aspects of findings or data in order to present conclusions in a light other than the research, taken as a whole, would support.

Plagiarism: Presenting or submitting, as one's own work, the research, words, ideas, artistic imagery, arguments, calculations, illustrations, or diagrams of another person or persons without explicit or accurate citation or credit.

Self-Plagiarism: Submitting one's own work for credit in more than one course without the permission of the instructors, or re-submitting work, in whole or in part, for which credit has already been granted without permission of the instructors.

Prohibited Conduct: The following are examples of other conduct specifically prohibited:

- Taking unauthorized possession of the work of another student (for example, intercepting and removing such work from a photocopier or printer, or collecting the graded work of another student from a stack of papers);
- Falsifying one's own and/or other students' attendance in a course;
- Impersonating or allowing the impersonation of an individual;
- Modifying a graded assessment then submitting it for re-grading; or,
- Assisting or attempting to assist another person to commit any breach of academic integrity.

Sexual Violence and Misconduct

All Members of the University Community have the right to work, teach and study in an environment that is free from all forms of sexual violence and misconduct. Policy B401 defines sexual assault as follows:

Sexual assault is any form of sexual contact that occurs without ongoing and freely given consent, including the threat of sexual contact without consent. Sexual assault can be committed by a stranger, someone known to the survivor or an intimate partner.

Safety and security at the University are a priority and any form of sexual violence and misconduct will not be tolerated or condoned. The University expects all Students and Members of the University Community to abide by all laws and University policies, including [B.401 Sexual Violence and Misconduct Policy](#) and [B.401.1 Sexual Violence and Misconduct Procedure](#).

Emergencies: Students are expected to familiarise themselves with the emergency policies where appropriate and the emergency procedures posted on the wall of the classroom.