

PADM CREDENTIALS AND PATHWAYS

*PADM students can choose to complete 2 of the 4 credentials listed below
(see page 2 for information on credential requirements)*

Course (3 credits each)	COURSE TITLE	CREDENTIALS AND COURSES REQUIRED			
		Administration Certificate	Leadership Certificate	Certificate (Advanced)	Diploma
PADM 200	Local Government Administration in BC	✓		✓	✓
PADM 201	Local Government Services in BC	✓		✓	✓
PADM 202	Local Government Finance in BC	✓		✓	✓
PADM 203	Municipal Law in BC	✓		✓	✓
PADM 204	MATI Leadership in Local Government Organizations	*	✓	*	*
PADM 205	MATI Advanced Communication Skills for Local Government Professionals	*	✓ (or CMNS 220)	*	✓
PADM 207	MATI Managing People in Local Government Organizations	*	*	*	*
PADM 208	MATI Community Planning in Local Government Organizations	*	*	*	*
PADM 209	Fundamentals of Local Government Corporate Administration	*	*	✓	✓
PADM 210	Management Fundamentals for Local Government Professionals	*	✓	*	*
PADM 305	Problem Solving and Decision Making: Local Gov't Policy Skills	*	OR ✓	✓	✓
PADM 306	Project Management for Local Government Professionals	*	OR ✓	*	*
PADM 307	Ethics and the Responsible Local Government Professional	*	✓	*	✓
PADM 308	MATI The Successful CAO: Local Government Advanced Management		*	*	*
English, Communications or equivalent					✓
English or Communications 100 level or higher				✓	
✓ REQUIRED COURSES (listed above)		4	4	7	9
* ELECTIVE COURSES needed (see over)		1	2	8	11
TOTAL COURSES REQUIRED FOR CREDENTIAL		5	6	15	20
TOTAL CREDITS REQUIRED FOR CREDENTIAL		15	18	45	60

ELECTIVES

Administration Certificate	Leadership Certificate	Certificate (Advanced)	Diploma
CHOOSE 1: PADM 204, 205, 207, 208, 209, 210, 305, 306, 307	CHOOSE 2: PADM 204, 205, 207, 208, 209, 210, 305, 306, 307, 308	CHOOSE 8: (at least two PADM courses) PADM 204, 205, 207, 208, 210, 306, 307, 308	CHOOSE 11: (at least two PADM courses) PADM 204, 207, 208, 210, 306, 308
		+ Eligible courses completed at other post-secondary institutions (transfer credit required)	+ Eligible courses completed at other post-secondary institutions (transfer credit required)

ELIGIBLE COURSES

Consideration for transfer credit may be given to courses in the following areas:

Other Public Administration credits	Including courses in: <i>Public Management, Local Government Law, Strategic Planning, Project Management, Program Evaluation, Performance Management, Leading and Managing in the Non-Profit Sector, Ethics, Economic Development, Corporate Administration, First Nations – Local Government Relations</i>
Business or Commerce credits	Including courses in: <i>Accounting, General Management, Marketing, Human Resources Management, International Business, Applied Business Technology</i>
Humanities credits	Including courses in: <i>English, Communications, Foreign Languages, History, Linguistics, Philosophy, Technical Writing</i>
Science and Applied Science credits	Including courses in: <i>Architecture, Biology, Chemistry, Computing Science, Engineering, Geography, Geology, Landscape Architecture, Math, Physics, Human Kinetics, Kinesiology</i>
Social Science credits	Including courses in: <i>Anthropology, Criminology, Economics, Geography, Law, Political Science, Psychology, Sociology, Women's and Gender Studies, Community Planning</i>

INFORMATION ON CREDENTIAL REQUIREMENTS

Note that to graduate with a PADM Certificate, Certificate (Advanced) or Diploma, the following requirements apply:

- For each credential, at least 50% of the total credits must be from Capilano University courses (and up to 50% can be transferred from another institution).
- For each credential, at least 50% of course work must be new (not already used towards another credential).
- This means that after completing a PADM certificate, students can choose to complete **either** the Local Government Administration Certificate (Advanced) **or** the Local Government Administration Diploma, but not both. For more information, contact Alison McNeil, Chair, School of Public Administration, amcneil@capilanou.ca

Credential:	Total Credits:
Local Government Administration Certificate	15 credits
Local Government Leadership Certificate	18 credits
Local Government Administration Certificate (Advanced)	45 credits
Local Government Administration Diploma	60 credits